



WASTEWATER UTILITY ENTERPRISE

WASTEWATER UTILITY OPERATING FUND OVERVIEW

WASTEWATER REVENUES

WASTEWATER COLLECTION OPERATIONS

WASTEWATER TREATMENT OPERATIONS

JOINT TREATMENT CAPITAL RECOVERY FUND

WASTEWATER UTILITY CAPITAL IMPROVEMENT FUND

SEWER CONNECTION IMPACT FEE FUND

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Wastewater Utility Enterprise

The Wastewater Utility Enterprise is comprised of the following funds & departments/divisions:

Wastewater Utility Operating Fund (62) – accounts for wastewater revenue from user fees, operating expenses for collection of wastewater from customers and treatment of wastewater, including that which is sold as reclaimed water

- **Wastewater Collection System Operations – 4510**
- **Wastewater Treatment Operations – 4515**

Joint Treatment Capital Recovery Fund (63) - accounts for wastewater treatment plant capital improvements & acquisition of major equipment – costs are shared equally with the Veteran's Home, with the Town's share of funding generated by the wastewater operating revenue

Wastewater Capital Improvements Fund (64) – accounts for capital improvements of Town's sewer collection system and related major equipment – funding generated by wastewater operating revenue

Sewer Connection Impact Fee Fund (65) - accounts for fees charged on residential & commercial development – funds allocated for capital infrastructure projects

Town of Yountville
WASTEWATER UTILITY OPERATING FUND
Fund 62 * Overview

FUND STATEMENT		2007/08	2008/09	2009/10		2010/11
		ACTUAL	ACTUAL	ESTIMATED	BUDGETED	ADOPTED
■	BEGINNING FUND BALANCE	\$ 1,971,555	\$ 1,935,627	\$ 1,769,949	\$ 1,769,949	\$ 1,672,028
	OPERATING REVENUES					
	Residential Sales	247,200	246,275	246,800	248,800	248,800
	Commercial Sales	208,834	199,492	205,000	205,000	205,000
	Other Sales - Veteran's Home	245,310	302,900	343,808	343,808	425,245
	Other Revenue	18,398	14,291	26,000	11,000	31,000
	Total Revenues	\$ 719,742	\$ 762,958	\$ 821,608	\$ 808,608	\$ 910,045
	EXPENDITURES					
4510	Collection/Administration	172,909	222,216	227,022	227,209	220,170
4515	Treatment	506,233	622,596	610,507	610,616	850,490
	Total Expenditures	\$ 679,142	\$ 844,812	\$ 837,529	\$ 837,825	\$ 1,070,660
	NET OPERATING INCOME (LOSS)	\$ 40,600	\$ (81,854)	\$ (15,921)	\$ (29,217)	\$ (160,615)
	NON-OPERATING REVENUE & TRANSFERS					
3301	Investment Earnings	10,468	3,172	5,000	7,000	3,500
3900	To Wastewater CIP (64)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
7900	To Joint Treatment CIP (63)	(36,996)	(36,996)	(37,000)	(37,000)	(37,000)
	Total Non Op Revenue & Transfers	\$ (76,528)	\$ (83,824)	\$ (82,000)	\$ (80,000)	\$ (83,500)
■	ENDING FUND BALANCE	\$ 1,935,627	\$ 1,769,949	\$ 1,672,028	\$ 1,660,732	\$ 1,427,913
	<i>As Percent of Operating Expenses</i>	285%	210%	200%	198%	133%
	<i>Net Change in Fund Balance</i>	(35,928)	(165,678)	(97,921)	(109,217)	(244,115)
SUMMARY STAFFING LEVELS (FTE)						
4510	Operations	0.6166	0.6583		0.7333	0.6750
4515	Joint Treatment	2.9867	2.9917		3.4667	3.7750
	TOTAL STAFFING	3.6033	3.6500		4.2000	4.4500

