

TOWN OF YOUNTVILLE
MINUTES OF REGULAR COUNCIL MEETING
October 18, 2005

1. CALL TO ORDER

Vice Mayor Saucerman called the meeting to order at 6:01 pm

2. PLEDGE OF ALLEGIANCE

Vice Mayor Saucerman led the Pledge of Allegiance

3. ROLL CALL

Council Members Present:

Council Member Bill Dutton
Council Member John F. Dunbar
Council Member Steven C. Rosa
Vice Mayor Cynthia Saucerman

Staff Members Present:

Kevin Plett, Town Manager
Diane Price, Town Attorney
Lisa Harper, Town Clerk
Bob Tiernan, Planning Director
Myke Praul, Public Works Director/Town Engineer
Kenneth Leary, Community Services Director
Dave Shew, Battalion Chief
Sgt. Tracey Stuart, Regional Sheriff

Council Members absent:

Mayor Todd R. Carlson

4. CLOSED SESSION REPORT - None

5. ADOPTION OF AGENDA

It was M/S/C (Dutton/Rosa) to adopt the agenda. Vote: 4-0-1 (Carlson absent).

6. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

There were no public comments.

7. APPROVAL OF CONSENT CALENDAR

1. *Approval of Warrants* —

- | | |
|--|--------------|
| • Accounts payable check numbers 027731 - 027796 | \$207,447.88 |
| • 9/27/05 total payroll and benefits | \$88,635.98 |
| • Total payments for period | \$296,083.86 |

2. *Approval of Minutes:* October 4, 2005

3. Community Hall Commissioner Appointment

4. *Approval of Monthly Financial Report* – September 2005

5. *Resolution Number 2414-05* Approving Agreement Number 2005-139 with the Napa County Flood Control and Water Conservation District for the Administration of Watershed Maintenance Funds for fiscal year 2006

ACTION: It was M/S/C (Dutton/Dunbar) to approve Consent Calendar items 7.1 through 7.5. Vote: 4-0-1 (Carlson absent).

8. PRESENTATIONS

1. Sheriff's Department Quarterly Report

Sergeant Tracey Stuart presented quarterly statistics for July, August and September, reporting on crime involving vandalism, counterfeit travelers checks and credit cards, the Cross Roads' gas main shut down, a felony, a pipe bomb incident, citations, misdemeanors, parking and moving violations, DUI's, vehicle abatements and break-ins, and said crime and arrests had increased during this period.

Council members voiced concern regarding traffic and pedestrian safety during a recent Special Olympics run/walk. Sergeant Stuart agreed to follow-up before next year's special event. Council members also voiced concern about the traffic diverted through the Town due to the

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fatality on Highway 29, and Town Manager Kevin Plett noted staff was working with public safety officials in order to address and lessen impacts when accidents occur.

2. CDF/Napa County Fire Department Quarterly Report

Battalion Chief Dave Shew presented quarterly statistics, noting medical aid calls were high, recent work on the Uniform Fire Code Inspection program, the Cross Roads' gas leak, the Bouchon Restaurant fire, the Fourth of July celebration, and recent fatality on Highway 29.

The Council commended firefighters for visiting the Yountville Elementary School students, as they did not have the means to travel to the fire station. Chief Shew spoke about the new fire truck and related operational training firefighters were involved in.

The Council questioned PG&E response times to the gas leak and Chief Shew noted response times were normally quick; however, it depended upon the time of day and the availability of crews. The Council also confirmed with Chief Shew that restaurants complied with the Fire Code, and further discussed new restaurant equipment and their work in ensuring adequate BTU compliance.

3. Measure A Update – Barry Martin

Barry Martin gave a PowerPoint presentation on the status of the Measure A Flood Control Project, discussed projects currently underway, impact on businesses, proposed future major projects, funding and changes in the state economy, and the hope for the adoption of a continuing resolution of support.

4. Proclamation Declaring October 29, 2005 as Napa Valley Masonic Lodge No. 93 Day

Vice Mayor Saucerman presented a Proclamation Declaring October 29, 2005 as Napa Valley Masonic Lodge No. 93 Day to David Perry, who thanked the Council and spoke briefly on the history of the Masonic Lodge.

9. PUBLIC HEARING — VACATION OF SEWER EASEMENTS

Resolution Number 2415-05 vacating Sewer Easements, 6 Tallent Lane (Cole, APN 36-040-046)

Town Manager Kevin Plett noted the Council previously held a public hearing and provided notice of its intent to vacate two sewer easements. He said the property owner had requested their vacation, as they were no longer needed due to the Town relocating a sewer main as part of the Mesa Court storm drain. Staff recommendation was for the Council to open the public hearing, receive public testimony, close the public hearing and adopt Resolution 2415-05 vacating the easements.

