

TOWN OF YOUNTVILLE
MINUTES OF REGULAR COUNCIL MEETING
October 4, 2005

1. CALL TO ORDER

Mayor Carlson called the meeting to order at 6:02 pm

2. PLEDGE OF ALLEGIANCE

Councilmember Dutton led the Pledge of Allegiance in honor of his birthday.

3. ROLL CALL

Council Members Present:

Council Member Bill Dutton
Council Member John F. Dunbar
Council Member Steven C. Rosa
Vice Mayor Cynthia Saucerman
Mayor Todd R. Carlson

Council Members absent:

None

Staff Members Present:

Kevin Plett, Town Manager
Diane Price, Town Attorney
Lisa Harper, Town Clerk
Bob Tiernan, Planning Director
Myke Praul, Public Works Director/Town Engineer
Kenneth Leary, Community Services Director

4. CLOSED SESSION REPORT - None

5. ADOPTION OF AGENDA

It was M/S/C (Saucerman/Rosa) to adopt the agenda. Vote: 5-0.

6. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

Carol Fink, reported the Pet Blessing event would be held on October 16, 2005 at 4:00 p.m. at Compadres Restaurant, said the Human Society would be bringing its mobile adoption unit, discussed the need for disaster planning for pets and asked everyone to attend the annual event.

7. APPROVAL OF CONSENT CALENDAR

1. *Approval of Warrants* —

• Accounts payable check numbers 027675 - 027730	\$111,855.92
• 9/27/05 total payroll and benefits	\$80,213.40
• Total payments for period	\$192,069.32

2. *Approval of Minutes:* September 21, 2005

3. *Resolution Number 2408-05* amending the Town's Classification Plan, Salary Schedule, and Approving Job Descriptions

4. *Resolution Number 2409-05* Rescinding Resolution Number 1989-02 and Re-Adopting a Revised Conflict of Interest Code for the Town of Yountville

5. *Resolution Number 2410-05* Declaring October 7, 2005 California Arts Day

6. *Resolution Number 2411-05* approving transfer of Budget Appropriation for Families Together Program to Community Services Department, and Approving Budget Adjustment 2006-02

ACTION: It was M/S/C (Dutton/Saucerman) to approve Consent Calendar Items 7.1 to 7.6. Vote: 5-0.

8. PRESENTATION

1. Town Manager Kevin Plett introduced Julie Baldia, Administrative Services Supervisor, who replaces former employee, Susan Cole.

2. *Proclamation* Declaring October as Domestic Violence Awareness Month – NEWS

Mayor Carlson read the Proclamation declaring October as Domestic Violence Awareness Month, and presented it to Tracy Lamb, Executive Director, NEWS.

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Ms. Lamb encouraged everyone to attend the October 20th Candlelight Vigil at Veterans Park, noted there would be entertainment, speakers on domestic violence and a candlelight walk.

3. **Proclamation** Declaring October as Disability Awareness Month

Mayor Carlson read the title of the Proclamation and said he would present it Thursday, October 13 at 9:30 a.m. at the Napa City/County Library, honoring Americans with disabilities.

9. **SPECIAL EVENT PERMIT – CHAMBER OF COMMERCE – FESTIVAL OF LIGHTS**

Approval of Special Event Permit and Amplified Noise Permits for the 2005 Annual Festival of Lights Event

Town Manager Kevin Plett noted the 17th Annual Festival of Lights would be held November 26, 2005. The Chamber of Commerce has requested changing the color of the lights from clear to amber, as well as extending the lights to operate up through the Festival of Lights, turn them off by January 14, 2006 and per Council's future decision to extend, have them relit for the Taste of Yountville. He discussed the event's operations and noted Council action would also approve the special event and amplified music permit.

Vicki Baxter, Chamber of Commerce Executive Director, reported the Chamber Marketing Committee discussed what could be done to enhance and promote the Town through the winter season. She said larger cities had adopted similar amber lights, which are softer, more subdued and golden in color.

Comments from the Council included the need for maintenance of the lights through both events, the need to inspect them before the start of Taste of Yountville and support of local businesses. Executive Director Baxter assured Council they would be properly maintained.

