

**TOWN OF YOUNTVILLE**  
**MINUTES OF REGULAR COUNCIL MEETING**

**May 3, 2005**

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1. **CALL TO ORDER**  
Vice Mayor Saucerman called the meeting to order at 6:00 pm.
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2. **PLEDGE OF ALLEGIANCE**  
Council Member Dutton led the Pledge of Allegiance.
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3. **ROLL CALL:**
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| <b><u>Council Members Present:</u></b><br>Council Member Bill Dutton<br>Vice Mayor Cynthia Saucerman<br>Council Member John F. Dunbar<br>Council Member Steven C. Rosa | <b><u>Staff Members Present:</u></b><br>Kevin Plett, Town Manager<br>Diane Price, Town Attorney<br>Joyce Houghton, Town Clerk<br>Bob Tiernan, Planning Director<br>Myke Praul, CIP/PW Manager<br>Kenneth Leary, Community Services Director<br>Sgt. Tracey Stuart, Regional Sheriff |
|--|---|
- Council Members absent:**  
Mayor Todd R. Carlson
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4. **CLOSED SESSION REPORT**  
None
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5. **ADOPTION OF AGENDA**
- **Motion** Council Member Dutton, second Dunbar to adopt the agenda as presented.  
Motion carried.
- Ayes: Dutton, Saucerman, Dunbar, and Rosa  
Noes: None  
Absent: Carlson  
Abstain: None
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6. **PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA**  
Jerry Miner, Rebuilding Together Board Member thanked the Town for its continued support and thanked the other entities and volunteers that donated time and materials to the project.  
Council Member Dutton thanked Jerry Miner for all his pre-work and coordination of the event.  
Billie Hewitt, Washington Park indicated she, along with many others, did not support increasing water rates, favored a continued Town subsidy, and suggested placing a water conservation message on the water bills.
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7. **APPROVAL OF CONSENT CALENDAR**
1. **Approval of Warrants**

• Accounts payable check numbers	\$150,569.65
• April 26, 2005 payroll and benefits	\$63,105.60
• Total payments for period	\$213,675.25
  2. **Approval of the Minutes:** April 19, 2005
  3. **Investment Policy Annual Review**
  4. **Resolution Number 2351-05** Approving an Agreement #2005-119 with Pyro Spectaculars, Inc. for Fireworks in Yountville on July 4, 2005
  5. **Proclamation** – Honoring Rebuilding Together Napa Valley 2005 House Captain/Board Member Jerry Miner

- **Motion** Council Member Rosa, second Council Member Dutton to approve Consent Calendar Items 7.1 to 7.4 as presented, move Item 7.5 to Presentations, and waive the reading of resolutions. Motion carried.

Ayes: Dunbar, Rosa, Dutton, and Saucerman  
Noes: None  
Absent: Carlson  
Abstain: None

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**8. PRESENTATIONS**

1. Proclamation Honoring Rebuilding Together Napa Valley 2005 House Captain/Board Member Jerry Miner

Vice Mayor Saucerman read the Proclamation to Jerry Miner indicating it would be officially presented at the Rebuilding Napa Valley dinner on May 18.

2. Napa County Parks and Open Space Advisory Committee: report by Chip Bouril  
Chip Bouril, NC Parks and Open Space Board Member reviewed the Committee background and updated Council on recent actions.

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**9. PROPERTY ACQUISITION**

1. **Resolution Number 2352-05** Approving Sales Agreement with Vintage Inn for the Purchase of Property Located at 6500 Yount Street, Assessor's Parcel Number 036-221-018-000, in the amount of \$600,000.

Kevin Plett, Town Manager reviewed the Staff Report.

Vice Mayor Saucerman read Mayor Carlson's statement into the record:

"May 3, 2005

**Statement Regarding the Purchase of the "Laundry" Property**

After many years of talks and discussions, I am proud to say that the Town of Yountville has finally purchased the "Laundry" property next to the Community Hall. This property has been the missing piece in the Community Hall puzzle, and its acquisition will now allow the Council to move forward and discuss how best to utilize this important area in the center of Town.