Vice Mayor Saucerman opened the public hearing. There was no public testimony, and she closed the public hearing.

ACTION: It was M/S/C (Rosa/Dutton) to adopt Resolution Number 2415-05 vacating sewer easements on the Lands of Cole, 6 Tallent Lane (APN 36-040-046), and waive the reading. Vote: 4-0-1 (Carlson absent).

10. REPORT ON WASHINGTON SQUARE HOT AIR BALLOON USE

Planning Director Bob Tiernan gave the staff report, stating the Washington Square hot air balloon use was to return to the Council in a year from its original use permit. He said the Town had received no complaints, comments or questions specific to the launchings from the Washington Square site; however, in the year since, there have been three incidences of landings near or within Yountville, one of which was in the unincorporated area.

He said the staff report noted Napa County's effort to allow launchings on a trial basis, said the code of conduct was set for a November 1st hearing, with the environmental document to be

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heard on November 15th. He said the industry has indicated that their superior alternative was for the availability of a number of launch sites, given the environmental conditions on any given day. Staff recommendation was for Council to receive the information, provide comment and/or direction and staff would continue to monitor the launchings.

Council members requested staff alert the Council of any problems related to the County Corporations Yard site usage and confirmed there were no reports of property damage. Mr. Tiernan noted Bruce Peters of Washington Square did not intent to redirect any launchings to the County site.

Don Surplus, Napa Valley Balloons, thanked the Town for their support of ballooning, said they do everything they can to make their operations transparent to the community and if there are any problems or issues, to contact him.

ACTION: Council directed staff to continue to monitor the launchings.

11. BAY AREA RIDGE TRAIL DESIGNATION

Resolution Number 2416-05 designating a segment of the Bay Area Ridge Trail in the Town of Yountville

Assistant Planner Stephen Henderson gave the staff report, stating the Council had previously passed Resolution Number 1404-98, 1520-98, 1957-02, all relating to the creation, designation and development of the Bay Area Ridge Trails within the Town of Yountville.

Mr. Henderson said representatives Holly Van Houten, Executive Director, and Dee Swanhuysen, North Bay Trail Director were present and were seeking approval for the formal designation of the Ridge Trail through the Town of Yountville and said once the 500-mile-Ridge Trail was complete, it would connect over 75 parks and public open spaces throughout the nine-county Bay Area.

Mr. Henderson discussed how the trail would accommodate citizens and described the designation route depicted on Exhibit A, north to south through Yountville, noting that in order to complete the connection of the multi-use path, several future development projects would be required to dedicate pathway easements. The construction of the remaining undeveloped pathway segments would most likely occur at the time of development. The choice of Yount Street as the route for the Ridge Trail had been eliminated due to the W-Trans-“Traffic and Circulation Study’s” discouragement of non-resident traffic on Yount Street. Therefore, the preferred route for the Ridge Trail was Washington Street.

Regarding signage, the proposed location of Ridge Trail signs would be reviewed by the Transportation Advisory Committee (TAC) for input and by the Zoning and Design Review Board (ZDRB) for final approval and further described their size, location, and mounting, and noted the County would formally designate the Trail at its October 25, 2005 meeting.

Mr. Henderson said staff recommendation was to receive the staff report, receive comments, and adopt Resolution Number 2416-05 approving the designation of a segment of the Bay Area Ridge Trail through the Town of Yountville (North to South), starting at the northeastern Town limits on Yountville Cross Road, left on Yount Street, right on Madison Street, left on Washington Street, right on California Drive, and left on Solano Avenue to the southwestern Town Limits, and waive the reading.

Council members discussed the Bay Area Trail route and signage, and staff noted the signage would be consistent with similar Town signs.

Dee Swanhuysen, Director, thanked the Council and staff for the partnership and professionalism, discussed similar trail dedications, future improvements which would assist in additional trails, their work with Napa County’s Parks and Open Space District Advisory Committee, and the planning of a dedication celebration which would recognize their 300th mile being completed next year.

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Chip Bouril, reported that the Board of Supervisors had just that morning approved, in concept, moving ahead with a Parks and Open Space District for a November election, as well as a funding mechanism in June of 2008.

ACTION: It was M/S/C (Dunbar/Dutton) to adopt Resolution Number 2416-05 approving the designation of a segment of the Bay Area Ridge Trail through the Town of Yountville (North to South): starting at the northeastern Town Limits on Yountville Cross Road, Left on Yount Street, Right on Madison Street, Left on Washington Street, Right on California Drive, and Left on Solano Avenue to the southwestern Town Limits, and waive the reading. Vote: 4-0-1 (Carlson absent).

