

TOWN OF YOUNTVILLE
MINUTES OF REGULAR COUNCIL MEETING
March 20, 2007

1. CALL TO ORDER – 5:30 P.M.

2. CLOSED SESSION

Conference with Legal Counsel – Significant Exposure to Litigation pursuant to subdivision (b) of Section 54956.9. (One Case)

Kevin Plett, Town Manager, reported the Town Council met in Closed Session at 5:30 p.m. and there is no reportable action.

3. CONVENE REGULAR COUNCIL MEETING – 6:00 P.M.

Council convened the regular meeting at 6:00 p.m.

4. PLEDGE OF ALLEGIANCE

Malcolm Kennedy, Yountville Fire Department, led the pledge of allegiance.

5. ROLL CALL

Mayor and Town Councilmembers Present:

Mayor Cynthia L. Saucerman, Vice Mayor John F. Dunbar and Councilmembers William “Bill” Dutton, Steven C. Rosa and Lewis G. Chilton

Town Staff Present:

Kevin Plett, Town Manager; Amy Valukevich, Town Attorney; Michelle Price, Town Clerk; Bob Tiernan, Planning Director; Myke Praul, Public Works Director; Richard Stranzl, Finance Director; and Kenneth Leary, Community Services Director

6. ADOPTION OF THE AGENDA

ACTION: A Motion by Councilmember Dutton, Seconded by Councilmember Rosa to adopt the agenda was unanimously approved.

Ayes: Dutton, Rosa Dunbar, Chilton and Saucerman

Noes: None

Absent: None

Abstain: None

7. Public Comment on Matters Not Listed on the Agenda (FIVE MINUTE LIMITATION PER SPEAKER)

Sergeant Pete Berg, County of Napa Sheriff Department, reported on the following:

- Fatal accident occurred at approximately 2:30 p.m. today on Highway 29 between Madison and California. The victim was a 39-year old woman.
- Vehicle break-ins occurred recently in the Forrester and Jasmine Street area. All of the vehicles were unlocked. These were crimes of opportunity and Sergeant Berg urged people to lock their vehicles and keep personal items out of view or out of the vehicle.

Councilmember Rosa thanked Sergeant Berg for handling the traffic control stating traffic moved very smoothly through Town.

Bart Buechner, Deputy Administrator, Veterans Home of California-Yountville, commented on the following:

- Veterans Home will be observing its 123rd Anniversary this year and the 50th Anniversary of the Lincoln Theatre and extended an invitation for Council and residents to attend on Sunday, April 22, 2007 at 1:30 p.m. The festivities will last for approximately 1½ hours.
- Borman Field is getting a facelift thanks to a partnership with Community Napa Select Baseball. Borman Field will have early season games with American Legion Baseball for 13 and 14-year old kids starting this Saturday, April 24, 2007 through May 13, 2007.
- Thanked the Town of Yountville for sponsoring the umpires for the Napa River Dogs which is our Yountville home team.

8. APPROVAL OF CONSENT CALENDAR

Councilmember Dutton requested Item 8C be held for discussion.

ACTION: A Motion by Councilmember Chilton, Seconded by Vice Mayor Dunbar to adopt Consent Calendar Items 8 A, B, D and E was unanimously approved.

Ayes: Chilton, Dunbar, Rosa, Dutton and Saucerman

Noes: None

Absent: None

Abstain: None

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Item 8C Held for Discussion:

Councilmember Dutton commented he does not see any direct benefit to the Town of Yountville by sending the Town Manager to a Risk Management Conference in Boston, Massachusetts based on time gone and possible expenses. However, he understands the Town Manager is an officer of PARSAC and if he must attend the conference it should be on his own time with all expenses paid by PARSAC.

Following discussion and clarification of the purpose and benefit to the Town, the following action was taken:

ACTION: A Motion by Councilmember Chilton, Seconded by Vice Mayor Dunbar to adopt Consent Calendar Item 8 C was approved.

Ayes: Chilton, Dunbar, and Saucerman
Noes: Dutton and Rosa
Absent: None
Abstain: None

A. *Approval of Warrants* —

- | | |
|----------------------------------|---------------------|
| • Accounts payable check numbers | \$138,366.75 |
| • Total payroll and benefits | <u>\$ 92,927.17</u> |
| • Total payments for period | \$231,293.92 |

Recommendation: Received and Filed.

