

**TOWN OF YOUNTVILLE**  
**MINUTES OF REGULAR ADJOURNED COUNCIL MEETING**  
*February 23, 2006*

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**1. CALL TO ORDER**

Mayor Carlson called the Closed Session meeting to order at 5:30 p.m.

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**2. CLOSED SESSION**

1. Conference with Legal Counsel, Anticipated Litigation  
Significant exposure to litigation pursuant to GC Section 54956.9(b): One case
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**3. CONVENE REGULAR ADJOURNED COUNCIL MEETING – 6:00 P.M.**

Mayor Carlson reconvened the regular adjourned meeting at 6:02 p.m.

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**4. PLEDGE OF ALLEGIANCE**

Ken Leary led the Pledge of Allegiance

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**5. ROLL CALL**

**Council Members Present:**

Council Member Bill Dutton  
Council Member John F. Dunbar  
Council Member Steven R. Rosa  
Vice Mayor Cynthia Saucerman  
Mayor Todd R. Carlson

**Staff Members Present:**

Kevin Plett, Town Manager  
Amy Lyman, Deputy Town Attorney  
Lisa Harper, Town Clerk  
Bob Tiernan, Planning Director  
Myke Praul, Public Works Director/Town Engineer  
Kenneth Leary, Community Services Director

**Council Members absent:**

None

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**6. CLOSED SESSION REPORT**

Kevin Plett reported the Council had previously met in Closed Session at 5:30 p.m., recessed at 5:52 p.m., and noted no reportable action had been taken.

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**7. ADOPTION OF AGENDA**

Town Manager Kevin Plett recommended that the Council remove Item 12 from the Agenda and he would be meeting with the affected party on follow-up actions.

ACTION: It was M/S (Dutton/Dunbar) to remove Item 12 (32 Forrester Lane) from the agenda and direct the Town Manager to follow-up with the affected party and adopt the agenda. Vote: 5-0.

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**8. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA**

There were no public speakers.

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**9. APPROVAL OF CONSENT CALENDAR**

Council Member Rosa noted he would be abstaining from Item 2; minutes of February 9, 2006, due to his absence from the meeting.

Mayor Carlson congratulated Amy Lyman on her appointment as Town Attorney. He noted that Napa Superior Court Judge Diane Price would be sworn in on March 16<sup>th</sup> at the Napa County Courthouse on Coombs Street.

ACTION: It was M/S/C (Saucerman/Dutton) to adopt Consent Calendar Items 1 through 7 and waive readings. Vote: 5-0. (Rosa abstained on Item 2).

**Town of Yountville  
Minutes  
February 23, 2006**

1. **Approval of Warrants** —
  - Accounts payable check numbers 028220 – 028293 \$286,983.10
  - Total payroll and benefits 2/1/06 \$68,648.32
  - Total payments for period \$355,631.42

Action: Received and Filed.
2. **Approval of Minutes:** February 9, 2006  
Action: Approved.
3. **January Monthly Financial Report**  
Action: Approved.
4. **Confirm the Continued Existence of a Local Emergency – December 31, 2005 Flood**  
Action: Confirmed and filed.
5. **Resolution Number 2435-06** Amending the Town of Yountville Personnel Rules and Policies to Revise Section 14 Travel and Travel Reimbursement Policy and to Add Section 16 Computer Use, E-Mail, and Internet Policy.  
Action: Adopted Resolution.
6. **Resolution Number 2436-06** Authorizing Change of Designated Agents and Designating the Town Manager, Mayor and Vice Mayor, as the Town’s authorized agents for the purpose of obtaining certain Federal Financial Assistance  
Action: Adopted Resolution.
7. **Resolution Number 2437-06** Appointing Amy L. Lyman as Town Attorney and Approving Amendment Number four to Agreement 2000-03 First Amended and Restated Agreement for Legal Services with Coombs & Dunlap, LLP  
Action: Adopted Resolution and Amendment to Agreement.

