

TOWN OF YOUNTVILLE
MINUTES OF REGULAR COUNCIL MEETING

FEBRUARY 15, 2005

1. CALL TO ORDER

Mayor Carlson called the meeting to order at 6:04 pm

2. PLEDGE OF ALLEGIANCE

Council Member Dunbar led the Pledge of Allegiance

3. ROLL CALL

Council Members Present

Council Member Dutton
Vice Mayor Saucerman
Council Member Dunbar
Council Member Knight
Mayor Carlson

Staff Members Present

Kevin Plett, Town Administrator
Diane Price, Town Attorney
Amy Lyman, Deputy Town Attorney
K. Joyce Houghton, Town Clerk
Bob Tiernan, Planning Director
Richard Stranzl, Finance Director
Paul Klassen, Town Engineer
Kenneth Leary, Community Services
Sgt. Tracey Stuart, Sheriff

4. CLOSED SESSION REPORT

Conference with Labor Negotiator— Unrepresented Employee: Town Administrator
Kevin Plett, Town Administrator indicated there was no reportable action from the closed session.

5. ADOPTION OF AGENDA

- **Motion** Vice Mayor Saucerman, second Council Member Dunbar to adopt the agenda with Item 8, Presentation of 2003-04 Comprehensive Annual Financial Report (CAFR), Terry Krieg – CPA, Town Auditor, continued to March 1, 2005 due to illness of the Auditor.

Ayes: Dutton, Saucerman, Dunbar, Knight, and Carlson
Noes: None
Abstain: None
Absent: None

6. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA

Leon Thomas, Yount Street indicated he had gotten several complaints regarding parking the big red rig on Yount Street. There were no signs posted and did not feel he should get a ticket for parking it there.
Kevin Plett, Town Administrator indicated it was a zoning ordinance that had been on the books for many years.

7. APPROVAL OF CONSENT CALENDAR

1. Approval of Warrants

- Accounts payable check numbers 26785 - 26845 \$50,610.97
- February 1, 2005 payroll and benefits \$69,186.46
- Total payments for period \$119,797.43

2. Approval of the Minutes: February 1, 2005

3. Adoption of Ordinance Number 356-05 Amending Municipal Code Parking and Storage Regulations Related to Vehicles, Recreational Vehicles, Boats and other Conveyances and the Zoning Ordinance Related to Off-Street Parking.

4. Adoption of Ordinance Number 355-05 Amending Chapter 10.08 Speed of the Yountville Municipal Code to increase the Prima Facie Speed Limit on Yountville Cross Road from the Town Limit to Yount Street from Twenty-Five Miles-Per Hour to Thirty-Five Miles-Per Hour.

- **Motion** Council Member Dutton, second Vice Mayor Saucerman to approve Consent Calendar items 7.2, 7.3, and 7.1 with a technical correction to the February 1 minutes on page 5. Motion carried.

Ayes: Dutton, Saucerman, Dunbar, Knight, and Carlson
Noes: None
Abstain: None
Absent: None

ITEM 7.4 Adoption of Ordinance Number 355-05

- **Motion** Council Member Dutton, second Council Member Dunbar to approve Consent Calendar item 7.4 as presented Motion carried.

Ayes: Dutton, Saucerman, Dunbar, Knight, and Carlson
Noes: None
Abstain: None
Absent: None

8. PRESENTATIONS

1. Presentation of 2003-04 Comprehensive Annual Financial Report (CAFR), Terry Krieg – CPA, Town Auditor

Terry Krieg, Town Auditor reviewed the Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2004.

CONTINUED TO MARCH 1, 2004

9. YOUNTVILLE CHAMBER OF COMMERCE

Presentation on Chamber Marketing Plan and consideration of potential changes

Arik Housley, President, and Mary Crowe, Past President, Yountville Chamber of Commerce presented the new plan indicating they planned to change their name to Yountville Visitors and Convention Bureau, move the office to a larger space at Piazza Quercia, hire an executive director and office manager. In order to do this they were asking the Council to consider some additional funding for this year and \$175,000 for next year.