Town of Yountville
WASTEWATER UTILITY OPERATING FUND
Fund 62 * Revenue Sources

REVENUE DETAIL					
	2007/08 ACTUAL	2008/09 ACTUAL	2009/10 ESTIMATED	BUDGETED	2010/11 ADOPTED
RESIDENTIAL SALES					
3610 Single Residential	138,225	137,248	138,000	140,000	140,000
3611 Multi Residential	50,261	50,313	50,000	50,000	50,000
3612 Mobile Homes	58,714	58,714	58,800	58,800	58,800
SUBTOTAL	\$ 247,200	\$ 246,275	\$ 246,800	\$ 248,800	\$ 248,800
COMMERCIAL SALES					
3650 Low Strength	25,468	24,089	25,000	25,000	25,000
3651 Medium Strength	83,160	85,620	85,000	85,000	85,000
3652 High Strength	100,206	89,783	95,000	95,000	95,000
SUBTOTAL	\$ 208,834	\$ 199,492	\$ 205,000	\$ 205,000	\$ 205,000
OTHER SALES					
3655 Veteran's Home	245,310	302,900	343,808	343,808	425,245
SUBTOTAL	\$ 245,310	\$ 302,900	\$ 343,808	\$ 343,808	\$ 425,245
OTHER REVENUE					
3642 Reclaimed Water Sales	7,514	7,514	26,000	6,000	26,000
3801 Refunds/Reimbursements	10,884	6,777	-	5,000	5,000
3800 Miscellaneous Revenue	-	-	-	-	-
SUBTOTAL	\$ 18,398	\$ 14,291	\$ 26,000	\$ 11,000	\$ 31,000
TOTAL WASTEWATER REVENUE	\$ 719,742	\$ 762,958	\$ 821,608	\$ 808,608	\$ 910,045

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Town of Yountville
WASTEWATER FUND – COLLECTION SYSTEM OPERATIONS
Fund 62 - Department 4510

DEPARTMENT SUMMARY

DEPARTMENT PURPOSE

The Wastewater Fund – Collection System Operations provides for the operation and maintenance of the 14.3 miles of sewer collection system (or piping) under the streets of Town, to the wastewater treatment plant (WWTP), and the reclaimed water pipeline across the floor of the Napa Valley which serves several vineyards near Silverado Trail. Our wastewater system consists of:

- 8 miles of sewer collection piping in Town
- Approximately 770 sewer lateral connections
- 0.75 miles of force main from the pump station to the WWTP
- 1.5 miles of gravity discharge piping from the WWTP to the River
- 4 miles of force main, recycled water lines to Town customers.

The collection system includes all residential and commercial customers in the Town limits, with the exception of the internal collection system for the State of California operated Veterans Home of California, and the Domaine Chandon restaurant and tasting room located in the unincorporated County of Napa. All sewage from Town drains by gravity to the Peter J. Bardessono Memorial Pump Station where it is then pumped to the WWTP for treatment.

The Wastewater Collections System has a total staff of four (4) employees: a Supervisor and three (3) Public Works Wastewater Treatment Operators operate and maintain the collections system including the operation of equipment such as a Vactor jetting and vacuum truck and video camera system to facilitate maintenance of the piping system. The staff also coordinates with the design and construction of capital improvement projects, such as the coordination of the inflow & infiltration reduction and sewer main replacement programs. These projects ensure our system operates in a manner consistent with State and Federal regulations and inflow and infiltration projects serve reduce the amount of groundwater that must be treated and discharged during wet weather conditions.

Funding is provided through user charges (utility fee) and interest income. Customers are charged through the water bills, with 695 residential customers billed a flat rate and 77 commercial customers billed based on type of business and amount of water used.

PRIOR YEAR – GOALS ACHIEVED

1. Continued sealing of manholes (2), which reduced the infiltration of groundwater.
2. Provided town oversight to the installation of three new grease interceptors at restaurants.
3. Completed construction of North Washington Street Sewer Main Consolidation Project between Hopper Creek and Madison Street.
4. Utilized cured in place point repairs and slip lining to reduce infiltration of groundwater into sewer collection system (3 locations).

CURRENT YEAR – 2010/11 GOALS & OBJECTIVES

1. Enhance the inspection of collection system to identify potential future system replacement projects and to identify and reduce infiltration and inflow into the system.
2. Continue sealing of manholes (5 projected).
3. Actively monitor fats, oils and grease (FOG) and other waste discharges from restaurants. Increase public education and cooperative efforts to accomplish reduction of such discharges.