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**10. VIETNAM MEMORIAL WALL**

1. Request for funding by Vietnam Veterans of America Chapter 702 to bring The Wall to Yountville May 3 to 9, 2006  
Action: Discussed and approved contribution amount of \$3,500, with surplus funds to be set aside for future funding of the Wall or related Veteran Home activities.

Town Manager Kevin Plett reported representatives have voiced a request to bring the Wall to Yountville, said the Wall had previously appeared in 1996, said an estimated cost and report had been provided by the Vietnam Veterans of America Chapter 702 in the amount of \$6,000, and the Town Council had previously committed \$3,000 toward its support. He noted the current budget for Veterans Home Support was \$2,000 and an amendment to the budget would need to occur to cover any donation approved by the Council.

John Mellquist, Moving Wall Chairman, reported the Veteran’s Home has pledged \$2,532 toward their goal, said \$4,000 was needed for the wall, \$1,000 was needed to bring the POW/MIA racecar and they estimate another \$1,000 was needed for incidentals. He said the Valley Chambers of Commerces have also been contacted to support the project and they were also agendized on the City of St. Helena’s Council agenda on February 21<sup>st</sup>. Additional inquiries were being made of service organizations, so approximately \$3,500 was still needed.

Tom Peterson noted that any additional days to keep the Wall at Veterans Home would cost \$550 per day.

Council Members briefly discussed the importance of the event and unanimously supported bringing back the Vietnam Memorial Wall and funding.

**ACTION:** It was M/S/C (Saucerman/Dunbar) to donate \$3,500 with the stipulation that if further funding was received from other organizations, any surplus funds from the Town be set aside for the future Wall visits or related Veteran Home activities. Vote: 5-0.

Town of Yountville  
Minutes  
February 23, 2006

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- 11. MASTER DEVELOPMENT PLAN AMENDMENT – VINTAGE 1870 EVENT AREA (6525 WASHINGTON STREET) AND COMPADRES (6539 WASHINGTON STREET)**
1. **Resolution Number 24XX-06** approving Master Development Plan Amendment including Use Permit Amendment and Design Review for reconfiguration and enlargement of a structure for use as event related storage;
  2. **Resolution Number 24XX-06** approving Master Development Plan Amendment including Use Permit Amendment and Design Review for improvements and uses located at the west (rear) portion of the site.

ACTION: It was M/S/C (Carlson/Saucerman) to continue the public hearing to March 9, 2006 at the request of the applicant. Vote: 5-0.

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- 12. PUBLIC HEARING – YOUNTVILLE INN EXPANSION AND AFFORDABLE HOUSING – 6409-6448 WASHINGTON STREET; APN 036-090-005**
1. **Resolution Number 2438-06** adopting a Mitigated Negative Declaration of Environmental Impact and a Mitigation Monitoring and Reporting Program;
  2. **Resolution Number 2439-06** approving General Plan Amendment, 01-GPA-04;
  3. **Ordinance Number 366-06** approving rezoning of a ±3.82 acre site from the Mixed Residential RM Zoning District to the Planned Development PD Zoning District;
  4. **Ordinance Number 367-06** Approving Development Agreement (Yountville Inn Planned Development Mixed Use Project) and Making Findings
  5. **Resolution Number 2440-06**, approving Preliminary Master Development Plan (05-MDP-05), includes Use Permit (05-UP-07) and Design Review (05-DR-23);
  6. **Resolution Number 2441-06** approving Parcel Map (05-TM-03)

Action: Adopted Resolutions, introduced Ordinances and waived readings.

Council members Dutton and Rosa excused themselves from the Council Chambers and from participation in the public hearing due to conflict of interest relating to their residences being within 500 feet of the project.

