

TOWN OF YOUNTVILLE
MINUTES OF REGULAR COUNCIL MEETING
JANUARY 4, 2005

1. CALL TO ORDER

Mayor Carlson called the meeting to order at 6:01 pm and called for a moment of silence in memory of Barbara Trood and for the Southeast Asia victims of the tsunami and earthquake.

2. PLEDGE OF ALLEGIANCE

Vice Mayor Saucerman led the Pledge of Allegiance.

3. ROLL CALL

COUNCIL MEMBERS PRESENT

Council Member Dutton
Vice Mayor Saucerman
Council Member Dunbar
Council Member Knight
Mayor Carlson

STAFF MEMBERS PRESENT

Kevin Plett, Town Administrator
Diane Price, Town Attorney
K. Joyce Houghton, Deputy Clerk
Bob Tiernan, Planning Director
Myke Praul, CIP/PW Manager
Kenneth Leary, Community Services
Sgt. Tracey Stuart, Sheriff

4. CLOSED SESSION REPORT FROM DECEMBER 7, 2004:

Conference with Real Property Negotiator: 6500 Yount Street
Kevin Plett, Town Administrator reported no action was taken.

5. ADOPTION OF AGENDA

- **Motion** Council Member Knight, second Vice Mayor Saucerman to adopt the Agenda with Item 11 moved to Item 8.1. Motion carried.

Ayes: Dutton, Saucerman, Dunbar, Knight, and Carlson

Noes: None

Absent: None

Abstain: None

6. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA (FIVE MINUTE LIMITATION PER SPEAKER)

Gene Halliday, Mulberry Street indicated that next Saturday the FOCUS Board of Directors would discuss the merits of launching a Yountville relief effort to help the people in Southeast Asia and asked that Council advise them if they wished to work in coalition with the group or in its stead.

Sgt. Tracey Stuart reported on activities around the holidays indicating that most of the flooding went away before causing any damage; Christmas and New Year's were both quiet; and the culprit doing the tagging was caught.

7. APPROVAL OF CONSENT CALENDAR

1. **Approval of Warrants**

- Accounts payable check numbers 26571 - 26681 \$895,645.31
- 12/07/04 and 12/21/04 payroll and benefits \$141,981.66
- Total payments for period \$1,037,626.97

2. **Approval of Minutes:** December 7, 2004

3. **Resolution Number 2316-05** Authorizing Filing a Notice of Completion and Accepting the work by Hess Construction Co., Inc. for the Beard Ditch Restoration (SD-04), for a Total Contract Amount of \$57,207.93

4. **Resolution Number 2317-05** Approving An Amendment to Agreement #2004-114 with Rick Tooker to Provide Contract Planning Services to the Town of Yountville

5. **Adoption of Ordinance Number 350-05** Adding Section 6.04.070 to the Yountville Municipal Code Regarding Biting Dogs

6. **Finance Report:** November 2004

- **Motion** Council Member Dutton, second Vice Mayor Saucerman to approve Consent Calendar Items 1 through 6 and waive the readings. Motion carried as presented.

Ayes: Saucerman, Dunbar, Knight, Dutton, and Carlson

Noes: None

Absent: None

Abstain: None

8. PRESENTATIONS

None

8.1 ROBERT MONDAVI HIGHWAY” (MOVED FROM ITEM 11)

Consideration of support for re-naming State Route 29 “Robert Mondavi Highway”

Kevin Plett, Town Administrator reviewed the Staff Report indicating two letters were received today requesting that part of the highway be named “Veterans Memorial Highway.”

Laurie Puzo, Aide to Senator Chesbro indicated addresses along the Highway would not change, the name would be commemorative only.

- **Motion** Council Member Knight, second Council Member Dunbar to send a letter to Senator Wesley Chesbro in support of the legislation. Motion carried.

Ayes: Dunbar, Knight, Dutton, Saucerman, and Carlson

Noes: None

Absent: None

Abstain: None

9. PUBLIC HEARING — MUNICIPAL CODE AMENDMENT

Introduction and first reading of **Ordinance Number 351-05** Amending Chapter 2.08 of the Yountville Municipal Code Changing the Form of Town Government from Town Administrator to Town Manager.

Kevin Plett, Town Administrator reviewed the Staff Report.

Public Hearing opened 6:28 pm.

No public comments made.

Public Hearing closed closed 6:28:05

- **Motion** Council Member Dutton, second Council Member Dunbar to introduce Ordinance Number 351-05 Amending Chapter 2.08 of the Yountville Municipal Code Changing the Form of Town Government from Town Administrator to Town Manager and waive the reading. Motion carried.

Ayes: Knight, Dutton, a Saucerman, Dunbar, nd Carlson
Noes: None
Absent: None
Abstain: None

10. PUBLIC HEARING — ZONING ORDINANCE AMENDMENT

Introduction and first reading of *Ordinance Number 352-05* Amending Zoning Ordinance Section 6.3.d.3(f) — Signs — To Include Site Design Modification Proposals for Commercial Projects that include Exterior Display of Merchandise Items as established in Town Council Policy Resolution Number 2164-03

Bob Tiernan, Planning Director reviewed the Staff Report.

Public Hearing opened 6:32 pm

Public comment:

Steve Rosa, Washington Street requested clarification of the types of items included in exterior displays.