MAJOR HIGHLIGHT FOR FY 2010/11

Conduct a rate study review and update to determine if the existing rate structure is adequate to recover current operating costs and necessary system capital infrastructure replacement needs.

MAJOR BUDGET CHANGES

With the completion of the WWTP Title 22 Project, more chemicals are needed for treatment to “unrestricted recycled water” levels, reflected in the budget with a cost of \$7,500. Overall, the budget has decreased by approximately \$7,000 due to an updated allocation of staff and allocated costs including liability and property insurance. The updated staffing allocation reflects the current staff resource levels in this division of the Wastewater Utility Enterprise.

Town of Yountville
WASTEWATER COLLECTION OPERATIONS
Fund 62 - Department 4510

DETAIL FOR EXPENSE ACCOUNTS

4125	Chemicals - Bacteria, Enzymes, Solvents		\$7,500
4220	Audit & Accounting Services: Department portion of \$22,000 contract cost Department portion of \$15,000 Utility Rate Study update (25%)	\$2,000 3,750	\$5,750

Town of Yountville
WASTEWATER UTILITY OPERATING FUND
Fund 62 (4510) * Collection Operating Expenses

EXPENDITURE DETAIL					
	2007/08	2008/09	2009/10		2010/11
	ACTUAL	ACTUAL	ESTIMATED	BUDGETED	ADOPTED
PERSONNEL SERVICES					
4010	Salaries - Full Time	47,198	52,042	54,932	53,080
4012	Overtime	110	187	300	300
4040	Benefits	20,923	26,312	29,571	28,500
4049	Allocated OPEB	-	2,000	2,752	3,230
SUBTOTAL					
	\$ 68,231	\$ 80,541	\$ 87,555	\$ 87,555	\$ 85,110
SUPPLIES & SERVICES					
4120	Other Supplies & Materials	10,243	5,724	8,000	1,000
4125	Chemicals	-	-	-	7,500
4130	Postage & Printing	468	412	500	500
4210	Contract Services	175	6,382	4,750	-
4220	Audit & Accounting Services	1,710	1,850	1,801	5,750
4230	Personnel Services	-	-	-	500
4280	Other Agencies	-	-	22	-
4310	Facilities Maintenance	3,261	3,294	3,500	3,500
4320	Equipment Maintenance	5,769	11,357	7,000	7,000
4330	Vehicle Maintenance	2,414	1,624	2,500	2,500
4510	Utilities - Gas & Electric	18,002	16,159	19,000	20,000
4710	Conference & Travel	503	-	-	1,000
4720	Dues & Subscriptions	-	-	500	600
4699	Allocated IT Costs	-	3,270	4,700	5,050
4819	Allocated Liability Insurance	-	3,534	3,360	2,370
4829	Allocated Property Insurance	3,360	942	4,607	-
4839	Allocated Workers' Comp Insurance	2,105	2,625	2,227	2,190
SUBTOTAL					
	\$ 48,010	\$ 57,173	\$ 62,467	\$ 62,654	\$ 58,960
CAPITAL OUTLAY					
5700	Machinery & Equipment	221	7,500	-	2,500
SUBTOTAL					
	\$ 221	\$ 7,500	\$ -	\$ -	\$ 2,500
DEPRECIATION					
5999	Depreciation Expense	56,447	77,002	77,000	73,600
TOTAL EXPENDITURES					
	\$ 172,909	\$ 222,216	\$ 227,022	\$ 227,209	\$ 220,170

STAFFING LEVELS (FTE)					
Town Manager	0.0500	0.0500	0.0500	0.0500	0.0500
Public Works Director/Town Engineer	0.0250	0.0250	0.0500	0.0500	0.0500
Public Works Supervisor	0.1000	0.1500	0.1500	0.1000	0.1000
WW Treatment Operator	0.2000	0.2000	0.2500	0.2500	0.2500
Accounting Technician	0.1000	0.1000	0.1000	0.1000	0.1000
Administrative Assistant	0.0333	0.0250	0.0250	0.0250	0.0250
Management Analyst	0.0333	0.0333	0.0333	0.0333	0.0250
Finance Director	0.0750	0.0750	0.0750	0.0750	0.0750
TOTAL STAFFING	0.6166	0.6583	0.7333	0.7333	0.6750

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Town of Yountville
WASTEWATER TREATMENT OPERATIONS
Fund 62 - Department 4515

DEPARTMENT SUMMARY

DEPARTMENT PURPOSE

The Wastewater Fund – Treatment Division provides the accounting for the operation and maintenance of the Wastewater Treatment Plant (WWTP also known as the Joint Treatment Plant, JTP) providing service to all residential and commercial customers of the Town in addition to the California Veteran's Home (Home.) Approximately 50% of expenses are paid by the Home based on flow, solids loading, and strength of influent. Funding is provided through user charges and interest income.

