

**TOWN OF YOUNTVILLE**  
**MINUTES OF REGULAR COUNCIL MEETING**  
*October 17, 2006*

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**1. CALL TO ORDER – 6:00 P.M.**

Vice Mayor Saucerman called the regular Town Council meeting to order at 6:02 p.m.

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**2. PLEDGE OF ALLEGIANCE**

Council Member John Dunbar led the pledge of allegiance.

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**3. ROLL CALL**

Council Member Bill Dutton  
Council Member John Dunbar  
Council Member Steven R. Rosa  
Vice Mayor Cynthia Saucerman

Kevin Plett, Town Manager  
Amy L. Valukevich, Town Attorney  
Michelle Price, Town Clerk  
Bob Tiernan, Planning Director  
Kenneth Leary, Community Services Director  
Paul Klassen, Assistant Town Engineer

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**4. ADOPTION OF THE AGENDA**

**ACTION: It was M/S (Rosa/Dutton) to adopt the agenda. Vote 4-0**

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**5. Public Comment on Matters Not Listed on the Agenda (FIVE MINUTE LIMITATION PER SPEAKER)**

Tom Shirmang commented he is one of the 70% of voters in 2003 who approved the concept of building the Community Center and to use the increase of the Transient Occupancy Tax to help pay for it, and he has not changed his mind.

Barbara Dulinsky thanked the Council for adhering to the wishes of the more than two-thirds of the voters who voted to build the Community Center in 2003. The Town, of course, like all others had to wait for the water moratorium to be lifted. Ms. Dulinsky trusts the Council to again adhere to the majority of the people and to continue with the project that was so aptly struggled with for years to get before them in 2003.

Sharon Stensaas requested clarification on the restrictions for excavation after October 15<sup>th</sup> and asked the Town Planner to explain the limits of those requirements.

Myke Praul, Town Engineer, responded the Town does have an ordinance in place setting the date of October 15<sup>th</sup> each year for ceasing mass grading activities. The ordinance has a provision that the deadline can be extended on a day-to-day basis if weather supports the extension. The ordinance does not restrict non-mass grading which is defined as fill or a cut of existing grade less than 12". Non-mass grading can occur through the winter if proper erosion control measures are in place.

Karla Reyff commented she was unable to attend the October 3, 2006 Town Council meeting and heard from friends that there was a lot of confusion about the proposed new Community Hall. Ms. Reyff wanted to clarify for the record that she raised concerns at a Town Council meeting held in May, 2005 and reread her letter printed in the Yountville Sun on May 26, 2005. Excerpts of her letter urged the Town Council to "rethink the project which the citizens did not mandate you to build, but rather said they were in favor of possibly using transient occupancy tax monies to build some sort of a community center...".

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**6. APPROVAL OF CONSENT CALENDAR**

Council Member Dunbar pulled Item 6D from the Consent Calendar for separate action.

**ACTION: It was M/S (Dutton/Dunbar) to adopt Consent Calendar Items 6A, B, C, E, F and G. Vote 4-0**

**ACTION: It was M/S (Dunbar/Dutton) to approve Item 6D. Vote 4-1 (Vice-Mayor Saucerman Abstained)**

**A. *Approval of Warrants* —**

- Accounts payable check numbers \$164,230.80
- Total payroll and benefits \$ 93,831.77
- Total payments for period \$258,062.57

Recommendation: Received and Filed.

**B. *Adopt Resolution Number 2522-06*** Authorizing Agreement Number 2006-176 with the Napa County Flood Control and Water Conservation District for Joint Zone Project No. 96-1 Maintenance and Watershed Management Program Cost-Sharing Agreement.

Recommendation: Adopted Resolution.

**C. *Adopt Resolution Number 2526-06*** Authorizing Agreement Number 2006-177 with West Yost and Associates to prepare a Supplement to the 2004 Water Supply Plan Update in the amount of \$12,000.

Recommendation: Adopted Resolution.

**D. *Special Event Permit - Chamber of Commerce - Festival of Lights***

Approval of Special Event Permit and Amplified Noise Permits for the 2006 Annual Festival of Lights Event.

Recommendation: Approved.

**E. *Adopt Resolution Number 2523-06*** Authorizing a Request to Place a Memorial/Commemorative Plaque in Yountville Park in Recognition of Former Town Clerk Frances Emilie Field who served as Town Clerk from 1968 to 1985.

Recommendation: Adopted Resolution.

**F. *Monthly Financial and Quarterly Investment Report – September 2006***

Recommendation: Received and Filed.

**G. *Approval of Minutes:*** September 26, 2006.

Recommendation: Approved.