B. *Monthly Financial Report* – February 2007

Recommendation: Received and Filed.

C. *Approve Request for Out-of-State Travel* for the Town Manager to attend a Risk Management Conference in Boston, Massachusetts from June 10, 2007 through June 13, 2007.

Recommendation: Approved Request.

D. *Declare the Month of April as Child Abuse Prevention Awareness Month*

Recommendation: Received and Filed.

E. *Approval of Minutes* – March 6, 2007

Recommendation: Approved.

9. PRESENTATIONS

- A. Comprehensive Annual Financial Report (CAFR) by Terry Krieg – CPA, Town Auditor

Richard Stranzl, Finance Director presented staff report and introduced Terry Krieg, CPA.

Terry Krieg, CPA and Town Auditor, expressed his independent auditor's opinion that the Town's Financial Statements do represent fairly the Town's governmental activities, business type activities, major funds (including the General Fund, Capital Projects Fund, Water and Waste Water Enterprises and Aggregate Remaining Fund information and changes in the Town's financial position for the fiscal year ending June 30, 2006. Mr. Krieg noted there was a change in the statistical section of the CAFR which is in the last section of the document. The Governmental Accounting Standards Board (GASB) issued a new standard of prescribing format and content of statistical information and the provisions of that statement were incorporated in the CAFR for the last fiscal year.

- B. Napa County Transportation Planning Agency (NCTPA) Report on Transit Services

Adrian Cardosa, NCTPA, presented report on the Town of Yountville's four main transit service providers. VINE Route 10 which travels the Highway 29 corridor from the City of Calistoga to the Bay Link Ferry in Vallejo, VINE Go Paratransit which provides door-to-door service for ADA and qualified senior passengers, Yountville Shuttle which is a deviated, fixed route system and the Napa-Yountville Taxi-Scrip Program which allows disable passengers and pre-registered seniors to purchase taxi scrip at 50% cost of the face value.

Ms. Cardosa further commented on the operating statistics for the Town's transit service providers, NCTPA Marketing and Community Outreach, Funding Sources and What's Next for the Yountville Shuttle and VINE Route 10.

10. PUBLIC HEARING – FINAL MASTER DEVELOPMENT PLAN – CASTELLO SOGNO - 6774 WASHINGTON STREET (APN 036-032-009)

Consider Adoption of Resolution Number 2544-07 approving Final Master Development Plan 05-MDP-01 (includes Use Permit 05-UP-08 and Design Review 05-DR-24) for a mixed use project consisting of a 20-unit inn, four apartment units, and commercial uses within a one and two-story building group plus related exterior open space and parking area.

Recommendation: Adopted Resolution.

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Bob Tiernan, Planning Director, presented staff report.

Director Tiernan pointed out a condition of approval (#50) related to PJ's Steak House and their operation. PJ's Steak House depends on a portion of the Castello site in order to get larger delivery and trash trucks to make the radius turn and wanted to highlight and emphasize that the requirement for this development to provide an easement for access and egress of the trucks down the one-way driveway would be required as part of the conditions.

Director Tiernan further commented a full Landscape Plan was provided with the staff report and the Landscape Architect and Architect are both present to answer any questions.

Bruce Peters, Applicant, thanked the Zoning and Design Review Board and Town Council for their time and hopes that the project presented is something that will become a gathering place for north Yountville. Mr. Peters further commented that through correspondence to Director Tiernan he would like to have seasonal events, such as, a flower cart with seasonal items, art shows that are permanent and semi-permanent to further encourage pedestrian traffic in the area.

John Kastin, Project Architect, asked Council if there were any specific questions that he could address.

Council Comments

Mayor Saucerman commented she noticed in the staff report that there has been an increase in size of the basement as storage and non-habitable area and Council has recently had concerns with basements. She asked the architect if soil testing has been done for the water table and is this basement actually feasible. If not, how will this impact the project.

Mr. Kastin responded that he believes the basement is feasible and indicated initial studies have been done and he has been in contact with soils engineers. We know there will be significant costs associated with making sure the basement is waterproof and acknowledged the client has been willing to meet the costs to satisfy what is required.