- **Motion** Council Member Knight, second Vice Mayor Saucerman to appoint Council Member Dutton and Council Member Dunbar as a Council sub-committee to work with the Chamber to bring back a formal agenda item. Motion carried

Ayes: Dutton, Saucerman, Dunbar, Knight, and Carlson
Noes: None
Abstain: None
Absent: None

10. PUBLIC HEARING — PARCEL MAP APPLICATION

Applicant: Glen Silleman
Owners: Richard and Carolyn Carlson
Site Location: 6701 and 6703 Mesa Court — APN 036-040-003
Application: Proposal to subdivide an existing ±11,187 square foot parcel into two parcels consisting of a ±4,649 square foot rear parcel and a ±6,538 square foot front parcel in a “flag-lot” configuration.

Mayor Todd Carlson recused and moved to the audience due a conflict arising from his parent's ownership of the property.

Bob Tiernan, Planning Director reviewed the Staff Report indicating Paul Miller, co-owner of a Mesa Court property, submitted a letter voicing several concerns regarding the lot split.

PUBLIC HEARING: OPENED: 7:45 PM

Paul Miller, Mesa Court indicated there were several trees in the easement and no turn around room.

Glen Silleman, applicant indicated the hammerhead would make it possible to back out without going onto the adjacent property.

Mark Lewis, Mesa Court indicated the trees were conifers and acted as a view shed for his property; he was also concerned with the emergency vehicle access; and parking along the street.

Maureen St. John, Mesa Court indicated there were problems with drainage coming on to her property; vehicle safety, and traffic issues.

Richard Gervasio, Heritage Way indicated it was about a 90° turn going onto Mesa Court and very narrow; the fire department would have problems there.

Bob Tiernan, Planning Director indicated that a CDF review showed there were no fire hydrants on Mesa Court so a large hose would have to be laid down the middle of the street anyway.

Barbara Allan, Heritage Way indicated there had been two dwellings and one garage on the property since the 1970's.

CLOSED: 8:09 PM

Mayor Todd Carlson left the Council Chambers.

- **Motion** Council Dutton, second Council Member Knight to adopt Resolution Number 2328-05 Approving a Parcel Map for the Carlson Property at 6701 and 6703 Mesa Court (APN 036-040-003) and waive the reading.
- **Amended Motion** Council Dutton, second Council Member Knight to adopt Resolution Number 2328-05 Approving a Parcel Map for the Carlson Property at 6701 and 6703 Mesa

Court (APN 036-040-003) amending Exhibit A, #6 (previously 5B) to read “A reciprocal access easement for the driveway area shall be recorded with the Parcel Map. The easement may be granted on the map or by a separate document. The easement will be adjusted as necessary to provide adequate access of vehicles to the rear lot to the maximum extent possible,” and waive the reading. Motion carried.

Ayes: Dutton, Saucerman, Dunbar, and Knight
Noes: None
Abstain: None
Absent: None
Recused: Carlson

RECESS 8:25 PM TO 8:38 PM

Mayor Carlson returned to the dais.

11. PUBLIC HEARING — PARCEL MAP APPLICATION

Applicant: Jason Janes
Owners: Joseph and Patricia Rossi
Site Location: 6911 Yount Street — APN 036-027-002
Application: Proposal to subdivide an existing ±15,000 square foot parcel into two parcels consisting of an ±8,000 square foot rear parcel and a ±7,000 square foot front parcel in a “flag-lot” configuration.

Bob Tiernan, Planning Director reviewed the Staff Report indicating condition #9 in Exhibit A was incorrect and should be removed from the conditions.

PUBLIC HEARING OPENED: 8:55 PM

No public Comments Made

PUBLIC HEARING CLOSED: 8:55:05 PM

Jason Janes, applicant indicated there was no plan to develop the front lot right now. He would like the front of the lot determined now if necessary.

- **Motion** Council Member Dutton, second Vice Mayor Saucerman to adopt Resolution Number 2329-05 Approving a Parcel Map for the Rossi Property at 6911 Yount Street (APN 036-027-002) with changes to condition 9 as noted, and waive the reading. Motion carried.

Ayes: Dutton, Saucerman, Dunbar, Knight, and Carlson
Noes: None
Abstain: None
Absent: None
Recused: None

12. PUBLIC HEARING — MUNICIPAL CODE AMENDMENT — NON RESIDENTIAL & INDUSTRIAL WATER RATES

Richard Stranzl, Finance Director reviewed the Staff Report.