Planning Director Bob Tiernan gave the staff report, said new project information had been received from the applicant, noted three areas of concern were the front portion of the site, the existing Inn area, and the rear area by the pool and clubhouse. He displayed the parcel map and described the site plan, described story poles and their locations, finished grading heights, two-story elements, pictures of buildings from various views, and noted ZDRB had comments relating to the efficiency of the affordable housing floor plans. He said this would be discussed at the final stage along with specifics relating to materials, the requirement for tree wells in the front wall, and lighting and landscaping.

Mr. Tiernan read the actions for Council consideration, noted an inconsistency with Condition 19 which described the term that a use permit was valid for, and said the Development Agreement carried a longer term. Therefore, he suggested the following be added to the end of the condition: "...or as otherwise provided in the Development Agreement." He said the applicant was obligated to return to ZDRB with specifics of the final materials, which would possibly be reviewed by the Council when the second/final reading of the ordinances was done.

Council Members had comments and questions regarding building height and elevated grade, rooflines of the administration building and thanked staff for working with the applicant on refinement of the project.

Dave Meyers, 809 Coombs Street, said Joan Torassa and Wayne Holland were present to answer any questions.

ACTION: It was M/S/C (Saucerman/Dunbar) to adopt Resolution Number 2438-06 adopting a Mitigated Negative Declaration of Environmental Impact and a Mitigation Monitoring and Reporting Program for the Yountville Inn Expansion and Affordable Housing Project, and waive the reading. Vote: 3-0-2 (Dutton and Rosa abstained).

ACTION: It was M/S/C (Dunbar/Saucerman) to adopt Resolution Number 2439-06 approving and adopting General Plan Amendment 01-GPA-04, Amending the General Plan Land Use,

**Town of Yountville  
Minutes  
February 23, 2006**

Housing, and Circulation Elements to Reclassify a Portion of the Altamura Property (Gateway Mobile Home Park; Assessor Parcel Number 036-090-005) from Mixed Residential to Planned Development, and waive the reading. Vote: 3-0-2 (Dutton and Rosa abstained)

ACTION: It was M/S/C (Saucerman/Dunbar) to introduce and waive further reading of Ordinance Number 366-06, Amending the Zoning Map of Ordinance Number 231-92 (Yountville Zoning Ordinance); and Amending Figures 1.2 and I.4 of Chapter I, Section B.6 of Chapter III, and Section A.4 of Appendix IV of Ordinance Number 232-92 (Yountville Design Ordinance) to Incorporate Rezoning of a portion of the Altamura Property (Gateway Mobile Home Park; Assessor Parcel Number 036-090-005). Vote: 3-0-2 (Dutton and Rosa abstained).

ACTION: It was M/S/C (Dunbar/Saucerman) to adopt Resolution Number 2440-06 approving Preliminary Master Development Plan (05-MDP-05), Use Permit (05-UP-07) and Preliminary Design Review (05-DR-23) for the Yountville Inn Expansion and Affordable Housing Project located at 6409-6448 Washington Street/Assessor Parcel Number 036-090-005, and waive the reading. Vote: 3-0-2.

ACTION: It was M/S/C (Saucerman/Dunbar) to introduce and waive further reading of Ordinance Number 367-06; Approving Development Agreement (Yountville Inn Planned Development Mixed Use Project) and Making Findings. Vote: 3-0-2 (Dutton and Rosa abstained).

ACTION: It was M/S/C (Saucerman/Dunbar) to adopt Resolution Number 2441-06 Approving a Tentative Parcel Map for the Gateway Mobile Home Park, LLC Property at 6409-6448 Washington Street (APN 036-090-005), and waive reading. Vote: 3-0-2 (Dutton and Rosa abstained).

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**13. REDD RESTAURANT – USE PERMIT AMENDMENT - 6480 WASHINGTON STREET**

1. **Resolution Number 2442-06** approving Use Permit Amendment to reduce off-street parking requirement from 20 spaces to 18 spaces.

Action: Adopted Resolution

**NOTED PRESENT / REPORT OF CONFLICT OF INTEREST**

Council Member Dutton returned to the Council Chambers and was noted present at 6:50 p.m. Council members Rosa excused himself from participation in the public hearing due to conflict of interest relating to his residence being within 500 feet of the project.