Vice Mayor Dunbar commented on the following:

- Concern about fireplace at the northeast corner being too close to landscape.
- Requested clarification on the shared parking situation if the adjacent parcel is no longer owned by the same person or group. If not, would the shared parking requirement be included in any sale agreement.
- Requested clarification on creating an active courtyard space and wanted to know if amplified sound is being requested in the courtyard area.

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Mr. Kastin responded to the above comments, as follows:

- Stated he believes the fireplace was eliminated and a confirmation came from the audience.
- No request for amplified music.

Director Tiernan responded to the above questions, as follows:

- Shared parking easements would be recorded and the easements run with the land.
- Condition of Approval #55 covers the basis for outdoor uses and displays that would be happening in the courtyard.

Mayor Saucerman commented on the following:

- Requested clarification on the proposed material for parking area on the west side next to the pathway and wanted to know if it was going to be asphalt.
- ZDRB commented on Oak Trees along the pathway and requested clarification on whether or not the new parking facility would impact the drip line on those Oak Trees.

Mr. Kastin responded to the above comments:

- The parking area next to the pathway would be mostly asphalt.
- Concerns expressed about the path of Oak Trees will be evaluated in the construction drawings and stated there is a pretty elaborate drainage plan for the area.

Public Hearing Opened

Donna Heine had the following comments:

- The property is for sale and if the proposed project is approved, is there a statute of limitations within the Town for how long the plans are applicable, and is the new owner bound by these plans or will the new owner have to come back for approval.
- Noticed a list of trees that will be replacement trees other than the Heritage Oaks and wanted clarification on whether or not there are other trees protected by the Town and is there a buffer zone with trees and lot lines where there is not possibly an intrusion.

Public Hearing Closed

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Director Tiernan responded to comments from Ms. Heine, as follows:

- Design Review, Entitlements, Use Permit and Master Development Plan all run with the land and are not associated with an owner specifically. If the property is sold, the new owner would buy those entitlements essentially and he/she could act or not act on them and they have 5 years on Design Review until expiration. Unlike other jurisdictions, the Town has an open approach on the use permit with no expiration.
- Noted the four oaks on western boundary and the Redwood Trees are most significant on the site. There are some trees along the border of Washington Square that are ornamental and as the plan indicates there are replacement trees along that area.
- Clarified the idea on the Washington Square site and the proposed site is to open it up and there will be a sidewalk that surrounds the project on all sides and provides access to the Washington Square site, as well as the driveway approaches that will be open at the rear of the project. The intent of the plan is not necessarily to buffer the site against the Washington Square site. The Redwood Trees at the frontage will remain. The other plantings along south boundary are adjacent to the buildings and are ornamental to the overall landscape plan. The landscape plan also has an alley of apple trees in the courtyard centrally located between where the two buildings open up and the intent, as described by the architect at the ZDRB meeting, is to create a strong sense of entry.

Mayor Saucerman made the following comments:

- Are there any other specific trees on the Heritage List other than oaks?
- In order for an applicant or any private property owner to remove a tree, do they need to seek a permit?

Director Tiernan responded to the above comments, as follows:

- No other trees listed on the Heritage List.
- Heritage Tree removal requires Council approval and other tree removals require a permit from the Town and are subject to Town removal standards.

Following the comments, there was Council consensus in favor of the project and recognized the improvements, revitalization of the north end of town, added parking, opportunity for other business opportunities in the area, and accommodations from Applicant to meet Town ordinances and housing element.

ACTION: A Motion by Councilmember Dutton; Seconded by Vice Mayor Dunbar to adopt Resolution Number 2544-07 Approving Final Master Development Plan (05-MDP-01), including Use Permit (05-UP-18) and Design Review (05-DR-24), for the Castello Sogno Project located at 6774 Washington Street/Assessor Parcel Number 036-032-009 was unanimously approved.

Ayes: Dutton, Dunbar, Rosa, Chilton and Saucerman

Noes: None

Absent: None

Abstain: None

11. CONCEPT REVIEW – AD HOC AFFORDABLE HOUSING PROJECT – 6476 WASHINGTON STREET (APN 036-090-020)

Concept Review for an 11-unit affordable housing development at the rear portion of 6476 Washington Street.

Recommendation: Received applicant's presentation and provide comments.