ACTION: It was M/S/C (Rosa/Saucerman) to approve the special events & amplified music permit as presented with conditions of approval, to approve the amber lighting, to operate the lights up through the Festival of Lights, have them turned off by January 14, 2006 and depending upon Council's future action, relight them for the Taste of Yountville; and for the Chamber of Commerce to put a process into place to be able to notify the contractor regarding issues of maintenance and safety. Vote: 5-0.

10. **WASHINGTON/YOUNT INTERSECTION PROJECT RECONFIGURATION**

Presentation on the Draft Design of the Washington/Yount Intersection Project

Public Works Director/Town Engineer Myke Praul gave the staff report, said the reconfiguration was prepared by Coastland Engineering, the final plan would return to Council on October 18, 2005, and the project was estimated to begin after the first of the year.

Mr. Praul noted the reconfiguration project included:

- Replacement/relocation of an 8" sewer main through the project area;
- Replacement and relocation of the storm drain in Washington Street and Yount Street;
- Closure of the northbound through lane of Yount Street and a right turn lane on Washington Street to Yount Street;
- New curbs, gutters, sidewalks, ramps and crosswalks through the project on Yount and Washington;
- Reconfiguration of the "Point" landscaping and walkway;
- Relocation of the bus stop currently in front of the Post Office

The design was presented to the Transportation Advisory Committee and adjacent property owners and was well supported. The Council was being asked whether to keep

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the intersection as a one-way stop and no stop sign on either direction on Washington, a three-way stop, or a two-way stop so that Yount and another leg would be stopped.

Staff recommendation was to keep it as a one-way stop, monitor it, and once the Bardessono project proceeded, it would be re-evaluated and returned to the Council for consideration.

He said another expressed concern was the timing, as it would be disruptive to the community. Staff will work with the contractor to fragment project areas and will look at what could be done on Fridays in anticipation of weekend activity.

Councilmember concerns and comments included whether Washington Street would be widened as a result of the work, the 12 inches of concrete under the asphalt, weather and construction timeline, the need for the storm drain to be operational while the new one is put in, location of staging area, the shifting of the water line, delivery trucks and buses making the right hand turn, landscaping in the current island area, relocation of the monument and existing trees, safety issues during the reconfiguration, on-street parking, budget increases for the project, bus stop improvements, the potential for additional parking on Washington and the review of parallel parking in front of the Post Office, interference with planned community events, screening of Hurley's parking lot, the demolition of the laundry building and potential added parking for a staging area.

Sharon Stensaas, Yountville Sun, confirmed with Mr. Praul that the ingress and egress to the alley on the north side of Community Hall would remain the same. She said in the early Community Hall plans, there were provisions for traffic to let people off in front of the hall for events and Mr. Praul said this was not included in the reconfiguration project and that there was a proposal in the Community Hall project, however, for a back-in area for limousines, and he also felt there would be additional parking as a result of the laundry building demolition.

The Council supported the reconfiguration, noted the significant improvements to public safety and services, asked that landscaping be added to help shield Hurley's parking lot, and supported staff's recommendation for a one-way stop.

11. PUBLIC HEARING – DESIGN REVIEW AMENDMENT & SIGN REVIEW – REDD RESTAURANT

Resolution Number 2412-05 approving Design Review Amendment and Sign Review for Redd Restaurant, 6480 Washington Street (APN 036-090-024)

Planning Director Bob Tiernan gave the staff report, stated the owner had brought forth modifications to the project which were mostly design related issues and the table in the staff report outlined each of the items, their locations as they were approved and the proposed modification and staff comment. He said also requested was approval of a sign permit.

He presented the proposed changes as outlined in the attachment to the staff report, which included:

- Changes to the olive tree area;
- Removal of the outdoor fireplace and pool reduction;
- Change from Bluestone patio to colored sandblasted sawcut concrete;
- Relocation of the transformer pad;
- Revision of the trash, janitors closet and water heater area;
- Removal of the skylight;
- Retention and improvement of the existing fences;
- Window height changes;
- Elimination of greenscreen at building façade;
- Modification of awning details;
- West gutter, rain water leaders, scuppers & metal at entry dormer changed to copper;
- Addition of an access ladder to the roof mechanical area per Fire Code;

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- ❑ Reduced parapet at mechanical roof area;
- ❑ Addition of an 18" job in the north side of the kitchen parapet;
- ❑ Addition of two new signs.