Planning Director Bob Tiernan gave the staff report, stating back in 2000 when Piatti Restaurant went from 60 to 90 seats the resolution required them to maintain on-site parking spaces. Their on-site lot had 20 spaces, and parking agreements were secured for 3 off-site spaces at Piazza Quercia and 4 spaces at West America Bank.

The Piazza Quercia agreement states they were allowed 3 off-site spaces prior to 6:00 p.m., but after 6:00 p.m. they were entitled to 24 parking spaces. He noted the applicant requests reducing the off-street parking requirements from 27 to 25 spaces during the daytime and Mr. Tiernan said it was unknown why the Council had required 27 spaces originally because the parking requirement was 23 spaces for every 90 spaces. He said Redd Restaurant had agreements totaling 25 spaces, with 18 on-site and additional spaces in the evening.

Mr. Tiernan noted staff received letters from Karen Decious of 6585 Oak Leaf Court and Sharon Crouse of 6587-89 Oak Leaf Circle who voiced concerns regarding increases in parking in the neighborhood since the restaurant had opened, concerns that parking was already limited and that further reduced parking would cause additional impacts.

Mr. Tiernan noted measures could be taken including educating employees on where to park, providing signage, providing information regarding additional parking locations, and should the Council approve the request he felt the applicant should be conditioned that signage be provided, as well as additional education for employees.

Council Members requested changing page 2 of the staff report, fifth paragraph, fifth line to read; "Parking is currently restricted to the west side only of Oak Leaf Court." Council had

**Town of Yountville  
Minutes  
February 23, 2006**

comments and questions regarding directional signage, bank signage, existing parking agreements, better educating employees on where to park, and discussed the fact that the restaurant was within the parking requirements for 1 space per every 4 seats.

Guy Rebentisch, General Manager, Redd Restaurant, said he was more than happy to continue education efforts with staff to make clear where to park, as well as parking available at the bank for up to four cars, but did not encourage or discourage parking on public streets. He noted parking for employees was clearly identified in their employee manual and said employees were not allowed to park across the street or any other commercial lot in the area.

Council Members confirmed with Mr. Rebentisch that restaurant staffing levels would increase in the summer, that daytime restrictions would be tighter, confirmed employees were entitled to three additional spaces in Piazza Quercia; however, there were problems with having to address questions and policing employee vehicles in lots with the current agreements in place.

Julie Nord, Wine Garden Restaurant, discussed how patrons use their parking lot, agreed it was not currently a problem since they were closed, but felt they would need to ensure there was adequate future parking. She noted West America Bank had a sign which indicated cars would be towed, and she asked for clear restaurant signage.

Council Members recommended staff and the applicant address signage issues at the bank, acknowledged that the restaurant met parking standards, recommended adding a condition for signage to be added to whatever parking lots were appropriate, that additional education be given to restaurant staff, and suggested discussing it as a larger issue during Town Hall meetings.

**ACTION:** It was M/S/C (Dunbar/Saucerman) to adopt Resolution Number 2442-06 approving Use Permit Amendment for the reduction in required parking for Redd from 27 parking spaces to 25 parking spaces (18 on-site, 3 Piazza Quercia & 4 West America Bank). Vote: 4-0-1 (Rosa abstained).

**NOTED PRESENT**

Council Member Rosa returned to participate in the meeting and was noted present at 7:16 p.m.

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**14. CHAMBER OF COMMERCE – EXTENSION OF HOLIDAY LIGHTS**

1. Chamber of Commerce use of holiday lights during the Mustard Festival  
Action: Continue monitoring lights.

Town Manager Kevin Plett reported that the Mayor had arrived late for the previous Council meeting and had announced that the lights on the south portion of Town from Oak Circle to California were not operating at all, and he asked that the issue be agendized. In the meantime, the Chamber of Commerce worked with the contractor and noted improvements.