Mayor Saucerman recused herself due to a conflict of interest resulting from her primary residence being located within 500' of the French Laundry Property and there is a direct correlation with this project and the project proposed to be built on the French Laundry site and left the Council Chambers.

Council Member Rosa recused himself due to a conflict of interest resulting from his primary residence being located within 500' of the affordable housing portion of the subject project and left the Council Chambers.

Vice Mayor Dunbar chaired the item.

Bob Tiernan, Planning Director, presented staff report and advised the Applicant and Architect are both present to respond to questions.

Councilmember Chilton commented the Bardessono project had community housing and obviously went through vigorous environmental review and wanted to know if there is any need for environmental review for this site.

Director Tiernan responded the project has stayed back from the creek at a 35-foot setback and the State of California has granted a statutory exemption from CEQA review for projects that are 100% affordable housing and the Town is applying that statutory exemption to the proposed project.

Councilmember Dutton requested clarification of the location of the trees that are going to be removed and staff clarified.

Councilmember Chilton requested clarification on the patio size for the one-bedroom units.

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Director Tiernan believes the patios are 4' in depth and 6' to 7' in width and deferred to the architect for clarification, if necessary.

Becky Boulton, Project Manager, Napa Valley Community Housing (NVCH) commented NVCH is pleased to present the Conceptual Plan for Ad Hoc and stated they have went over numerous designs noting one-third of the site is creek and creek setbacks limiting the options.

Rich Caldwell, Architect, Hardison, Komatsu Ivelich & Tucker, for the Ad Hoc project and the Finnell Road project is available to answer questions.

Councilmember Dutton requested clarification on the need for three-bedroom housing (30%) in order to qualify for funding and after that there are no requirements for the number of one and two-bedroom units.

Project Manager Boulton, responded that in order to get the tax credit the 3-bedroom requirements are necessary and no requirements for the one and two-bedroom units.

Vice Mayor Dunbar asked for clarification on the calculations for the number of residents and the number of vehicles for the proposed project.

Su Dee Shenk, Executive Director, NVCH, provided clarification for the number of persons that can reside in each size apartment and who sets the rules.

As described in the handout provided by Executive Director Shenk, the minimum and maximum numbers for the proposed Ad Hoc site (11 Total Units; 8 one-bedroom units and 3 three-bedroom units) are below:

Minimum Occupancy

One bedroom apartments (one per bedroom, times 8 units equals a total of 8 people)

Three bedroom apartments (one per bedroom, times 3 units equals a total of 9 people)

Total Minimum Occupancy = 17 people

Maximum Occupancy

One bedroom apartments (two per bedroom, total of 2 per unit, total all (8) one bedroom units = 16 people)

Three bedroom apartments (two per bedroom, total of all (3) three bedroom units = 18 people)

Total Maximum Occupancy = 34 people

Councilmember Dutton requested clarification on the following:

- Will there be a manager on the Ad Hoc site.
- Community Center on site.

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Su Dee Shenk responded to the above comments, as follows:

- The on-site manager at the Finnell site would also be responsible for the Ad Hoc site; however, a resident at Ad Hoc would be designated as the person watching the facilities and would report to the Finnell Road site manager.
- Finnell Road Community Center would be used for the Finnell and Ad Hoc residents and depending on the needs of the residents NVCH would provide programs dealing with parenting, healthcare financial literacy, banking and credit reports. In addition, NVCH provides a resident services coordinator who comes to the site several times a week and meets one-on-one with tenants and refers them out to other local agencies for services they need.

Vice Mayor Dunbar followed up on the questions asked earlier about parking impacts, the number of vehicles allowed and management control.

Su Dee Shenk responded to management control and stated management requires every resident to register vehicle and they have to be licensed and insured to be on the site. At other NVCH properties, residents are given a designated covered parking place. In addition, residents are given house rules for parking spaces and visitor spaces and if someone is parked in the wrong location they will be subject to towing.

Ms. Boulton responded that for the Ad Hoc site, 13 parking spaces are proposed which is one space per unit with two extras for visitor parking.

Councilmember Chilton wanted to know if the parking situation had been discussed with Mr. Keller and his group.

Ms. Boulton responded she has discussed at length with Michael Holman and explained NVCH may need to take one of there parking spaces. NVCH has designed the parking area to clearly distinguish between restaurant and resident parking and appropriate signage will also be used.