Public Hearing closed 6:35 pm

- **Motion** Vice Mayor Saucerman, second Council Member Dutton to introduce Ordinance Number 352-05 Amending Zoning Ordinance Section 6.3.d.3(f) — Signs — To Include Site Design Modification Proposals for Commercial Projects that include Exterior Display of Merchandise Items as established in Town Council Policy Resolution Number 2164-03 and waive the reading. Motion carried.

Ayes: Dutton, Saucerman, Dunbar, Knight, and Carlson
Noes: None
Absent: None
Abstain: None

11. “ROBERT MONDAVI HIGHWAY”

Consideration of support for re-naming State Route 29 “Robert Mondavi Highway”

Moved to Item 8.1

12. FUTURE AGENDA ITEMS

January 18, 2005

1. Notice of Completion and acceptance of Flood Barrier Project
2. Public Hearing regarding Recreational Vehicles and Street Parking Limits
3. Public Hearing introducing an ordinance addressing issues regarding second unit front setbacks
4. Resolution approving Operation & Maintenance Manual for Floodwall
5. Presentation of Town-wide Parking and Transportation Study

Kevin Plett, Town Administrator reviewed the January 18, 2005 tentative agenda.

13. COUNCIL REPORTS AND COMMENTS

Council Member Dunbar

- 1] Asked if Council had any interest in putting together relief funding for the tsunami victims. **Council consensus:** to agendaize for discussion at the January 18 meeting.
- 2] Thanked everyone involved in the Festival of Lights and suggested having more activities throughout the month.
- 3] He drove around after the rain and did not see any flooding.

Council Member Dutton

- 1] Reported Upper Valley Agency took no actions at the December meeting.
- 2] Reported on Rebuilding Together (Christmas in April) and requested announcement for applications be put on Channel 28.

Council Member Knight

- 1] Napa County Transportation Planning Agency (NCTPA) met in December and discussed the ballot measure for funding Jameson Canyon and other roads.
- 2] Thanked the Town Administrator and Capital Works Manager for their prompt response to resident's concerns regarding the floodwall and flooding.

Vice Mayor Saucerman

- 1] Check out the town during the rains and saw no major issues.
- 2] Complimented the Sheriff's Department for their great job during the holiday season.

Mayor Carlson

- 1] Requested that comments from residents be incorporated in the flood staff report.
- 2] Asked when the improvements to the Rancho de Napa sign would be started.
Kevin Plett, Town Administrator indicated he would contact the owner for more information.
- 3] Asked whether the Town had jurisdiction over lighting at the Veterans Home.
Kevin Plett, Town Administrator indicated it was a gray area for both State and school construction.

14. STAFF REPORTS

1. Status report on Flood Barrier Project
Myke Praul, CIP/Public Works Manager indicated the wall was complete with the exception of some items on the Punch List that were postponed until spring when the ground was drier.
Council indicated they would like to tour the project and requested the Town Administrator set up a time.
2. Town-wide Parking & Transportation Study public meeting January 10, 2005
Kevin Plett, Town Administrator announced the meeting time was 6:00 pm on January 10. The Study dealt with major traffic problems and areas throughout Town and would be presented for Council review at the February 1 Council meeting.

3. Library Commission meeting January 10, 2005
Kevin Plett, Town Administrator announced staff would attend the meeting, which would begin at 4:00 pm in the Library. Council could attend but to discuss policy decisions would be a violation of the Brown Act.
4. Status report on Town Anniversary Party
Kenneth Leary, Community Services Director invited everyone to attend the celebration. Events would begin on Friday night at Veterans Home with a showing of “This Earth Is Mine,” a 1959 movie made in Yountville and the surrounding area. The celebration would continue on Saturday at the Community Hall with commemorative items given to participants.
5. Request from Lincoln Theater
Kevin Plett, Town Administrator indicated the Friends of Lincoln Theater requested the Festival of Lights lighting remain in place and on until after the Saturday, January 8 Grand Opening of the Theater.
6. Napa Valley Community Care
Kevin Plett, Town Administrator reported receiving an announcement from Axelle Fabre, Napa Valley Community Cares, regarding a fund raising event for tsunami victims.
7. Update on Community Center Project
Myke Praul, CIP/Public Works Manager reported the main issues under review included traffic safety, space needs of individual users, sustainability, and revised cost estimates. Staff’s goal was to present the plan to the Zoning & Design Review Board and the public at the February 8 ZDRB meeting; that would start the public comment period.
Kevin Plett, Town Administrator indicated the ZDRB would host the public meeting; they would not be hearing it as a master development plan at that time.
Council Member Dunbar requested staff post the renderings on the Town’s Website.

Mayor Carlson recessed the meeting to Closed Session at 7:31 pm.

15. CLOSED SESSION

(1) Pursuant to Government Code Section 54956.8:

Conference with Real Property Negotiator

Property: 6500 Yount Street
036-221-018-000

Agency negotiators: Kevin Plett, Town Administrator; Diane Price, Town Attorney; and
Todd Carlson, Mayor

(2) Pursuant to Government Code Section 54956.9:

Conference with Legal Counsel - Anticipated Litigation

Significant exposure to litigation pursuant to subdivision (b)

Number of cases: One (1)

- (3) Pursuant to Government Code Section 54957.6: Employee matters:
Unrepresented employee: Town Administrator
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16. ADJOURNMENT

- **Motion** Vice Mayor Saucerman, second Council Member Dutton to adjourn the meeting. Motion carried by unanimous vote.
Meeting adjourned at 9:10 pm.

ATTEST

K. Joyce Houghton, CMC, Town Clerk

Approved by Town Council on

January 18, 2005

As presented []
As amended [x]