

**TOWN OF YOUNTVILLE**  
**MINUTES OF REGULAR COUNCIL MEETING**  
**May 17, 2005**

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**1. CALL TO ORDER**

Mayor Carlson called the meeting to order at 6:00 pm

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**2. PLEDGE OF ALLEGIANCE**

Mayor Carlson led the Pledge of Allegiance

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**3. ROLL CALL**

**Council Members Present:**

Council Member Bill Dutton  
Vice Mayor Cynthia Saucerman  
Council Member John F. Dunbar  
Council Member Steven C. Rosa  
Mayor Todd R. Carlson

**Staff Members Present:**

Kevin Plett, Town Manager  
Diane Price, Town Attorney  
Joyce Houghton, Town Clerk  
Bob Tiernan, Planning Director  
Myke Praul, Public Works Director  
Paul Klassen, Deputy Town Engineer  
Kenneth Leary, Community Services Director  
Sgt. Tracey Stuart, Regional Sheriff

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**4. CLOSED SESSION REPORT**

1. May 3, 2005 Meeting with Labor Negotiators  
Diane Price, Town Attorney reported Council took no action at that meeting
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**5. ADOPTION OF AGENDA**

- **Motion** Vice Mayor Saucerman, second Council Member Rosa to adopt the Agenda as presented. Motion carried by unanimous vote.
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**6. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA (FIVE MINUTE LIMITATION PER SPEAKER)**

**7. APPROVAL OF CONSENT CALENDAR**

1. ***Approval of Warrants***

— Accounts payable check numbers	\$108,681.76
— May 10, 2005 payroll and benefits	<u>+ 82,145.00</u>
— Total payments for period	\$190,826.76

2. ***Approval of the Minutes:*** May 3, 2005

3. ***Adoption of Ordinance 359-05*** Adding Section 2.080.030(N) Authorizing the Town Manager to sign Contracts and Agreements approved by the Town Council

4. ***Adoption of Ordinance 360-05*** Amending title 2, Chapter 2.40 of the Yountville Municipal Code creating the position of Planning Director

5. ***Community Services Department:*** 2005 Summer Programs

6. ***Resolution Number 2355-05*** Authorizing Filing a Notice of Completion and Accepting the Work of Acequia Cement, for the Tree, sidewalk, Curb and Gutter Replacement (CIP#SP-12), for a Total Contract Amount of \$23,745.25

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**7. Finance Report** — April 2005

- **Motion** Vice Mayor Saucerman, second Council Member Dutton to Approve Consent Calendar Items 7.1, 7.3, 7.4, 7.5, 7.6, and 7.7 as presented and waive the reading of Ordinances and Resolutions. Motion carried.

Ayes: Dutton, Saucerman, Dunbar, Rosa, and Carlson  
Noes: None  
Absent: None  
Abstain: None  
Recused: None

- **Motion** Saucerman, second Council Member Dutton to approve Item 7.2: Minutes, with amendment to vote on Item 7. Motion carried.

Ayes: Saucerman, Dunbar, Rosa, and Dutton  
Noes: None  
Absent: None  
Abstain: Carlson  
Recused: None

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**8. PRESENTATIONS**

1. Sheriff's Department Quarterly Report

Sgt. Tracey Stuart presented the Sheriff's Quarterly report indicating statistics showed five major crime arrests for the quarter; an increase in traffic citations due to Council's request for more stringent patrolling, and an increase in attempted suicides.

2. CDF/Napa County Fire Department Quarterly Report

Department staff unable to attend meeting; report continued to next quarter.

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**9. PUBLIC HEARING — MUNICIPAL CODE AMENDMENT**

Introduction and first reading of *Ordinance Number 361-05* Adding Chapter 15.43, Grading and Excavation, to Title 15, Division 1 of the Yountville Municipal Code.

Myke Praul, Public Works Director reviewed the Staff Report.

**PUBLIC HEARING OPENED AT 6:21 PM**

No Public Comments made.