Vice Mayor Dunbar requested clarification on the following:

- Lighting on the property and common areas.
- Balconies facing north basically overlooking residential properties on the north side.

Rich Caldwell, Architect, HKIT, responded to the above comments, as follows:

- Landscape lighting plan shows each of the entries of various units will have a porch light at each front door and inside the courtyards there will be low-level bollard lights.
- Balconies on the property line referred to on the second level are 4' deep and 12' long and if the balconies become an issue with neighbors, the balconies could put on front of buildings replacing the dormers on the front.

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Councilmember Dutton noticed there were tree plantings and wanted to know what type of trees would be planted.

Mr. Caldwell responded there is one large and several small Redwood Trees and in order to provide coverage, plantings proposed are fast-growing deciduous trees.

Public Comment

Tim Bringman commented he spoke with Becky Boulton last week specifically asking about the occupancy rates and she gave me different numbers from what was stated earlier and indicated there would be 2 persons per bedroom plus one per unit. Are the other units under their jurisdiction lower or is this project different.

Su Dee Shenk responded and confirmed that yes their other properties are 2 persons per bedroom plus one maximum occupancy. After doing research, NVCH found that there was some flexibility in the HUD occupancy handbook. As a result of the research, NVCH is suggesting a maximum of two-persons per bedroom for both sites.

Mr. Bringman wanted to know if the maximum of two-persons per bedroom could be guaranteed.

Amy Valukevich, Town Attorney, responded that outside of a regulatory agreement with NVCH there is not any way the Council can assure the maximum number of units.

Town Manager Plett reminded everyone that what is being discussed tonight is a Conceptual Plan and if the Council would like to make comments to be included in the regulatory agreement, the Applicant and Staff would bring back those recommendations back as part of the Public Hearing process for the Master Development Plan.

Douglas Haigh commented he lives directly north of the project adjacent to Hopper Creek. He has studied the proposal and is opposed to the project for the following reasons:

- Density seems very high based on residential scale of the zoning.
- Not enough parking (only two guest parking spaces for 34 possible residents) and concerned about visitor and restaurant parking overflowing into the neighborhoods.
- Concerned about fire truck access.
- Two functional houses on the site are going to be wasted.
- Proposed removal of Redwood Trees.

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- Larger unit on site is 9 units and not aware of any other structures that are larger than that, not even the townhomes are larger, in Town.
- Units will be 10' from his yard and the 4 proposed balconies will over look his neighbor's yard and pool.
- Concerned about floodwall and the possibility of flooding on neighboring property after the property elevation is raised by 1½ feet.
- Concerned about weed abatement in the creek and he is worried about 4th of July fireworks and the potential for fires.
- Not enough open space for kids to play.
- Drawings appear to be inconsistent in terms of second floor roof deck on the 3-unit property on the very east side and another set of plans it is not shown. There also appears to be a door to nowhere.

Mr. Haigh recommended reducing the density and if insistent on tearing out trees and homes that you move the project down south 7' to 10' from the way it is currently drawn. Also suggested flip flopping units to have parking towards the creek as it seems like a hardship to put all of these houses against neighboring properties without considering other options.

Renate Halliday expressed concern about the walk east of the project and where will it be located in relation to the flood wall and where will it exit.

Ms. Boulton responded to the comments above, as follows:

- In terms of parking next to the creek and for home environment, it would be a waste of the creek environment if it were to be bordered by parked cars. Once the walkway is put in, it will provide open space allowing people to enjoy sitting along the creek.
- If the site plan was flipped, the housing would be buffering against restaurant parking lot and this would not be a good use of space and would not be fair to the tenants.
- Weed abatement will not be an issue as the creek would be NVCH property.

Director Tiernan commented on the east side pedestrian path and stated it would be picked up from the open space area at Oak Circle and come down adjacent to the flood wall on the east side and then would cross at entrance on Mission at Rancho de Napa. There will be a crosswalk and then the pathway after that is already in place and goes all the way to Yountville Inn and will terminate at the south boundary of Town.

Councilmember Chilton asked the Architect for clarification about Unit D first floor and second floor balconies saying it looks like there is a door opening to nowhere.

Mr. Caldwell responded there should not be a balcony there.

