

TOWN OF YOUNTVILLE
MINUTES OF REGULAR COUNCIL MEETING
September 21, 2005

1. CALL TO ORDER

Mayor Carlson called the meeting to order at 6:01 pm

2. PLEDGE OF ALLEGIANCE

Mayor Carlson led the Pledge of Allegiance

3. ROLL CALL

Council Members Present:

Council Member Bill Dutton
Council Member John F. Dunbar
Council Member Steven C. Rosa
Vice Mayor Cynthia Saucerman
Mayor Todd R. Carlson

Council Members absent:

None

Staff Members Present:

Kevin Plett, Town Manager
Diane Price, Town Attorney
Lisa Harper, Town Clerk
Bob Tiernan, Planning Director
Myke Praul, Public Works Director/Town Engineer
Kenneth Leary, Community Services Director
Sgt. Tracey Stuart, Regional Sheriff

4. CLOSED SESSION REPORT - None

5. ADOPTION OF AGENDA

It was M/S/C (Dutton/Saucerman) to adopt the agenda. Vote: 5-0.

6. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

Karl Nittka, Rancho de Napa Homeowners President, reported that 215 signatures were gathered for a petition against the loss of Rancho de Napa's RV lot and car washing station, said very little work was being done on the Clubhouse and said he was aware of the revised sign review.

Town Manager Kevin Plett reported that Rancho de Napa had submitted a revised sign which would be heard by the ZDRB, said the clubhouse work was moving along and a recent letter was prepared and sent to Mr. McFarland regarding the lack of density on the RV and car wash lot.

Mario Pirondini, questioned the maintenance of Rancho de Napa's generators. Town Manager Plett noted the generators were on regular maintenance, are periodically tested and that flashboard training and testing would soon be scheduled.

Sgt. Tracey Stuart, Regional Sheriff, updated the Council on the September 8, 2005 pipe bomb incident, reported on the recent accident where a drunk driver had damaged the triangular point at Yount and Washington, and reported that 11 vehicles had been burglarized over the weekend in the Yount, Mount, Ivy Court and Jasmine neighborhoods.

Councilmember Dutton provided an update on Yountville Days and presented the parade trophies, which were on display in the Council Chambers.

7. APPROVAL OF CONSENT CALENDAR

1. *Approval of Warrants* —

- | | |
|--|--------------|
| • Accounts payable check numbers 027595 - 027674 | \$136,342.07 |
| • 8/30/05 & 9/13/05 total payroll and benefits | \$168,699.79 |
| • Total payments for period | \$305,041.86 |

2. *Approval of Minutes:* September 6, 2005

3. *Approval of Monthly Financial Report* – August 2005

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4. **Resolution Number 2402-05** adopting the National Incident Management System (NIMS) as the official regulatory guidance for emergency response, preparedness, mitigation, prevention and recovery in the Town of Yountville
5. **Resolution Number 2403-05** approving Agreement No. 2005-136 with Coastland Civil Engineering, Inc. for Town Engineering Services
6. **Resolution Number 2404-05** Accepting the Final Report entitled, Feasibility and Preliminary Design Report, supporting the conclusions and recommendations of the Report and supporting the filing of an amendment of the Town's wastewater discharge and recycled water supply permits
7. **Resolution Number 2405-05** approving Professional Services Agreement No. 2005-137 with Whitely Burchett & Associates (WBA) for Final Design of the River Diffuser and Title 22 Upgrades

Mayor Carlson requested removal of Item 7.8; Proclamation for retiring Town Employee Susan Coe.

ACTION: It was M/S/C (Dutton/Saucerman) to approve Consent Calendar items 7.1 through 7.7. Vote: 5-0.

8. **Proclamation** – Retiring Town Employee Susan Cole

Mayor Carlson read the Proclamation and the Council recognized and thanked Susan for her 31 years of service to the Town of Yountville.

ACTION: It was M/S/C (Rosa/Saucerman) to approve the Proclamation for retiring Town Employee Susan Code. Vote: 5-0.

8. PUBLIC HEARING — RESOLUTION – CITIZENS OPTION FOR PUBLIC SAFETY (COPS) GRANT

Resolution Number 2406-05 approving Fiscal Year 2005-06 Citizens Option for Public Safety (COPS) Program and Approving Budget Adjustment 2006-01

Finance Director Richard Stranzl gave the staff report, stated the State continued the Citizens Option of Public Safety program where law enforcement agencies can receive funds for municipal enforcement needs. He described current staffing, enforcement needs, projected costs, and asked that Council adopt the resolution approving the COPS Program and approve Budget Adjustment 2006-01.

The Mayor opened the public hearing. There were no public comments, and the public hearing was closed.

ACTION: It was M/S/C (Rosa/Saucerman) to adopt Resolution 2406-05 approving Fiscal Year 2005-06 Citizens Option for Public Safety (COPS) Program, approve Budget Adjustment 2006-01, and waive the reading. Vote: 5-0.

9. PUBLIC HEARING — 2081 STARKEY – USE PERMIT – GILLICH DUPLEX

The request for Use Permit had been withdrawn per request of the applicant.

10. VACATION OF SEWER EASEMENTS

Resolution Number 2409-05, Notice of Intent to Vacate Two Sewer Easements

Town Manager Kevin Plett gave the staff report, stating in 1956 property owners throughout Yountville dedicated to the Yountville Sanitation District sewer easements for the unincorporated City's first sewer system. In 1998, the Town obtained new easements and relocated a portion of the sewer main. The 1956 easements were no longer needed, and the property owner requested that the Town vacate the abandoned easement on the property. He asked for adoption of the resolution, which approves the notice of intent to vacate the sewer easements, and said the public hearing would be set for October 18, 2005.

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ACTION: It was M/S/C (Rosa/Dunbar) to adopt Resolution Number 2409-05, Notice of Intention to Vacate Sewer Easements on the Lands of Cole (APN 36-040-046), set the hearing date for the proposed vacation for October 18, 2005, and waive the reading. Vote: 5-0.

11. DISCUSSION AND DIRECTION ON KIWANIS FAMILIES TOGETHER PROGRAM

Town Manager Kevin Plett disclosed his Presidency in Kiwanis, and said he would soon be replaced by incoming President Kenneth Leary.

He said it had come to the Town's attention that Kiwanis was no longer able to provide the organization for the Families Together Program, said the Town provided a \$7,500 grant toward the program, said Kiwanis would not use the funds and was also returning funds from last year's program. He felt the program was valuable, suggested having the Community Services Department operate it as a Town-sponsored program, noted staff would return to Council to transfer the funds to the Community Services Department budget and would continue to utilize existing volunteers from Kiwanis.

Council members had questions and comments regarding the potential need for future additional funding, discussed the program's operations, program liability, felt the program was a natural fit for the Department, and voiced the need to review the program in the future

Rose Franco, felt the Families Together Program was wonderful and said she would hate to see it lost.

ACTION: Council consensus was to bring the program in-house to the Community Services Department and for staff to return to Council with a budget adjustment.

12. COMMUNITY HALL COMMISSION RE-APPOINTMENTS

Re-Appointment of Community Hall Commissioners Bud Dulinsky, Clara Tinsley, Bonnie Buss, and Stewart Lindauer, with terms September 26, 2005 to September 25, 2008.

Town Clerk Lisa Harper gave the staff report, stating that the four Community Hall Commission terms of Bud Dulinsky, Clara Tinsley, Bonnie Buss and Stewart Lindauer were expiring September 25, 2005, and all had voiced interest in being re-appointed. It was noted Commissioner Ron Elizondo's term had expired; however, he has agreed to continue his representation until he relocates from Yountville.

ACTION: It was M/S/C (Dutton/Saucerman) to maintain Commissioner Elizondo's representation until he relocates from Yountville, and re-appoint incumbent Community Hall Commissioners Bud Dulinsky, Clara Tinsley, Bonnie Buss and Stewart Lindauer, with terms effective September 26, 2005 through September 25, 2008. Vote: 5-0.

13. FUTURE AGENDA ITEMS

October 4, 2005

1. Design of Point Reconfiguration, Authorization/Solicitation of Bids

Town Manager Kevin Plett reported staff would soon bring to Council the design of the point reconfiguration and authorization to go out to bid, stating the start of the project would occur after the holiday season. The project would involve changing the route of Yount and Washington, as well as a sewer line replacement on Yount and storm drain improvements on Washington.

2. Interfund Loans for Well Project

Town Manager Kevin Plett reported staff would be bringing forth the resolution for the interfund loans on the Municipal Well Project, said the bid had been awarded and the plans needed to be put in place.

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14. COUNCIL REPORTS AND COMMENTS

Vice-Mayor Saucerman:

- ❑ Requested the Town Attorney review regulations pertaining to truck delivery times for businesses along Washington & Yount;
- ❑ Attended Veterans Appreciation Day and Barbecue at the Veterans Home in the Mayor's absence;
- ❑ Questioned long-term gravel truck parking and piles of dirt south of Veterans Park.

Councilmember Rosa:

- ❑ Requested the status of the availability of the Municipal Well Project plans;
- ❑ Questioned the receipt of response from Post Office representatives related to the Town's customer service concerns.

Councilmember Dutton:

- ❑ Reported Upper Valley Waste Management Authority budget was approved and noted Yountville's diversion rate was 52%;
- ❑ Questioned sand in the water system and it was noted Public Works would continue testing and flushing.

Councilmember Dunbar:

- ❑ Reported on Yountville Days planned festivities;
- ❑ Requested status report on Redd Restaurant, noted concerns associated with weeds, sidewalk closure, revisions to plans and gaps in the fencing.

Mayor Carlson:

- ❑ Thanked retiring Town employee Susan Cole for her 31 years' service;
- ❑ Congratulated Myke Praul on his recent marriage;
- ❑ Reported Napa Valley Register reporter Gabe Friedman would soon be relocating to Los Angeles to work for the LA Times;
- ❑ Thanked Rancho de Napa homeowners for working together as a group, recognized Debbie Alter-Starr for dog park interests and recent program held for young women on image/wellness at Community Hall;
- ❑ Thanked Council and staff for help with property improvements and the Flood Wall Project and confirmed with staff property owners were no longer required to carry flood insurance;
- ❑ Suggested alternatives to handing out candy during the Yountville Days Parade.

15. STAFF REPORTS

Town Manager Plett reported that Council had passed a grading ordinance, which restricted grading between October and April, reported that the pool project was scheduled to be awarded at the October 18th Council meeting, and said the traffic and parking study would also return October 18th.

He noted staff would be agendaizing for the first Council meeting in November a discussion of locating a dog park. He reported Town Clerk Lisa Harper would be attending a risk management conference by CAJPA in South Lake Tahoe, leaving after the Council meeting.

16. ADJOURNMENT

Next regular Council Meeting October 4, 2005

ACTION: It was M/S/C (Rosa/Dunbar) to adjourn the meeting at 7:08 p.m. to the next regular Council meeting on October 4, 2005. Vote: 5-0.

ATTEST:

Lisa Harper, CMC, Town Clerk

Approved by Town Council:

10/4/05

Date