I would formally like to thank all of the parties that worked together to make this a reality. I would specifically like to thank Tim Egan and the Vintage Partners for their willingness to work through this process with us. The Vintage Partners are the largest property owners in Yountville and this purchase would not have been possible without their involvement. Thank you Tim Egan, David Shipman, Steve Andrews, Jan Fechter, and Kerry Egan.

I would also like to thank Town Manager – Kevin Plett, Town Attorney – Diane Price, and the current Town Council for their involvement in this acquisition. As a member of the negotiating team, it was a pleasure to be a part of the process and to see this outcome. Now the fun starts - I look forward to the potential that this property holds for the Town in the years to come.

Todd R. Carlson  
Mayor  
Town of Yountville"

- **Motion** Council Member Dutton, second Council Member Dunbar to adopt *Resolution Number 2352-05* Approving Sales Agreement with Vintage Inn for the Purchase of Property Located at 6500 Yount Street, Assessor's Parcel Number 036-221-018-000, in the amount of \$600,000 and waive the reading. Motion carried.

Ayes: Dunbar, Rosa, Dutton, and Saucerman  
Noes: None  
Absent: Carlson  
Abstain: None

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**10. YOUNTVILLE CHAMBER OF COMMERCE**

Presentation of draft 2005-2006 Fiscal-Year Budget.

Kevin Plett, Town Manager reviewed the Staff Report.

Arik Housley, Chamber President indicated a full-time office manager and executive director would replace the part-time staff. Eleven applicants responded to the RFP and six scheduled for interviews.

- **Council consensus** to bring back for consideration as recommended:
  - A three-year contract with:
    1. A ceiling on public relations expense for the next two years
    2. Annual approval of the budget by the Town
    3. Audit authority over the records on an annual basis to ensure spending is according to budget.

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**11. YOUNTVILLE SHUTTLE REPORT**

Review recommendation of Transportation Advisory Committee (TAC) on establishment of new fare schedule.

Myke Praul, CIP/ PW Manager reviewed the Staff Report.

Richard Gervasio, TAC/Heritage Way indicated transits did not normally produce a profit; the simply provided a service and had to be subsidized or discontinued.

- **Council consensus** to continue the subsidy, try to get supplemental funding, and reduce the routes with no riders.

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**RECESS:** 7:50 pm to 7:58 pm

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**12. PUBLIC HEARING — IMPACT FEE**

Introduction and First reading of Impact Fee Ordinance

- **Motion** Council Member Rosa, second Council Member Dutton to open the Public Hearing and continue to May 17, 2005. Motion carried

Ayes: Rosa, Dutton, Dunbar, and Saucerman

Noes: None

Absent: Carlson

Abstain: None

**CONTINUED TO MAY 17, 2005**

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**13. PUBLIC HEARING – MUNICIPAL CODE AMENDMENTS**

Kevin Plett, Town Manager reviewed the Staff Reports.

**Public Hearing opened for both items:** 8:00

No public comments made.

**Public Hearing closed for both items:** 8:00:05

1. **Ordinance Number 359-05** Adding Section 2.080.030(N) Authorizing the Town Manager to sign Contracts and Agreements approved by the Town Council.

- **Motion** Council Member Dutton, second Council Member Dunbar to introduce **Ordinance Number 359-05** Adding Section 2.080.030(N) Authorizing the Town Manager to sign Contracts and Agreements approved by the Town Council and waive the reading. Motion carried.

Ayes: Dutton, Dunbar, Rosa, and Saucerman

Noes: None

Absent: Carlson

Abstain: None

2. **Ordinance Number 360-05** Amending Title 2, Chapter 2.40 of the Yountville Municipal Code creating the position of Planning Director

- **Motion** Council Member Dunbar, second Council Member Dutton to introduce **Ordinance Number 360-05** Amending Title 2, Chapter 2.40 of the Yountville Municipal Code creating the position of Planning Director and waive the reading. Motion carried.