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**7. PRESENTATION**

A. Karla Reyff, Napa County/City Library Commission Representative

Report Presented

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**8. HOUSING AND EMERGENCY SHELTER TRUST FUND ACT OF 2006 (PROPOSITION 1C)**

*Consider Adoption of Resolution Number 2525-06* Supporting Proposition 1C on the November 7, 2006 Ballot.

Recommendation: Adopted Resolution.

Jenny Gomez, Napa Valley Housing Authority, gave presentation.

**ACTION: It was M/S (Dunbar/Dutton) to adopt Resolution Number 2525-06 Supporting Proposition 1C, The Housing and Emergency Shelter Trust Fund Act of 2006. Vote 4-0**

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**9. REQUEST COUNCIL DIRECTION ON INITIATION OF THE PROCESS TO UNDERGROUND UTILITIES ON YOUNT STREET FROM FINNELL ROAD TO WEBBER AVENUE**

Paul Klassen, Assistant Town Engineer, presented staff report.

*Public Comment*

Don Henfling owns two properties located on Yount Street and supports this action stating that it will benefit the trees on the west side of Yount Street, and he looks forward to the project and thanked Council for considering it.

Kay Lafranconi supports the project and thanked the Council for considering it and further commented that it will benefit the trees in the area.

Bob Stone also endorses the idea and has been waiting for this for almost 20 years and stated Liz has a special concern for the trees and would like see Mr. Henfling's Redwood Tree have a chance to grow to its proper shape and thanked Council for considering it.

**ACTION: It was M/S (Rosa/Dunbar) to authorize staff to initiate the process to underground the utilities on Yount Street from Finnell Road to Webber Avenue including Items 1 through 6, as listed in the staff report, as follows:**

- 1. Send a letter of intention for the work to the utility companies, so they can initiate their work.**
- 2. Meet with the utility companies to develop a scope of work, project schedule, and flush out any potential concerns or obstacles.**
- 3. Meet with the property owners to discuss the work and impacts on their properties.**
- 4. Approving a contract with JRA Electrical Engineering, Inc., to perform the joint trench and streetlight system design, prepare required documents and cost estimates, and coordinate such work with the utility companies. The proposed contract with JRA is for \$18,600.**
- 5. Coordinate work with the Bardessonno Development.**
- 6. Once the initial design work is completed, report back to the Town Council with anticipated construction costs so funding sources and schedule can be put in place.**

**Vote 4-0**

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**10. PUBLIC HEARING – USE PERMIT MODIFICATION REQUEST – BALLOON LAUNCH SITE – 6774 WASHINGTON STREET; (APN 036-032-009)**

*Consider Adoption of Resolution Number 2524-06* Approving a Request to extend the launch site for hot air balloons at Washington Square onto the adjacent parcel to the south (6774 Washington Street – Venika International).

Recommendation: Adopted Resolution, as amended.

Bob Tiernan, Planning Director, presented staff report.

Council Member Rosa disclosed Ken Kleist from Napa Valley Balloons called to discuss the issue.

Council Member Dutton disclosed he received a call from Susan at Napa Valley Balloons and ran in to Don Surplus at the golf course and he mentioned a couple of items in regard to this request.

Cindy Barbarick, Balloons of Napa Valley and Applicant, gave presentation and responded to questions from Council.

*Public Hearing Held – No Public Comment*

**ACTION: It was M/S (Dunbar/Rosa) to adopt Resolution Number 2524-06 to conditionally approve Use Permit Amendment 06-UPA-12 to permit Balloons Above the Valley to launch hot air balloons per current limitations from the rear west portion of the parking lot at Venika International located at 6774 Washington Street, as amended to add a new condition of approval, as follows:**

**4. Renewal of this entitlement is required following any sale of the property at 6774 Washington Street.**

**Vote 4-0**

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**11. FINAL READING OF ORDINANCE NUMBER 369-06 AMENDING ZONING ORDINANCE SECTION 6.1.D., STATE DENSITY BONUS PROGRAM, TO COMPLY WITH GOVERNMENT CODE SECTION 65915.**

Recommendation: Adopted Ordinance.

Amy Lyman, Town Attorney, presented staff report.

*Public Comment*

Kirsty Shelton representing the Knight's commented if Council is going to exclude inclusionary units that Council consider adding language not-to-exceed an unspecified percentage as it relates to the total number of affordable units, concessions and incentives.

**ACTION: It was M/S (Dunbar/Dutton) to adopt Ordinance Number 369-06 Amending Zoning Ordinance Section 6.1.d., State Density Bonus Program, to Comply with Government Code Section 65915. Vote 4-0**

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**12. COUNCIL REPORTS AND COMMENTS**

Report of Council Member Meeting Attendance:

A. Napa County Farmworker Housing Oversight Committee (Dutton/Rosa)

Council Member Dutton reported he attended the opening of the new Mondavi Farmworker Housing earlier in the month and the housing is very nice and something to be proud of.