**PUBLIC HEARING CLOSED AT 6:21:05 PM**

- **Motion** Vice Mayor Saucerman, second Council Member Rosa to introduce *Ordinance Number 361-05* Adding Chapter 15.43, Grading and Excavation, to Title 15, Division 1 of the Yountville Municipal Code and waive the reading. Motion carried.

Ayes: Dunbar, Rosa, Dutton, Saucerman, and Carlson  
Noes: None  
Absent: None  
Abstain: None  
Recused: None

**10. PUBLIC HEARING – IMPACT FEE ADOPTION**

Introduction and First reading of *Ordinance Number 362-05* Adding Chapter 3.40 to the Municipal Code Adopting Development Impact Fees for Water, Sewer, Parks and Recreation, Public Safety, Civic Facilities, Traffic, and Drainage and Flood Control

Richard Stranzl, Finance Director reviewed the Staff Report.

Brian Atman, Bartle Wells & Associates, in response to a question regarding affordable housing fees, indicated the affordable housing fee allocation was for non-residential development only.

**PUBLIC HEARING OPENED AT 6:50 PM**

Eric Knight, Jefferson Street indicated support and asked if modular homes were included.

Brian Atman, Bartle Wells & Associates indicated page 4 of the report showed new fees and current fees; manufactured homes were not subject if it was a replacement of the same size.

**PUBLIC HEARING CLOSED AT 6:55 PM**

- **Council consensus** to consider a reduction in Civic Facilities Impact Fees and recess while staff computed the amounts.

**RECESS 7:18 PM TO 7:34 PM**

Staff presentation amended Civic Facilities Impact Fees:

<b>CIVIC FACILITIES IMPACT FEES</b>				
	New Construction and Conversions		Expansion	
	Original submittal	<b>Amended</b>	Original submittal	<b>Amended</b>
Single Family Dwelling, per unit	\$5,112	<b>\$2,766</b>	\$2.56 per sq. ft.	<b>\$1.38</b>
Multi-family Dwelling, per unit	\$3,578	<b>\$1,936</b>	\$1.79 per sq. ft.	<b>.97 per sq. ft.</b>
Hotel/Motel/Inn, per room	\$3,578	<b>\$1,936</b>	\$3,578	<b>\$1,936.</b>
Restaurant	\$5,112 plus \$730 per seat	<b>\$2,766 plus \$395 per seat</b>	\$730 per seat	<b>\$395 per seat</b>
Commercial	\$5,112 plus \$3.01 per sq. ft. over 1,700 sq. ft.	<b>\$2,766 plus \$1.63 per sq. ft. over 1,700 sq. ft.</b>	\$3.01 per sq. ft.	<b>\$1.63 per sq. ft.</b>

- **Motion** Vice Mayor Saucerman, second Council Member Dunbar to Introduce *Ordinance Number 362-05* Adding Chapter 3.40 to the Municipal Code Adopting Development Impact Fees for Water, Sewer, Parks and Recreation, Public Safety,

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Civic Facilities, Traffic, and Drainage and Flood Control with amendments to Civic Facilities Impact fees as amended and waive the reading. Motion carried.

Ayes: Rosa, Dutton, Saucerman, Dunbar, and Carlson  
Noes: None  
Absent: None  
Abstain: None  
Recused: None

- **Motion** Vice Mayor Saucerman, second Council Member Dutton to continue the public hearing to June 7 Council meeting. Motion carried by unanimous vote.

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**11. STREET PARKING ZONES**

**Resolution Number 2356-05** Adjusting Curb Parking on Mulberry and Washington Streets.

Paul Klassen, Deputy Town Engineer reviewed the Staff Report.

- **Motion** Council Member Dutton, second Vice Mayor Saucerman to adopt Resolution Number 2356-05 Adjusting Curb Parking on Mulberry Street and Washington Street and waive the reading. Motion carried.

Ayes: Dutton, Saucerman, Dunbar, Rosa, and Carlson  
Noes: None  
Absent: None  
Abstain: None  
Recused: None

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**12. WATER AND SEWER RATE ADJUSTMENT**

Discussion and direction on proposed water and sewer rate adjustments

Richard Stranzl, Finance Director reviewed the Staff Report.