PUBLIC HEARING OPENED: 9:06 PM

No public Comments Made

PUBLIC HEARING CLOSED: 9:06:05 PM

- **Motion** Council Member Knight, second Vice Mayor Saucerman to introduce Ordinance Number 357-05 Amending Municipal Code Section 13.40.040(A) revising Non-residential and Industrial customer water rates as presented and waive the reading. Motion carried.

Ayes: Dutton, Saucerman, Dunbar, Knight, and Carlson
Noes: None
Abstain: None
Absent: None
Recused: None

13. MID-YEAR BUDGET ADJUSTMENT

Richard Stranzl, Finance Director reviewed the Staff Report.

- **Motion** Vice Mayor Saucerman, second Council Member Dutton to adopt Resolution Number 2330-05 Approving Budget Adjustment #2005-03 for Various Mid-Year Budget Adjustments as presented. with changes and waive the reading. Motion carried.

Ayes: Dutton, Saucerman, Dunbar, Knight, and Carlson
Noes: None
Abstain: None
Absent: None
Recused: None

14. FUTURE AGENDA ITEMS

March 1, 2005

1. Award Bids: 2005 Tree & Sidewalk Projects
2. Community Center Project update and setting date for public meeting
3. Adoption of Ordinance revising Non-residential and Industrial customer water rates

March 15, 2005 Meeting cancelled and rescheduled to March 22, 2005

March 22, 2005

1. Election Canvass, Oath of Office, and seating of new Council Members
Kevin Plett, Town Administrator reviewed future tentative agenda items.

15. COUNCIL REPORTS AND COMMENTS

Council Member Knight reported:

1. The next Napa County Transportation Planning Agency meeting was tomorrow at 2:00 pm in their Randolph Street office.
2. The next Napa County League of Governments Sales Tax Committee meeting was February 23 at 6:00 pm.

Council Member Dunbar reported:

1. He attended the Napa County General Plan Update workshop and heard quite a bit of public feedback, it was an interesting meeting, and the Town needed to track its interest.
2. Congratulations to all who were involved in the 40th Anniversary celebration

Council Member Dutton reported:

1. He attended the Allied Council meeting last Wednesday where David Salopek thanked the Town for including them in the 40th Anniversary celebration.
2. American Canyon and Calistoga will be removed from the Robert Mondavi Highway naming.
3. Applications are still being taken for the Rebuild Together Napa Valley; interested persons can complete the application and send it to Napa County.
4. He liked the permit parking idea for the lot on Solano; it would keep undesirable vehicles out.

Mayor Carlson Reported:

1. Asked Kenneth Leary, Community Services Director, to come out from the video room and thanked him and all the people, restaurants, wineries, Veterans Home, and others involved in the 40th Anniversary Celebration for all their work
2. Suggested Council consider naming the Community Hall kitchen "Barbara's Kitchen."

16. STAFF REPORTS

1. Planning projects update
ITEM CONTINUED TO MARCH 1, 2005 MEETING.

2. Update on Town Website
ITEM CONTINUED TO MARCH 1, 2005 MEETING.

- **Motion** Council Member Dutton, second Council Member Dunbar to extend the meeting past 10:00 pm. Motion carried by unanimous vote.

Diane Price, Town Attorney introduced Amy Lyman as the new Deputy Town Attorney.

Mayor Carlson recessed the meeting to Closed Session at 10:00 pm.

17. CLOSED SESSION:

1. **Pursuant to Government Code Section 54956.8:**

Conference with Real Property Negotiator:

Property: 6500Yount — APN 036 221 018

Agency negotiators: Kevin Plett, Town Administrator and Diane Price, Town Attorney, Todd Carlson, Mayor

Negotiating Parties: Vintage Inn Partners

Under negotiation: Price and terms of agreement

2. **Pursuant to Government Code Section 54957.6:**

Conference with Labor Negotiator:

Agency negotiator: Eric Knight and John Dunbar

Unrepresented Employee: Town Administrator

18. ADJOURNMENT

- **Motion** Vice Mayor, second Council Member Dunbar to adjourn the meeting. Motion carried by unanimous vote.
Meeting adjourned at 10:48 pm.

ATTEST:

K. Joyce Houghton, CMC, Town Clerk

Approved by Town Council on

3-22-05