Approximately 87% of the 127 million gallons generated by the residents and commercial users in 2009 were recycled and used for irrigation of the Vintner's Golf Course and four vineyards located on Silverado Trail. The remaining effluent was discharged to the Napa River during the wet season of October 1st through May 15th in compliance with the National Pollutant Discharge Elimination System (NPDES) Permit for the WWTP. Town staff has been evaluating an expansion of the recycled water system to allow for additional reuse of treated effluent product (increase number of customers).

This operation is supervised by the Wastewater Treatment Plant Supervisor and three certified operators. Facilities include the WWTP, storage ponds, and recycled water facilities. This department has been extensively involved with a capital improvement project to significantly upgrade and modernization the WWTP to strive for 100% recycling of unrestricted Title 22 water. To fully realize this goal and to maintain compliance with Regional Water Quality Control Board (RWQCB) regulatory conditions, in the Town's NPDES operating permit, the recycled water program will need to be expanded with larger pipes, bigger pumps, and SCADA technology. To meet RWQCB conditions. Additional funding will be required for design and construction. The current rate to both regular customers and recycled water customers is insufficient to cover this state permit regulatory condition.

The Town is responsible for the operation of the WWTP and is reimbursed 50% of the costs from the Veteran's Home, and 50% from residential and commercial user charges (utility fees). Town customers are charged through their water bills, in which residential customers billed a flat rate and commercial customers billed based on type of business and amount of water used.

PRIOR YEAR – GOALS ACHIEVED

1. Completed phase I of WWTP Upgrade and Modernization Project.
2. Renewal of National Pollutant Discharge Elimination System (NPDES) Permit with California Regional Water Quality Control Board.
3. Replaced Intermediate Trickling Filter Rotating Assembly.

CURRENT YEAR – 2010/11 GOALS & OBJECTIVES

1. Development of internal operating policies and procedures.
2. System evaluation and analysis for recommendations for future long range system improvements.

MAJOR HIGHLIGHT FOR FY 2010/11

Evaluate utility rates and cost recovery requirements, and expansion of WWTP recycled water system.

MAJOR BUDGET CHANGES

Increase in chemical budget to \$36k for addition of coagulant at a cost of \$17 thousand per year to meet Title 22 regulation, which allows wider use of recycled water. The overall budget increase of \$240 thousand reflects reallocated operating costs, including \$132 thousand depreciation expense, which had been previously recorded in the Wastewater Capital Fund (64), this should be recognized as an operating expense in accordance with generally accepted accounting principles. Additionally, the budget reflects updated allocation of staff and allocated insurance costs to reflect the current staff resource levels dedicated to this division of the Wastewater Utility Enterprise Fund.

The utility rate for the Wastewater treatment system does not fully recover the operating costs and required system infrastructure improvements to the system without a subsidy from the General Fund or other funding source.

**Town of Yountville
WASTEWATER TREATMENT OPERATIONS
Fund 62 - Department 4515**

DETAIL FOR EXPENSE ACCOUNTS

4125	Chemicals: New coagulant to meet Title 22 regulations for recycled water		\$36,000
4210	Contractual Services: Testing, Lab Work Sludge Removal		\$60,000
4220	Audit & Accounting Services: Department portion of \$22,000 contract cost Department portion of \$15,000 Utility Rate Study update	\$2,000 3,750	\$5,750
4280	Other Agencies – Fees & Permits: RWQCB NPDES Permit for WWTP BAAQMD Air Quality Permits for WWTP Operator Certification Licenses required by NPDES Permit SFEI Aquatic Institute for education		\$20,000
4310	Facilities Maintenance: Facility, Weed Abatement, Miscellaneous		\$8,000
4320	Equipment Maintenance: Pumps, Tank upgrades, etc.		\$30,000