Ayes: Dunbar, Rosa, Dutton, and Saucerman

Noes: None

Absent: Carlson  
Abstain: None

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**14. BUDGET SESSIONS 2005-2006**

Setting dates for Council work session.

Kevin Plett, Town Manager reviewed the Staff Report.

- **Council Consensus** to set budget work session dates as June 3 and June 10, 2005, 8:00am to 12 noon.

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**15. PUBLIC WORKS DIRECTOR/TOWN ENGINEER**

1. **Resolution Number 2353-05** Establishing the Position of Public Works Director/Town Engineer, Approving the Job Description and Classification, and Authorizing Appointment

2. **Resolution Number 2354-05** Approving Employment Agreement #2005-120 with Myke Praul for the Position of Public Works Director/Town Engineer

Kevin Plett, Town Manager reviewed the Staff Report.

1. **Resolution Number 2353-05**

- **Motion** Council Member Rosa second Council Member Dunbar to adopt **Resolution Number 2353-05** Establishing the Position of Public Works Director/Town Engineer, Approving the Job Description and Classification, and Authorizing Appointment and waive the reading. Motion carried.

Ayes: Rosa, Dutton, Dunbar, and Saucerman

Noes: None

Absent: Carlson

Abstain: None

2. **Resolution Number 2354-05**

- **Motion** Council Member Rosa, second Council Member Dunbar to adopt **Resolution Number 2354-05** Approving Employment Agreement #2005-120 with Myke Praul for the Position of Public Works Director/Town Engineer and waive the reading. Motion carried.

Ayes: Dutton, Dunbar, Rosa, and Saucerman

Noes: None

Absent: Carlson

Abstain: None

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**16. FUTURE AGENDA ITEMS**

May 17, 2005

1. Discussion of Leaf Blower restrictions
2. Discussion on amending Town Standards
3. Introduction of Impact Fee Ordinance
4. Introduction of Municipal Grading Ordinance

June 7, 2005

1. Yountville Chamber of Commerce Marketing Agreement
2. Grant applicant presentations

Kevin Plett, Town Manager reviewed upcoming the future agenda items adding a discussion on future water rate increases and a change in curb markings to the May 17 list.

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**17. COUNCIL REPORTS AND COMMENTS**

Council Member Rosa reported on his first meeting of Napa County Transportation Planning Agency (NCTPA)

Council Member Dunbar reported on the North Bay League of California Cities meeting presentation on tribal gaming.

Council Member Dutton wished the Yountville Sun a happy 7<sup>th</sup> birthday.

Vice Mayor Saucerman thanked the businesses contributing to the July 4 fireworks and noted the grand opening of Yountville Elementary School multi-purpose room.

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**18. STAFF REPORTS**

1. Community Center Public Workshops

Kevin Plett, Town Manager confirmed the Community Center Public Workshops for 6:00 pm on June 1, 2005, and 10:00 am on June 4, 2005 in the Council Chambers at Town Hall and broadcast on Channel 28.

2. Floodwall

Kevin Plett, Town Manager indicated staff sent FEMA the letter on the floodwall application and should receive the answer on the map revision in about 60-days.

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- **Motion** Council Member Rosa, second Council Member Dunbar to recess the meeting to closed session. Motion carried by unanimous vote.

Ayes: Dunbar, Rosa, Dutton, and Saucerman

Noes: None

Absent: Carlson

Abstain: None

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**MEETING RECESSED TO CLOSED SESSION AT 8:20 PM.**

**19. CLOSED SESSION**

**Pursuant to Government Code Section 54957.6:**

Conference with Labor Negotiator:

Agency negotiator: Todd Carlson and John Dunbar

Employee: Town Manager

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**20. ADJOURNMENT**

Meeting Adjourned 9:28 pm

ATTEST

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K. Joyce Houghton, CMC, Town Clerk

Approved by Town Council on

05-17-05