Mr. Tiernan discussed the two signs, stating they were fairly modest; one each mounted on a 3 foot Greenscreen fence to the right of each entry and illuminated with uplighting. The proposed lettering was 1.5 inches mounted within a 9x14 inch bronze tablet.

Council members had comments regarding the view of the roof access ladder from the adjacent restaurant, the color of the sandblast concrete patio, the amount of wattage and positioning of the uplighting, the distance from the inside line of the sidewalk on Washington to the Greenscreen and from the Greenscreen to the metal poles holding the awning, the color and texture of the stucco and confirmation there was no change in the amount of seating.

The Mayor opened the public hearing.

Dave Burman, Project Architect, discussed questions regarding the sign lighting, budget constraints, views from the adjacent restaurant and access to mechanical equipment, sand blasting and stucco coloring, presented a color board, cedar window trim and stucco samples, said they wanted to move forward with the modifications and offered to provide a photo rendition of the restaurant if needed.

There were no public comments, and the Mayor closed the public hearing.

Council member Rosa was apprised of his conflict of interest by the Town Attorney due to living within 500 feet of the project, recused himself from further participation and left the Council Chambers.

Council members were sympathetic to the applicant's budget constraints, requested a color rendition from the applicant if possible, requested that the area between the two restaurants be softened, supported the applicant's choice of colors, felt the project's integrity would be maintained with the proposed changes, did not want to delay the project further and supported moving forward.

ACTION: It was M/S/C (Dunbar/Dutton) to adopt Resolution Number 2412-05 approving Design Review Amendment and Sign Review for Redd Restaurant, 6480 Washington Street (APN 036-090-024) with conditions and waive the reading, for the applicant to implement down lighting, choose the color of the stucco, and provide a color schematic to Town Hall. Vote: 4-0-1 (Rosa recused)

12. INTERFUND LOANS – WELL PROJECT

Resolution Number 2413-05 approving an Interfund Loan Agreement for Financing the Municipal Well Project (WA-09)

Finance Director Richard Stranzl gave the staff report, stating adoption of the resolution approving an Interfund Loan Agreement was needed for financing of the Municipal Well Project. He described Council actions taken in the past relating to the transfer of funds, documentation for the required loan, acceptance of the construction for the project, and approval of contract agreements. He said the loan agreement (Exhibit A) outlines the terms and conditions of financing, it was a typical loan agreement, would be repaid by user and impact fees, had a 20 year term with variable interest rates, and monies advanced and borrowed from the sewer capital fund would be paid with future impact fees.

Mr. Stranzl discussed interest rates, terms of the loan, the estimated budget and sources of funds, and the allocated cost of future impact fees. He distributed an example of the estimate of payments based on a fixed interest rate and said most likely the loan would be repaid prior to 20 years.

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Council members had comments and questions relating to the periodic receipt of impact fees and staff's work with estimating planning projects, revenue available for repayment of the loan, and possible sunset of the loan to refund ratepayers.

ACTION: It was M/S/C (Dutton/Saucerman) to approve Resolution Number 2413-05 approving an Interfund Loan Agreement for Financing the Municipal Well Project (WA-09) and waive the reading. Vote: 5-0.

13. FUTURE AGENDA ITEMS

October 18, 2005

1. Bay Area Ridge Trail Dedication

Town Manager Plett noted at the October 18, 2005 Council meeting, the Bay Area Ridge Trail has requested the Town dedicate a portion of the pathway plan for the Ridge Trail.

2. Implementation Plan – Traffic and Circulation Study (W-Trans)

Town Manager Plett reported the Implementation Plan has been moved to the first meeting in November, and this would be the Council's opportunity to adopt or reject some of the findings contained in the plan.

3. Resolution Approving Agreement for Water/Sewer Rate Study

Town Manager Plett reported staff would be returning to Council with a resolution to conduct the study, said nine proposals had been received from firms, and that staff was working on finalizing the agreement.

14. COUNCIL REPORTS AND COMMENTS

1. Recap of Yountville Days

Council member Dunbar provided a recap of Yountville Days and presented pictures of the event for Council, staff and audience members. The Council thanked everyone involved for their hard work in the success of Yountville Days.