Public Works Director/Town Engineer Myke Praul said there was one breaker on the west side of Washington across from Redd Restaurant that controls all of the west side south of Mulberry and some of the east side. The outlet box has 75 splices and connections and enough moisture to trip the main GFI breaker. He said Silverado Electric Company put in safety features two years ago which was duplicated on the breaker that took care of the issue for that group of lights. The contractor was now looking into remaining issues; however he did feel there had been an improvement.

Council Members confirmed that the Town paid for the \$1,000 of work from Silverado, which was the limit of the budget for minor infrastructure repair.

Vicky Baxter, Executive Director, Chamber of Commerce, felt the contractor has gone overboard to do what he can to make the lights work well, told a story about her experience with Disneyland lighting and acknowledged the situation was not perfect, but hoped that to visitors, the lighting was close to being perfect.

Council Members acknowledged the Town had not spent a lot of money into the infrastructure for lighting, acknowledged there had been improvement, confirmed that the Chamber had in place an on-call, local person who worked with the contractor on fixing problems, and that Vicky

**Town of Yountville  
Minutes  
February 23, 2006**

Baxter would clarify with Vintage, Villagio and Yountville Inns that they know to keep their lights on.

Tom Shirmang, Chamber of Commerce Boardmember, told a story about friends visiting in town from Chicago who said they loved the lighting.

Julie Nord, Wine Garden Restaurant, said she loved the lights, felt it encouraged more people to walk or run through town at night and acknowledged the work of the contractor.

Council Member Rosa said he preferred the lights be turned on at separate times and only for the Yountville portion of the Mustard Festival.

The majority of Council Members felt there had been improvements to lighting, recommended continued monitoring and requested Vicky Baxter to contact hotels to ensure their understanding of needing to keep the lights on during the Mustard Festival.

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**15. AFFORDABLE HOUSING UNIT – 32 FORRESTER LANE**

1. Direct staff on whether or not to exercise the option to purchase

Council reported the item had been previously removed from the agenda per request of the Town Manager.

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**16. MID-YEAR BUDGET REVIEW AND AMENDMENTS**

1. ***Resolution Number 2443-06*** Approving Budget Adjustment Number 2006-04 for Various Mid-Fiscal Year 2005-06 Budget Adjustments  
Action: Adopted Resolution, with amendment to Exhibit A

Finance Director Richard Stranzl gave the staff report and noted that the resolution outlined various budget revenue and expenditure adjustments, briefly described the internal process for the mid-year review, and said that the Exhibit A and Attachment 2 of the staff report presented the detail for all proposed line-item adjustments. He discussed adjustments on a fund-by-fund basis, beginning with the General Fund.

Mr. Stranzl indicated that the General Fund remained in surplus, however the overall operating surplus is reduced by \$5,000 - a net result of all proposed adjustments. Overall, revenues were projected to increase by \$226,000, primarily because of TOT proceeds, increases in VLF, and in Building Permit and Plan Checking fees. Regarding property taxes, Mr. Stranzl said the budget estimate of \$365,000 should be reduced by \$50,000 due to a staff misinterpretation of the State "Triple Flip" payback legislation. Sales Taxes good however unchanged, and the Town would probably not see increases resulting from new restaurant opening until spring 2006. VLF was ahead of projection.

He indicated that Building Permit and Plan Checking revenue was project-based and requires an increased estimate. Staff budgeted conservatively, actual revenues were in excess of budget, and staff proposed to increase the estimate by \$90,000. Staff is also considering deferring some of that revenue to next fiscal year to pay for related services. Staff recommended that the TOT projection be increased by \$180,000. Staff said that the overall revenue increase would defray all expenditure adjustments and enable the Town to transfer additional resources to other funds.

He noted there were several department expenditure adjustments, and indicated that net General Fund expenditures were estimated to increase by \$141,000, primarily because of increased public safety costs, a supplemental PARSAC insurances premium, purchase of the backhoe, and adjustments in employee compensation due to transition and changed staffing responsibilities.