- **Motion** Council Member Dutton, second Council Member Rosa to direct staff to bring back an ordinance for public hearing with a maximum sewer increase of 5% and a maximum water increase of 10%. Motion carried by roll call vote.

Ayes: Saucerman, Dunbar, Dutton, and Rosa  
Noes: Carlson  
Absent: None  
Abstain: None  
Recused: None

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**13. BUILDING INSPECTION SERVICES**

Approval of Notice of Termination of Agreement with County of Napa for Building Inspection Services

Kevin Plett, Town Manager reviewed the Staff Report.

- **Motion** Council Member Rosa, second Vice Mayor Saucerman to approve sending the notice to the County to officially start the 30-day transition period and prepare an agreement with Coastland Engineering for inspection services. Motion carried.

Ayes: Dunbar, Rosa, Dutton, Saucerman, and Carlson  
Noes: None  
Absent: None

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Abstain: None  
Recused: None

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**14. YOUNTVILLE COMMUNITY HALL APPOINTMENTS**

Kevin Plett, Town Manager reviewed the Staff Report.

- **Motion** Council Member Dutton, second Vice Mayor Saucerman to reappoint George Crane and Virginia Crowe to the Community Hall Commission. Motion carried.

Ayes: Rosa, Dutton, Saucerman, Dunbar, and Carlson  
Noes: None  
Absent: None  
Abstain: None  
Recused: None

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**15. FUTURE AGENDA ITEMS**

June 7, 2005

1. Fire Services Agreement
2. Presentation of Funding Grant Applications
3. Napa County/City Library Commission vacancy

June 21, 2005

1. Adoption of 2005/06 Fiscal-Year Budget
2. Chamber of Commerce Marketing Agreement
3. Community Center Master Plan

Kevin Plett, Town Manager reviewed the future agenda items.

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**16. COUNCIL REPORTS AND COMMENTS**

Council Member Rosa reported Mosquito Abatement District was at the Home Show over the weekend with information, including West Nile Virus, which was still the foremost concern.

Council Member Dutton gave a reminder for Saturday Cleanup Day and that from June 1 to June 9, Napa Valley College would have an electronics disposal site. The initial garbage franchise agreement provided \$50,000 for cleanup; the Town had fee now exceeded that amount.

Council Member Dunbar indicated he attended Legislative Action Days in Sacramento. Governor Schwarzenegger took time to address the group. They also met with Assembly Woman Noreen Evans and Senator Wes Chesbro.

Vice Mayor Saucerman indicated she and Council Member Rosa attended the grand opening of the Yountville Elementary School multi-purposed room.

Mayor Carlson thanked Vice Mayor Saucerman for chairing the May 3 meeting and thanked the Honorary Chairs of the Red & White Affair; the event raised an approximate \$35,000 for the school. Tomorrow at 3 pm was the official signing ceremony of the Veterans Home pool contract.

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**17. STAFF REPORTS**

Bob Tiernan, Planning Director indicated neighbors would meet again with O'Brien Group regarding Yountville Square in the week June 6.

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Kevin Plett, Town Manager indicated Community Center Workshops were June 1 and June 4; reported on Legislative Actions Days; announced 8:30 am, Saturday was annual Cemetery Cleanup Day at the Veterans Home in preparation for Memorial Day ceremonies; and the annual Watch Fire that night.

**RECESS TO CLOSED SESSION 9:10 PM**

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**18. CLOSED SESSION**

1. **Pursuant to Government Code Section 54957.6:**

Conference with Labor Negotiator:

Agency negotiator:        Todd Carlson and John Dunbar

Employee:                    Town Manager

2. **Pursuant to Government Code Section 54956.9(c):**

Conference with Legal Counsel - Anticipated Initiation of litigation pursuant

Number of cases: 2

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**19. ADJOURNMENT**

Meeting adjourned at 9:57 pm to 8:00 am, June 3, 2005, for 2005-06 Budget Work Session

ATTEST

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Joyce Houghton, CMC, Town Clerk

Approved by Town Council on

June 7, 2005