B. Napa County Flood Control and Water Conservation District (Saucerman)

Meeting Cancelled

C. NCLOG

Vice Mayor Saucerman attended the NCLOG meeting along with Council Members Dutton and Rosa, Town Manager Plett, and Community Services Director Leary where a presentation was given by the City/Town Managers Steering Committee, and she will defer to Council Member Dunbar to report on that topic.

D. NCLOG/CDS (Cindy/John)

Council Member Dunbar reported that the City/Town Managers Steering Committee agreed to dissolve the group in an effort to make the process more efficient as there is some redundancy with the Napa County Transportation Planning Agency (NCTPA). The Committee is now proposing that NCTPA would become the Napa County Transportation and Planning Agency and would consider transportation and land use and housing issues.

Council Member Dunbar attended a Napa County Conference and Visitors Bureau meeting where there is an on-going effort to brand the Napa Valley to address the challenges be presented by the other wine growing regions throughout the state. The Bureau held a promise brand workshop that included residents, the wine industry and civic leaders. The group reviewed data collected over the past 18 months and discovered visitors are as committed to maintaining the quality of life here in the Valley as residents are because they come here to enjoy that quality of life.

E. Other Reports and Comments

Council Member Dutton reported he attended the Upper Valley Waste Management Authority meeting and is pleased to report they have come up with a rate methodology that is quite simple and works off a percentage of the CPI. He also stated they would like to extend the terms of the contract for Upper Valley Waste Management and Clover Landfill to the year 2025 with annual reviews of the contract based on the CPI.

Council Member Dutton attended the Chamber of Commerce Marketing Committee Meeting where a discussion took place regarding the identification of Town events by hanging banners vertically on the light poles throughout Town and asked if the Town would be willing to purchase the brackets for the light poles. Installation of the banners would be up to the event holder and coordinated through a banner company.

Vice Mayor Saucerman encouraged people to get out and vote on Election Day this November 7, 2006.

Council Member Rosa attended the Napa County Mosquito Abatement District (District) meeting and commented the first case of the West Nile Virus was reported in Calistoga. A 52-year old male had flu like symptoms, but ultimately recovered and had no adverse effects. The State Health Department notified the County Health Department; however, the District was not notified. The District has stepped up spraying in Calistoga, St. Helena and Yountville.

Council Member Rosa further commented that the number of incidents of birds testing positive for the West Nile Virus in Napa County has decreased this year in comparison to last year.

Recommendation: Received and filed.

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**13. STAFF REPORTS**

Myke Praul, Public Works Director, provided a brief report on traffic control in Town, as follows:

- The new stops signs approved by Council a couple of meetings ago are being built by Public Works staff and are somewhat behind in the process due to other projects being caught up following the pool construction.
- Concerns have been expressed about the stop sign being installed at the Point and reported there are legends to stripe onto the pavement and removal of arrows. The Town will also place the sign board in the area to notify the public of pending changes to the intersection.

Director Praul also mentioned that Janet McCoy, Director of the Napa City/County Library, was here for the presentation held earlier on the agenda; however, she arrived late due to recalling the old start time of 7:00 p.m. for Council meetings.

Council Member Dunbar thanked Town Staff for their quick response to the issues associated with Hopper Creek and the worksite.

Council Member Dutton reported he was out this past Sunday morning around 7:00 a.m. and noticed the stop sign in front of the Redd Restaurant had fallen over and thanked staff for replacing the sign so quickly.

Amy Lyman, Town Attorney, reported she attended the rededication of the Historic Napa County Courthouse on her way to the Council meeting this evening and suggested everyone go by and see the newly unveiled stained-glass dome on the second floor of the courthouse championed by the former Town Attorney and retired Judge Scott Snowden.

Kevin Plett, Town Manager, reported that the Hopper Creek Sediment Removal project has been completed and the rip rap requested by Mr. Lindauer under Public Comment at a prior Council meeting has been replaced and will work over this winter. Staff is working on redesign to redo that section this spring.

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**14. FUTURE AGENDA ITEMS**

November 7, 2006:

- A. Request to Remove Heritage Oak Tree on the Bardessono Site
- B. Sheriff and Fire Quarterly Reports

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**15. ADJOURNMENT**

Next regular Council Meeting – November 7, 2006

The Council adjourned to the next Regular Meeting scheduled for November 21, 2006.

ATTEST:

/s/ Michelle Price, Town Clerk

Approved by Town Council:

November 21, 2006