

TOWN OF YOUNTVILLE
MINUTES OF REGULAR COUNCIL MEETING
November 7, 2006

1. CALL TO ORDER – 5:30 P.M.

Vice Mayor Saucerman called the regular Town Council meeting to order at 5:30 p.m.

2. CLOSED SESSION

Pursuant to Government Code Section 549567: Public Employee Evaluation.
Title: Town Attorney

3. CONVENE REGULAR COUNCIL MEETING – 6:00 P.M.

The Council convened to the regular meeting at 6:00 p.m.

4. PLEDGE OF ALLEGIANCE

Amy Valukevich, Town Attorney, led the pledge of allegiance.

5. ROLL CALL

Council Member Bill Dutton
Council Member John Dunbar
Council Member Steven R. Rosa
Vice Mayor Cynthia Saucerman

Kevin Plett, Town Manager
Amy L. Valukevich, Town Attorney
Michelle Price, Town Clerk
Bob Tiernan, Planning Director
Kenneth Leary, Community Services Director
Paul Klassen, Assistant Town Engineer
Sergeant Pete Berg, Sheriff's Department Napa County

6. REPORT OF CLOSED SESSION

Town Attorney Valukevich reported the Town Council met in Closed Session at 5:30 p.m. and there is no reportable action.

7. ADOPTION OF THE AGENDA

ACTION: It was M/S (Rosa/Dutton) to adopt the agenda. Vote 4-0

8. Public Comment on Matters Not Listed on the Agenda (FIVE MINUTE LIMITATION PER SPEAKER)

Donna Heine commented on the following:

- Congratulated the Town Council members running for office on continuing in their seats although the Election Polls had not officially closed.
- At a previous Council Meeting, asked that there be consideration to form a bicycle committee to work within the local entity and possibly with the County and is hoping within the next few meetings her request will be considered. Ms. Heine volunteered to serve if a committee was formed.

9. APPROVAL OF CONSENT CALENDAR

ACTION: It was M/S (Dutton/Dunbar) to adopt Consent Calendar Items 9A and 9B. Vote 4-0

A. Approval of Warrants —

- Accounts payable check numbers \$172,931.33
- Total payroll and benefits \$ 73,586.79
- Total payments for period \$246,518.12

Recommendation: Received and Filed.

B. Adopt Resolution Number 2527-06 Authorizing the filing of a Notice of Completion and accepting the work for the Hopper Creek Sediment Removal 2006 (SD-13) by Hess Construction Co., Inc., for a total contract amount of \$32,200.00.

Recommendation: Adopted Resolution.

10. PRESENTATIONS

A. Sheriff Department Public Safety Quarterly Report.

Sergeant Pete Berg presented report.

B. Fire Department Public Safety Quarterly Report.

Town Council accepted report, as filed.

11. CONSIDER TREE REMOVAL APPLICATION REQUESTING REMOVAL OF HERITAGE OAK TREE AT BARDESSONO PROJECT LOCATED AT 6526 YOUNT STREET (ASSESSOR'S PARCEL NUMBERS 036-090-022 AND 036-090-023)

Recommendation: Approved Permit Request, as modified.

Bob Tiernan, Planning Director, presented staff report.

Applicant Presentation – None

Public Comment – None

ACTION: It was M/S (Rosa/Dutton) to approve Tree Removal Permit, as amended, to remove Valley Oak Tree #178 (also known as Tree #50 on the Applicant’s Tree Retention Plan) and Valley Oak Tree #163, as identified on the Town’s Heritage Tree Survey, and to replace both trees with Valley Oaks at a ratio of 3-1 no smaller than 24” box size with locations for replanting to be determined by Applicant and Town Staff. Vote 4-0.

12. REQUEST COUNCIL DIRECTION ON PROPOSAL FOR RECONFIGURATION OF STRIPING ON NORTH WASHINGTON STREET (SP-11)

Paul Klassen, Assistant Town Engineer, presented staff report.

Public Comment

Sharon Stensaas asked Council not proceed with this proposal stating only four parking spaces would be gained and the ambience the Town talks about maintaining will be destroyed. Ms. Stensaas further stated the area is local serving where people eat lunch on the deck and where horses tie up when they come to town.

Nielson Rogers, McGrath Yountville Garage, commented that he does not want this project to start at the north because it will encourage the same restriping below the area even if it is 10 years from now. Mr. Rogers further commented trucks turning left into the gas station will be blocking the road and traffic will be trying to get around the trucks by going into the proposed parking/pedestrian area.

Donna Heine echoed the concerns of the two previous speakers. She is also concerned about the other side of Washington Street and what will happen with the proposed Venika project and suggested staff go back to the drawing board.