Council Specific Comments to the Proposal

Councilmember Chilton commented on the following:

The information from the representative at NVCH regarding occupancy thinks it a good development in terms of seeing what some of the concerns are in terms of the number of people and how we are looking into it for the project.

- Parking – There are 11 units and only 13 parking spaces. Seems to be a serious problem, but he does not see any great solution. Visualizes people coming to visit and parking at Ad Hoc and out on Washington Street.
- Balconies - Significant problem with balconies and wants to see them disappear entirely from the project and most certainly from the north side. He encourages people to utilize the parks in Town.
- Landscape - Need buffer for the neighbors and should be something that can be grown there in a short period of time.
- Design – Seems similar to the Bardessono Affordable Housing Project in terms of the farmhouse feel and he would ask that the Applicant give careful thought to whether or not the project fits in with the surrounding properties.
- Mass Amount – Has a problem with mass, but looking at the entire lot, the FAR is much less than the other project and he likes how it has been offset on second building and wants to make sure it fits in to Redd and Ad Hoc – do not see a lot of farm like architecture in the area.

Councilmember Dutton agrees entirely with what Councilmember Chilton said especially in regard to balconies and buffer trees. He was also wondering if things in the project could be flipped around, but also understands the need for the open space along the creek which would far outweigh having the parking on the creek side. Project is a step in the right direction and his questions regarding management and laundry have been answered.

Vice Mayor Dunbar

- Tree Screening and Balconies - Agrees with other Councilmember in terms of sensitivity to screening and balconies on the north side either removing all together or moving to south side. Need to look at this seriously in terms of lighting and noise issues.
- Parking - Recognizes parking is a challenge. There are not many options and will make attempts to make creative decisions to help alleviate overflow and direct people to the right locations for parking.
- Design Style - Comfortable with style of design and stated the project needs to be distinguished from Ad Hoc and other commercial and retail uses.
- Residential Calculations - Pursue residential calculations and lower maximums are going to be preferred which helps some of the other issues (i.e. parking and density).

Ms. Boulton advised NVCH has scheduled a public meeting at Community Hall on Monday, March 26, 2007 at 7:00 p.m. NVCH has sent out letters to people within 500' of the subject project and has asked the Yountville Sun to publish information on the public meeting.

12. DESIGNATE ASSOCIATION OF BAY AREA GOVERNMENTS (ABAG) DELEGATE AND ALTERNATE TO ATTEND THE SPRING GENERAL ASSEMBLY ANNUAL BUSINESS MEETING.

Mayor Saucerman returns to Chair the remainder of the meeting and Councilmember Rosa also returns to the Council Chambers.

Michelle Price, Town Clerk, presented staff report.

ACTION: A Motion by Councilmember Chilton; Seconded by Councilmember Dutton to appoint Mayor Cynthia Saucerman as the Delegate and Vice Mayor John Dunbar as the Alternate was unanimously approved.

Ayes: Chilton, Dutton, Rosa, Dunbar and Saucerman

Noes: None

Absent: None

Abstain: None

13. SET COUNCIL BUDGET STUDY SESSION DATES

Richard Stranzl, Finance Director, presented staff report.

ACTION: A Motion by Vice Mayor Dunbar, Seconded by Councilmember Chilton to set Council Budget Study Session for Wednesday, May 23, 2007 and Wednesday, June 6, 2007 at 9:00 a.m. in the Council Chambers was unanimously approved.

Ayes: Dunbar, Chilton, Rosa, Dutton and Saucerman

Noes: None

Absent: None

Abstain: None

14. COUNCIL REPORTS AND COMMENTS

Report of Council Member Meeting Attendance:

A. Napa Valley Housing Authority (Dunbar/Rosa)

Vice Mayor Dunbar attended the most recent Housing Authority Meeting where NVHA approved a funding request up to \$120K to drill a well on the Mondavi Center site. Property owner is asking that the farmworker center have a dedicated water supply at which time the property owner would donate the parcel which would free up \$775,000 grant funding money. NVHA has also applied for two grants one to the Joe Serna farmworker \$700K for the Mondavi site and a little over \$200,000 from the Napa Wine Auction. There has also been discussion of splitting the NVHA structure into two separate entities. One would be Napa County Housing Authority that would oversee farmworker centers and NVHA would continue non-farmworker housing. NVHA is also expecting in April the Audit Report for 2005-2006 Budget.