Council member Rosa:

- ❑ NCTP was dividing funds for the sales tax initiative that would support street and transportation improvements. Yountville's portion was \$5.6 million for 25 years and the 30-year portion had not yet been calculated;
- ❑ Thanked everyone involved for their work with Yountville Days;
- ❑ Reported the Mosquito Abatement District received 10-15 times more calls from people reporting problems relating to mosquitoes.

Council member Dutton:

- ❑ Thanked committee members and those involved for their work with Yountville Days;
- ❑ Thanked the trophy donators: Focus, Native Sons and Daughters, Bocce Club and Kiwanis;
- ❑ Reported the Dutton's and Jake's won the Bocce Ball Tournament.

Council member Dunbar:

- ❑ Thanked all involved in Yountville Days, felt the dinner dance was well-attended, the movie Friday night was great, and Sunday was great;
- ❑ Thanked the firefighters and sheriffs who helped take photos of the "Y";
- ❑ Reported he and Council member Dutton would be attending the League of California Cities Annual Conference in San Francisco.

Mayor Carlson:

- ❑ Reported the Town had received a \$20,000 grant for the Community Swimming Pool Project and thanked the Board of Supervisors and staff;
- ❑ Congratulated Supervisor Mark Luce for his being recognized as Man of the Year this weekend;

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- ❑ Reported on NCTPA's discussion on the proposed Rutherford Cross Area round-about and hoped to also bring this to Yountville;
- ❑ Thanked all who participated in Yountville Days;
- ❑ Reminded everyone to attend the Blessing of the Animals at Compadres Restaurant on October 16 at 4:00 p.m.;
- ❑ For victims of Katrina living in Napa or Yountville, special assistance from FEMA can be coordinated by calling Napa County Health and Human Services at 253-4511;
- ❑ Health inspections and review ratings could be found now on www.co.napa.ca.us;
- ❑ Acknowledged Susan Cole, reported receipt of a nice thank-you card, and wished her the best of luck.

2. Flood Control Washington, D.C. Lobby Trip

Mayor Carlson reported there had been some concern about the perception of the trip which had occurred immediately following Hurricane Katrina; however, the trip was important and critical to request funding relating to flood control.

He thanked the Flood Board for selecting him as a lobby representative, said the Board requested \$24 million and hopefully would receive more than last year's amount of \$16 million.

15. STAFF REPORTS

1. Post Office Customer Service response

Town Manager Plett reported that at the request of Council member Rosa, staff sent a letter to Edward Kimble, Post Office Operations Manager for the region voicing concerns of poor service and the need to hire a permanent Postmaster. Mr. Kimble had since responded, indicating he was in the final stages of selecting the Postmaster and would have someone in place by October 15, 2005. Mr. Plett suggested the meeting occur prior to October 18 and two council members, himself and Mr. Kimble.

Council member Dutton questioned whether staff had documented specific incidents, as a number of people had commented to him about the poor service. Town Manager Plett relayed a personal incident involving late delivery and Council member Rosa noted there were others he would be bringing forward.

Mayor Carlson requested the Town Clerk schedule a meeting on October 17 or 18 with himself, Council member Rosa, Town Manager Plett and Mr. Kimble.

Town Manager Kevin Plett reported the Board of Supervisors had approved \$20,000 grant for the Community Swimming Pool Project.

Regarding the Community Center project, Public Works Director/Town Engineer was to meet with Planning staff to finalize the master development plan application to submit it early next month. Planning staff would then complete their initial review, and environmental review would then be scheduled before the ZDRB in December or January.

The demolition of the Laundry property was approaching and staff would try to plan the work around the Point construction.

Town Manager Plett reported the Town had hired Carol Freeman, a part-time, regular employee working in the Community Services Department, whose hours are 10:30 a.m. to 5:30 p.m. every day.

Council member Rosa questioned whether the Town had implemented a computer use policy, and Town Manager Plett noted staff was currently working under an informal policy.

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16. ADJOURNMENT

ACTION: The Council adjourned at 8:25 p.m. to the next regular Council meeting on October 18, 2005.

ATTEST:

Lisa Harper, CMC, Town Clerk

Approved by Town Council:

10/18/05
Date