12. WATER/SEWER STUDY

Resolution Number 2417-05 Approving Agreement Number 2005-140 with Foresight Consulting Services to complete a Water and Wastewater Utility Rate Study and Financial Plan, for an Amount Not to Exceed \$30,000

Finance Director Richard Stranzl gave the staff report and said staff requests the Council approve Agreement Number 2005-140 with Foresight Consulting Services of Davis to conduct a Water and Wastewater Utility Rate Study and Financial Plan for a not-to-exceed cost of \$30,000. He said staff solicited proposals for the study to 17 qualified and experienced firms and received nine responses. He noted the Town had discretion to select a firm that best met its demands, that all were very good, proposals reviewed, references were conducted and staff recommended approval and award of contract to Foresight Consulting in the amount of \$27,800. He noted staff expected the study to be completed and adopted by Council by March 2006.

He said each of the firms were qualified to perform the study, he discussed the consultant's qualifications and recommended that the Council also appropriate an additional \$5,000 in order to schedule a public workshop.

He said the fiscal year 2005-06 budget appropriates \$25,000 for the study and the additional \$5,000 would be derived from each utility's operating fund.

Council members had questions and comments relating to Foresight's qualifications, their experience working with cities, the wide dollar range of response of proposals, the desire to hold a public workshop and incorporate the additional scope into the agreement, and Foresight's ability to run computer model scenarios.

Council consensus was for the consultant to additionally schedule and conduct a public workshop, which would be incorporated into the agreement.

ACTION: It was M/S/C (Dunbar/Dutton) to adopt Resolution Number 2417-05 Approving Agreement Number 2005-140 with Foresight Consulting Services to complete a Water and Wastewater Utility Rate Study and Financial Plan, for an Amount Not to Exceed \$30,000. Vote: 4-0-1 (Carlson absent).

13. COMMUNITY SERVICES SUMMER PROGRAM REPORT

Community Services Director Kenneth Leary gave the staff report, discussed the department's major programs, leisure classes, revised participation statistics, and changes to policies on the summery day camp reservations.

Council members had questions and comments relating to staffing levels, revisions to programs, recent class additions, popularity of classes, enrollment procedures, demographics, and future tracking of program participation.

Mr. Leary also updated the Council on the Halloween Haunted House at Community Hall, and noted volunteers were being sought in preparing for the event.

14. FUTURE AGENDA ITEMS

November 1, 2005

1. Authorization to Bid for Construction of Yount/Washington Street Intersection

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2. NCTPA Request for Review and Comment on Draft Transportation Sales Tax Expenditure Plan and Ordinance, and Approval of Authority Structure
3. Traffic Calming, Parking and Signage Implementation Plan
4. Award of Bid for Swimming Pool Project

Town Manager Kevin Plett reported on the status of future agenda items.

15. COUNCIL REPORTS AND COMMENTS

1. League of California Cities Conference (Dunbar/Dutton)

Councilmember Dunbar:

- Reported that he and Councilmember Dutton attended the League of California Cities conference, said Governor Schwarzenegger, San Francisco Mayor Gavin Newsome, and Washington D.C. Mayor Tony Williams were in attendance, discussed the many city/town flag and picture presentations, the tourism presentation, the Governor's propositions, and the League's ultimate vote on Proposition 76.

2. NCLOG CDS Task Force (Carlson/Dunbar)

Councilmember Dunbar:

- Reported attending and discussing the sales tax measure, its funding, voting structure urban limit lines, and the possibility of implementing roundabouts.

3. NCLOG Meeting (Rosa/Dunbar)

Councilmember Dunbar:

- Reported on a Bill the Governor signed which protects \$2 million of the Veterans morale and recreation fund monies relating to quality of life for veterans.

Councilmember Rosa:

- Reported attending the NCLOG meeting in American Canyon where the guest speaker discussed tourism in the valley.
- Reported attending the inauguration and ceremony for the new garbage company.

16. STAFF REPORTS

Town Manager Plett reported attending the League of California Cities conference and receiving interesting product information as well as information relating to project management firms. He said at the CDS Task Force meeting, discussion involved the recent Napa County on-line restaurant ratings and concerns from the industry.

17. ADJOURNMENT

Next regular Council Meeting November 1, 2005

ACTION: It was M/S/C (Rosa/Dutton) to adjourn the meeting at 8:05 p.m. to the next regular Council meeting on November 1, 2005. Vote: 4-0-1 (Carlson absent).

ATTEST:

Lisa Harper, CMC, Town Clerk

Approved by Town Council:

11/01/05
Date