B. Upper Valley Waste Management Authority (Dutton/Chilton)

Councilmember Dutton commented he is happy to report UVWMA signed agreement for our rate methodology. Information on Upper Valley Disposal will be distributed in the monthly bills and will tell facts about the agency including:

- First upper valley electronic waste event will be held at Rutherford Grove Winery, April 28, 2007 from 9:00 a.m. - 2:00 p.m.
- Postcards for Town Wide Annual clean-up on April 19, 2007 one week after the Annual Yard Sale on April 12, 2007.
- Earth Day will be held on April 21, 2007 at the Napa Valley College.

C. Napa County Flood Control and Water Conservation District
(Saucerman/Dunbar)

The meeting was cancelled due to lack of business.

D. Other Reports and Comments

Councilmember Dutton commented he recently attended the Allied Council Meeting where the following was discussed:

- National Guardsmen have been on site working and the Pathway Home Project is nearly complete.
- The Alzheimer's unit is also almost complete and will take in 40 current residents and 35 other residents.
- Borman Baseball Field is ready and people did a beautiful job.

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- Jim Leddy, Napa County Transportation & Planning Agency (NCTPA), Executive Director, was present to discuss Yountville Transit Services and gave a report similar to what Council received earlier.

Councilmember Dutton congratulated the Red and White Contributors saying they did a great job.

Councilmember Rosa commented he recently attended a Mosquito Abatement District Meeting and commented on the following:

- The District received a letter from California Department of Fish & Game advising they could not pay the District for the mosquito abatement work done on State property and they would owe the District until such time they receive funding from the State.
- Received a letter from the Local Agency Formation Commission (LAFCO) stating that California Environmental Quality Act (CEQA) fees are going up considerably.
- A new Vector Biologist was hired.

Councilmember Chilton attended the NVHA meeting Vice Mayor Dunbar reported on earlier.

Mayor Saucerman reminded everyone that the Taste of Yountville is this Saturday from 11:00 a.m. to 5:00 p.m. and Washington Street will be closed at 8:00 a.m. from Humboldt Street to Compadres parking lot.

Councilmember Rosa thanked CDF and the Sheriff's Department for all of the hard work they do in regard to the accident on Highway 29 and stated they put themselves in harms way for us all of the time and they really do a great job.

Council and Staff echoed the comments.

Recommendation: Received and Filed.

15. STAFF REPORTS

- A. Public Works Director Report on PARSAC Seminar on Sidewalks and Sewer Perils.

Myke Praul, Public Works Director, presented report on the above seminar and the information reinforced what a good program the Town already has in place.

Director Praul also reported he recently attended the Monterey League of California Cities Public Works Officers Institute held in conjunction with County Engineers. He attended several good sessions and topics included ADA; stormwater and the

Regional Water Quality Control Board; traffic calming and the use of speed bumps and lumps, and traffic circles.

Kevin Plett, Town Manager, reported on the following:

- Quarterly Newsletter is going through final editing and will be available by the end of the month.
- Community Center Joint Zoning & Design Review Board (ZDRB) meeting will be held April 19, 2007.
- Finance Director is leaving the Town at the end of the fiscal year to pursue ventures closer to home in Sonoma County and the Town will begin recruitment next week to fill his position.
- Budget Goal Setting Session will be held March 26, 2007 at 9:00 a.m. in Council Chambers.
- Town Hall Meeting is scheduled for April 23, 2007 at Yountville Elementary School Multi-purpose Room.

16. FUTURE AGENDA ITEMS

- A. Master Development Plan Amendment - 17 Stags View Lane
- B. First Reading of Ordinance Amending Water Emergency Section of the Municipal Code
- C. First Reading of Ordinance Amending Water Conservation Section of the Municipal Code
- D. Final Map for Ghirardi Place
- E. Gamba Lot Split

17. ADJOURNMENT

The Council adjourned at approximately 8:37 p.m. to the Budget and Goal Setting Workshop Monday, March 26, 2007 at 9:00 a.m. and the next Regular Meeting scheduled for April 3, 2007.

ATTEST:

/s/ Michelle Price, Town Clerk

Approved by Town Council:

April 3, 2007