Mr. Stranzl noted that in fiscal year 2004-05, a total of \$75,000 was transferred to a Supplemental Reserve and that the resolution adopting this year's budget did not address the ongoing status of these monies. Staff proposed to make this augmentation permanent, which would leave an operating reserve of approximately 24%.

Town Manager Plett also noted one-time public safety costs due to the two major incidents, and indicated that the new Sheriff contract would increase by 8.5% due to liability costs and the county allocating and spreading its costs to all other departments.

**Town of Yountville  
Minutes  
February 23, 2006**

Regarding enterprise funds, Mr. Stranzl noted the Community Hall Fund operating reserve would be reduced by \$23,000 as a result of reduced revenues. Staff proposed the transfer of \$10,000 from the General Fund to cover revenue reductions and strengthen the operating reserve.

The Water Enterprise operating fund required various adjustments; however, staff feels the new automated meter reading system has enabled staff to better monitor and track water losses, therefore overall revenue estates are relatively stable. On the expense side, State NBA/Kern Water costs increased by 25%, due to their energy and utility costs. Staff also proposed the one-time transfer of \$30,000 from the General Fund to cover cost increases this year. The Water Capital Fund will incur additional capital project costs and the fund will end the fiscal year with a projected balance of \$45,000. The Waste Water Enterprise was stable, the net result of all adjustments being a \$5,400 decrease in fund resources.

Council Members had comments and questions regarding the 43% operating reserve balance, and Town Manager Plett noted the Sewer Fund had been operating in a deficit, and its reserve has been steadily declining as a result. Staff anticipates that the water and sewer rate study will recommend prudent reserve policies for both water and sewer enterprise operations.

Mr. Stranzl indicated that the Special Projects Fund would realize increased revenues of \$109,200, and increased capital project expenses of \$1,038,000, primarily for acquisition of the Laundry property in July, and approval of the Pool Project in November. Staff proposed the year-end transfer of an additional \$50,000 from the General Fund, and noted that the fund will have a projected year-end balance of \$1.1 million.

Council Members had questions and comments regarding the floodwall maintenance projects, disaster options and recovery fund. Town Manager Plett noted that these several adjustments and that the Town continued to be in a sound financial condition. He noted the Community Hall Fund and Water Fund continued to exceed revenues and staff would soon request Council schedule a goal-setting session. He noted the addition of the \$3,500 donation to the Vietnam Veterans America Chapter 702 would leave the budget surplus slightly over \$18,000.

**ACTION:** It was M/S (Saucerman/Dutton) to adopt Resolution Number 2443-06 Approving Budget Adjustment Number 2006-04 for Various Mid-Fiscal Year 2005-06 Budget Adjustments, include the \$3,500 allocation for the Vietnam Veteran's Moving Wall, and waive the reading. Vote: 5-0.

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**17. DATES FOR MARCH COUNCIL MEETINGS**

Recommendation: Set dates for March meetings

Town Manager Kevin Plett noted Mayor Carlson would end his Council service on March 31, 2006 and staff was recommending changing the March meeting dates to March 9 and March 28 to allow him to be present at both meetings. He said staff would also like to finalize the Town Council Protocols and felt it could be done just prior to the March 28<sup>th</sup> Council meeting. It was noted that Malcolm Mackenzie would serve as Town Attorney at the March 28 meeting.

Mayor Carlson noted his schedule would not prevent him from arriving on time to the March 9<sup>th</sup> meeting and requested the first March meeting be held on March 6, 2006 and the second March meeting held on March 28, 2006.

**ACTION:** It was M/S/C (Carlson/Saucerman) to change the regular March 7, 2006 Council meeting to March 6, 2006 at 6:00 p.m. and the regular March 21, 2006 meeting to March 28, 2006 at 5:00 p.m. Vote: 5-0.