Steven McGrath, McGrath Yountville Garage, is opposed to this restriping proposal stating it will eliminate the business he conducts outside which is approximately 50% of his business. Several years ago across the street next to the bus stop he used to be able to park five vehicles and suggested relocating the bus stop. Mr. McGrath submitted a formal letter of objection to the proposal for restriping.

Public Comment Closed

Following discussion the Council agreed not to proceed with the proposal for restriping in its current form and suggested staff revisit the proposal.

Kevin Plett, Town Manager, commented the restriping in this area will be reviewed in conjunction with the Master Plan and the area will be restriped in the way it currently exists using paint.

13. CONSIDER ADOPTION OF RESOLUTION NUMBER 2528-06 APPROVING THE CLASSIFICATION, JOB DESCRIPTION AND SALARY RANGE, AND AUTHORIZING THE TOWN MANAGER TO FILL THE POSITION OF ASSOCIATE PLANNER AND AMENDING THE SALARY PLAN FOR THE ASSISTANT PLANNER.

Recommendation: Adopted Resolution.

Kevin Plett, Town Manager, presented staff report.

Public Comment

Donna Heine requested clarification on the recruitment process in terms of advertising dates, application screening, council involvement and what happens if the Town does not receive any qualified applications.

ACTION: It was M/S (Dutton/Rosa) to adopt Resolution Number 2528-06 Approving the Classification, Job Description, and Salary Range, and Authorizing the Town Manager to fill the Position of Associate Planner and Amending the Salary Plan for the Assistant Planner.

Vote 3-1 (Council Member Dunbar voted No)

14. COUNCIL REPORTS AND COMMENTS

Report of Council Member Meeting Attendance:

A. Napa County Farmworker Housing Oversight Committee (Dutton/Rosa)

Council Member Dutton reported the figures on the Mondavi and Calistoga ranches are over budget by \$750,000. A great project was completed, but it is not yet paid for and we have six months to come up with additional funding.

B. Napa County Flood Control and Water Conservation District (Saucerman)

Vice Mayor Saucerman was excused from attending the meeting.

C. Other Reports and Comments

Council Member Dutton reported this Saturday, November 11, 2006 is the Veterans Day Breakfast at Yountville Community Hall from 7:30 a.m. to 9:30 a.m. and proceeds will benefit the Town's Youth Subsidy Program.

Vice Mayor Saucerman thanked staff from the Community Services Department for their efforts with the annual Halloween Event and said they did a great job. Vice Mayor Saucerman also thanked the folks that turned out for the event noting there were a lot of kids, costumes and games.

Recommendation: Received and filed.

15. STAFF REPORTS

A. Update on Transportation Advisory Committee (TAC)

Michelle Price, Town Clerk, reported the Town is recruiting for three positions on the Transportation Advisory Committee with the filing period closing November, 20, 2006. One application has been submitted from one of the incumbents.

B. Update on November 7, 2006 Election Canvass

Michelle Price, Town Clerk, reported the resolution adopting the Official Canvass for the election will be on the December 5, 2006 agenda.

Ms. Price further reported that the public could tune in to Channel 27 or KVON for live coverage of the election starting at 8:00 p.m. In addition, the public can view unofficial election results on the County of Napa's website www.co.napa.ca.us.

Kevin Plett, Town Manager, reported on the following items:

- Municipal Well Project – Well pump and discharge flow meters have been installed. Silverado Electric is installing the onsite electrical for power in the control panel which is scheduled to be completed by the end of this month. The compressor needs to be installed and tested. Overall the project is moving along on schedule.
- Yount Street Pedestrian Pathway – The project is nearing completion. Asphalt and striping remain and should be completed this week depending on the weather.
- Status of grading on various projects – Bardessono and Villagio are complete as of November 3, 2006; Dirt piles located near Yountville Inn have control measures in place; Storm Water Pollution Prevention Programs are in place and are being inspected once a week by Public Works staff.

- Fats, Oils and Greases (FOG) Program Update – There has not been much movement on the program. Ordinances are in place and staff has met with businesses and let them know enforcement education for the program will occur late winter to early spring. When the Town receives requests for residential kitchen remodels, staff makes sure grease traps are installed if the kitchens do not have them already.
- Website Development – Staff is experiencing frustration with the vendor the Town is under contract with. The Town Attorney has reviewed the agreement and we have sent a letter advising of the Town's notice of intent to terminate the agreement.
- Town Hall will be closed on Friday, November 10, 2006 in observance of Veterans Day.

16. FUTURE AGENDA ITEMS
Not Discussed

17. ADJOURNMENT
Next Regular Council Meeting – November 21, 2006

The Council adjourned at approximately 7:50 p.m. to the next Regular Meeting scheduled for November 21, 2006.

ATTEST:

/s/ Michelle Price, Town Clerk

Approved by Town Council:
