

TOWN OF YOUNTVILLE
MINUTES OF REGULAR COUNCIL MEETING

August 9, 2005

1. CALL TO ORDER.

Vice Mayor Saucerman called the meeting to order at 6:04 p.m.

2. PLEDGE OF ALLEGIANCE.

Vice Mayor Saucerman led the Pledge of Allegiance.

3. ROLL CALL:

Council Members Present:

Council Member Bill Dutton
Council Member John F. Dunbar
Council Member Steven C. Rosa
Vice Mayor Cynthia Saucerman

Staff Members Present:

Kevin Plett, Town Manager
Diane Price, Town Attorney
Lisa Harper, Town Clerk
Joyce Houghton, Town Clerk
Myke Praul, Public Works Director/Town Engineer
Kenneth Leary, Community Services Director
Sgt. Tracey Stuart, Regional Sheriff

Council Members Absent:

Mayor Todd R. Carlson

4. CLOSED SESSION REPORT - None

5. ADOPTION OF AGENDA

It was M/S/C (Rosa/Dunbar) to adopt the agenda. Vote: 4-0-1 (Carlson absent).

6. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

Napa Valley City Clerks Pam Means and Su Sneddon, recognized retiring Town Clerk Joyce Houghton and presented her with a Lifetime Membership to the City Clerks Association of California and a Certificate of Appreciation from the Napa Valley Clerks.

7. APPROVAL OF CONSENT CALENDAR

1. *Approval of Warrants* —

- | | |
|--|--------------|
| • Accounts payable check numbers 027438 - 027504 | \$131,316.49 |
| • July 19, 2005 payroll and benefits | \$98,008.59 |
| • Total payments for period | \$229,325.08 |

2. *Approval of Minutes:* July 19, 2005

3. *Resolution Number 2389-05* Approving an Agreement (#2005-127) with the County of Napa for Plan Review and Inspection Services by the County Fire Marshal

4. *Resolution Number 2390-05* Approving Budget Adjustment Number 2005-07, Final Budget Adjustments for Fiscal Year 2004-05

5. Accepting Transient Occupancy Tax (TOT) Audit for 2002 and 2003

6. *Ordinance Number 365-05* Amending Zoning Ordinance Section 6.1.c “Inclusionary Housing Program” Relating to Affordable Housing Agreements

7. *Finance Report* — June 2005

ACTION: It was M/S/C (Dutton/Rosa) to approve Consent Calendar items 7.1 through 7.7. Vote: 4-0-1 (Carlson absent).

8. PRESENTATIONS

1. *Proclamation — Retiring Town Employee*

Vice Mayor Saucerman, on behalf of the Council and staff, presented retiring Town Clerk Joyce Houghton with a proclamation recognizing her 17+ years of dedication to the Town of Yountville.

Eric Knight, thanked Ms. Houghton for her service and wished her well in retirement.

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2. Sheriff's Department Quarterly Report

Sgt. Tracey Stuart, gave the Sheriff's Department Quarterly Report for April-May-June, said the next CERT Academy would be held in Yountville and begin October, that a countywide EOC exercise would be scheduled for November, reported on community activities, crime trends, traffic enforcement and collisions, various offenses, arrests, citations and collisions, and abated abandoned vehicles.

3. CDF/Napa County Fire Department Quarterly Report

Battalion Chief Dave Shew gave the CDF/Napa County Fire Department Quarterly Report for April-May-June, stated the new Fire Truck had arrived which would be operational by mid- to late August, and said they have officially declared the fire season as open, with little activity to date. Chief Shew introduced Todd Derum, who replaces Tim Streblov as the Assistant Chief for the South Division of Sonoma-Lake-Napa Unit in CDF.

9. PUBLIC HEARING — ADOPTION OF ORDINANCE – WATER & SEWER RATE INCREASE _
Adoption of **Ordinance Number 364-05** Amending Sections 13.20.020 and 13.40.040 of the Yountville Municipal Code, Revising Sewer and Water Service Charges and Rates.

Finance Director Richard Stranzl gave the staff report, indicated receipt of two new letters concerning the rate adjustment, and noted the Council held its first reading of Ordinance Number 364-05 on May 17, 2005. The Council further directed staff to prepare the ordinance that would proceed with the proposed rate adjustment of 10% for water and 5% for sewer and authorized staff to proceed in accordance with the schedule of proposed actions as discussed.

PUBLIC HEARING OPENED: 6:32 p.m.

Frances Nelson, Rancho De Napa, opposed the amount of the increase and requested that a lower rate be considered for those with restricted income.

Karla Reyff, opposed the rate increase and recommended the funds be redirected from the Town's General Fund to pay for the increase.

Eric Knight, supported the rate increase, felt it was conservative and judicious, but disagreed with paying for the well project from the sewer fee increase.

Billie Hewitt, Lande Way, asked whether ratepayers would be reimbursed the 5% increase over time for the well project, hoped for 5% instead of a 10% increase and asked for a sunset period of 20 years.

Council members and staff discussed future impacts if the adjustment was not implemented, current CIP projects, the upcoming water and sewer rate study, public outreach and participation in the study, and Council members thanked staff for the extensive data contained in the staff report.

PUBLIC HEARING CLOSED: 6:41 p.m.

ACTION: It was M/S/C (Dunbar/Dutton) to adopt Ordinance Number 364-05 Amending Sections 13.20.020 and 13.40.040 of the Yountville Municipal Code, Revising Sewer and Water Service Charges and Rates and waive the reading. Vote: 3-1-1 (Saucerman voted no; Carlson absent).

10. COMMUNITY SWIMMING POOL

1. Presentation of the Final Design for the Yountville Community Pool Improvement Project
2. **Resolution Number 2391-05** approving design and authorizing solicitation of bids

Public Works Director Myke Praul reviewed the Council report indicating that the final design eliminated several deficiencies in the 2004 Final Report and described them. He described final design highlights, the bid process, phasing of improvements, the

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Engineer's estimate, specific pool features, the cost sharing plan and shortfall. He discussed the availability of approximately \$40,000 in funding through Proposition 40; the Napa County Parks and Open Space Committee and Civic Impact Fees of approximately \$105,000. Staff recommended Council approve the design as presented for solicitation of bids with the understanding that the design could be modified after bidding and a change order issued to the contractor to reflect the decision by the Council.

Council members and staff discussed the specific features of the bid, pool design contingency factors, cost of the project and re-evaluation of specific features, popularity of the facility and opportunities for additional funding.

Karla Reyff, questioned current pool operations, associated risk and the possibility of future increases.

Eric Knight, supported the bid process moving forward and felt the project would be a welcome addition for Yountville residents and Veterans.

ACTION: It was M/S/C (Dunbar/Dutton) to adopt Resolution Number 2391-05 Approving Design and authorization to bid Swimming Pool Project and waive the reading. Vote: 3-1-1 (Rosa voted no; Carlson absent).

11. MUNICIPAL WELL PROJECT

1. **Resolution Number 2392-05** Approving an Agreement with North Bay Construction for Construction of the Municipal Well Project (WA-09), for a Contract Amount of \$1,254,225.00
2. **Resolution Number 2393-05** Approving Change Order Number 1 with North Bay Construction, Inc. for the Construction of the Municipal Well Project in the Deduction Amount of \$520,640.
3. **Resolution Number 2394-05** Approving an Agreement with Loprest Water Treatment Company for Construction of the Water Filtration System for the Municipal Well Project (WA-09), for a Contract Amount of \$164,092.50

Public Works Director Myke Praul reviewed the Council report, noting the Council accepted the bid for construction of the well from North Bay Construction at their July 19, 2005 meeting. He discussed the value engineering process, the change order to reduce project costs, and other items contained in the change order.

Council members and staff discussed cost estimates for the project, increased materials costs and said staff recommended approval of the agreement with North Bay Construction for \$1,254,225, approval of Change Order #1 for reduction of \$579,360, and approval of agreement with Loprest Water Treatment Company for \$164,092.50.

ACTION: It was M/S/C (Dutton/Rosa) to adopt Resolution Number 2392-05 Approving an Agreement with North Bay Construction for Construction for the Municipal Well Project (WA-09), for a Contract Amount of \$1,254,225.00 and waive the reading. Vote: 4-0-1 (Carlson absent).

ACTION: It was M/S/C (Dutton/Rosa) to adopt Resolution Number 2393-05 Approving Change Order Number 1 with North Bay Construction, Inc. for the Construction of the Municipal Well Project in the Deduction Amount of \$520,640 and waive the reading. Vote: 4-0-1 (Carlson absent).

ACTION: It was M/S/C (Dutton/Rosa) to adopt Resolution Number 2394 Approving an Agreement with Loprest Water Treatment Company for Construction of the Water Filtration System for the Municipal Well Project (WA-09), for a Contract Amount of \$164,092.50 and waive the reading. Motion carried. Vote: 4-0-1 (Carlson absent).

12. APPROPRIATIONS LIMIT

Resolution Number 2395-05 Establishing an Appropriation Limit for Fiscal-Year 2005/06 and the Selection of Current Fiscal Year Adjustment Factors

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Finance Director Richard Stranzl reviewed the Council report indicating that the Council must adopt an appropriation limit annually, otherwise known as the "Gann Limit" which limits the proceeds of taxes for government spending. He described how the limit is adjusted and noted staff's recommendation.

There was no public comment on the matter.

ACTION: It was M/S/C (Dunbar/Dutton) to adopt Resolution Number 2395-05 Establishing an Appropriation Limit for Fiscal-Year 2005/06 and the Selection of Current Fiscal Year Adjustment Factors and waive the reading. Vote: 4-0-1 (Carlson absent).

13. APPOINTING LEAGUE OF CALIFORNIA CITIES CONFERENCE VOTING DELEGATE

Town Manager Kevin Plett reviewed the request from the League of California Cities for voting delegates to the Conference to be held October 6-8, 2005.

ACTION: It was M/S/C (Dutton/Dunbar) to appoint Councilmember Dutton as the voting delegate and Councilmember Dunbar as alternate. Vote: 4-0-1 (Carlson absent).

14. FUTURE AGENDA ITEMS

September 6, 2005:

1. Approval of easement with Silverado Vineyards for Water Line
2. Approval of Amended Water Agreement with Lede Winery
3. Authorization to Bid for Laundry Building demolition

Town Manager Kevin Plett reviewed the future agenda tentative items.

15. COUNCIL REPORTS AND COMMENTS

Councilmember Rosa:

- Tim Egan was hospitalized; flowers were sent on behalf of the Town Council and staff.
- NCTPA would hold a presentation on the Sales Tax Measure, tentatively set for October 4, 2005.

Councilmember Dunbar:

- The Veteran's Memorial Bridge had officially been signed.
- This year's theme for Yountville Days is "This is Yountville!"; The parade will be held Sunday, October 2, 2005.

16. STAFF REPORTS

Town Manager Kevin Plett:

- School is starting next week and everyone was reminded to drive safely
- The NCLOG Water Resources meeting would be held Thursday, August 11, 2005 at 9 a.m. in the Council Chambers
- A website demonstration was held
- The affordable home lottery was moved to September, with a deadline of August 15, 2005 to submit applications

17. ADJOURNMENT

ACTION: It was M/S/C (Dutton/Dunbar) to adjourn the meeting at 8:00 p.m. to the next regular Council meeting on September 6, 2005. Vote: 4-0-1 (Carlson absent).

ATTEST:

Lisa Harper, CMC, Town Clerk

Approved by Town Council:

Date