**ACTION:** It was M/S/C (Carlson/Saucerman) to re-open the public hearing on Vintage 1870 Event Area (Item 11) and continued the public hearing to March 6, 2006 at 6:00 p.m. vote: 5-0.

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**18. FUTURE AGENDA ITEMS**

March 6, 2006:

1. Vintage 1870 Event Area

**Town of Yountville  
Minutes  
February 23, 2006**

2. Preliminary Master Development Plan for Costello Sogno
3. Discussion of Mayor's position

March 28, 2006:

1. Council Workshop – Council Policies and Protocols – 5:00 p.m.

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**19. COUNCIL REPORTS AND COMMENTS**

**1. Report of Council Member Meeting Attendance:**

- a) Napa County Flood Control & WCD Board (2/7-Carlson)
  - b) Mosquito Abatement District Meeting (2/8-Rosa)
  - c) Napa County Watershed Information and Conservancy (1/26-Rosa)
- Recommendation: Receive and filed.

Council Member Dutton:

- Reported Sandy Nichols was in the process of conducting an in-depth survey of housing needs for farm workers and the Calistoga Farmworker Housing project was being rebuilt, with the hope for an opening within six weeks.

Council Member Rosa:

- Mosquito Abatement District Board held discussion on the requirements of AB 1234 and were hiring an attorney to conduct the training;
- At the Napa County Watershed Information Conservancy meeting, a variety of flood photographs were presented which showed acres and acres of damaged vineyards and hillside erosion.

Council Member Dunbar:

- No attendance to meetings or report

Vice Mayor Saucerman:

- Attended an OES/FEMA meeting at Napa City Council Chambers where recovery processes were discussed. She noted residents could contact 1-800-621-3362 from 8:00 a.m. - 7:00 p.m. daily and the deadline to file assistance was March 3, 2006.

Mayor Carlson:

- Reported the Flood Board meeting was moved to February 28, 2006

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**20. STAFF REPORTS**

1. Update on Community Swimming Pool Project
2. Update on the Washington / Yount Street Intersection Improvement Project

Public Works Director/Town Engineer Myke Praul reported the Pointe project was moving forward and on budget and the water line has been completed. He reported receiving a call from FEMA for a tour of the flood wall, that there would be a video and publication about the project, which would be provided at a later date.

Mayor Carlson confirmed with Mr. Praul that the project should be done in time for the Mustard Festival event, but was dependent upon weather conditions.

Regarding the Community Swimming Pool Project, the trusses had been received and staff was working on installing them, they completed the block work, most of the in-ground plumbing had been completed, and staff has been working hard on the project in order to have it ready for opening day on May 27, 2006.

Community Services Director Kenneth Leary reported a pool ribbon-cutting ceremony was scheduled on Friday, May 26, 2006 at the pool in the afternoon. The pool would officially open on Saturday, May 27, 2006 and one month later, staff would hold a special opening event and recognition.

Regarding fundraising, Mr. Leary presented a request to the Kiwanis Club Board to determine whether they could pay for the children's pool features at a cost of \$10,000 and they agreed to pay \$3.00 for every dollar up to \$7,500 and also work with other groups to raise funds. He noted

**Town of Yountville  
Minutes  
February 23, 2006**

a small subcommittee group met on Wednesday to discuss the scheduling of a pancake breakfast and other fundraising ideas.

Town Manager Kevin Plett noted the date for the Town Hall Meeting is proposed for March 21<sup>st</sup> at Community Hall from 5:30 p.m. to 7:30 p.m. He said flyers would be mailed out the next day and he reported the Chamber of Commerce was interesting in assisting with the event.

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**21. ADJOURNMENT**

Next regular Council Meeting – March 6, 2006

**ACTION:** It was M/S/C (Saucerman/Dutton) to adjourn the meeting at 8:35 p.m. to the next regular Council meeting on March 6, 2006. Vote: 5-0.

ATTEST:

/s/ Lisa Harper, CMC, Town Clerk

Approved by Town Council:

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Date