TOWN OF YOUNTVILLE
WASTEWATER UTILITY OPERATING FUND
Fund 62 (4515) * Treatment Operating Expenses

EXPENDITURE DETAIL					
	2007/08	2008/09	2009/10		2010/11
	ACTUAL	ACTUAL	ESTIMATED	BUDGETED	ADOPTED
PERSONNEL SERVICES					
4010 Salaries - Full Time	179,036	215,318	217,505	217,505	258,750
4012 Overtime	1,250	1,378	1,500	1,500	1,500
4040 Benefits	91,032	119,525	127,575	127,575	147,700
4049 Allocated OPEB	-	7,800	10,882	10,882	15,570
SUBTOTAL	\$ 271,318	\$ 344,021	\$ 357,462	\$ 357,462	\$ 423,520
SUPPLIES & SERVICES					
4110 Office Supplies	-	-	-	-	1,000
4120 Other Supplies & Materials	20,580	24,615	18,500	18,500	1,000
4125 Chemicals	-	-	-	-	36,000
4210 Contract Services	45,783	58,497	70,000	46,000	60,000
4220 Audit & Accounting Services	1,710	1,850	1,800	1,800	5,750
4280 Other Agencies	18,454	20,325	19,000	19,000	20,000
4310 Facilities Maintenance	9,268	9,077	8,000	8,000	8,000
4320 Equipment Maintenance	36,769	27,315	15,000	35,000	30,000
4330 Vehicle Maintenance	1,708	1,528	1,500	1,500	1,500
4510 Utilities - Gas & Electric	75,606	75,942	78,000	80,000	80,000
4610 Telephone	1,737	25	-	-	-
4710 Conference & Travel	1,117	90	-	1,000	500
4715 Meetings & Training	-	-	-	-	500
4720 Dues & Subscriptions	782	1,482	1,500	1,700	1,700
4699 Allocated IT Costs	-	12,659	17,800	18,709	16,750
4819 Allocated Liability Insurance	-	14,035	12,436	12,436	11,280
4829 Allocated Property Insurance	12,940	2,828	-	-	3,740
4839 Allocated Workers' Comp Insurance	8,461	17,634	9,509	9,509	10,430
SUBTOTAL	\$ 234,915	\$ 267,902	\$ 253,045	\$ 253,154	\$ 288,150
CAPITAL OUTLAY					
5700 Machinery & Equipment	-	10,673	-	-	-
SUBTOTAL	\$ -	\$ 10,673	\$ -	\$ -	\$ -
LOAN PAYMENTS					
6100 Principal	-	-	-	-	6,330
6500 Interest	-	-	-	-	190
SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ 6,520
DEPRECIATION					
5999 Depreciation Expense	-	-	-	-	132,300
TOTAL EXPENDITURES	\$ 506,233	\$ 622,596	\$ 610,507	\$ 610,616	\$ 850,490

STAFFING LEVELS (FTE)				
Town Manager	0.0500	0.0500	0.0500	0.0500
Public Works Director/Town Engineer	0.1250	0.2250	0.1000	0.2000
Public Works Supervisor	0.9000	0.8000	0.6000	0.8000
WW Treatment Operator	1.7500	1.7500	2.5500	2.5500
Accounting Technician	0.0500	0.0500	0.0500	0.0500
Administrative Assistant	0.0167	0.0250	0.0250	0.0250
Management Analyst	0.0200	0.0167	0.0167	0.0250
Finance Director	0.0750	0.0750	0.0750	0.0750
TOTAL STAFFING	2.9867	2.9917	3.4667	3.7750

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Town of Yountville
JOINT TREATMENT CAPITAL RECOVERY FUND
Fund 63 - Department 4518

DEPARTMENT SUMMARY

DEPARTMENT PURPOSE

The Joint Wastewater Treatment Plant (WWTP) Capital Improvement Fund is a subsidiary fund of the Wastewater Enterprise. The Fund accounts for construction and enhancement of WWTP infrastructure improvements and major equipment. Funding is provided equally by the Veteran's Home and the Wastewater Operating Fund, which is currently at \$37,000 per agency. The \$37,000 annual amount was insufficient to fully fund the cost of the \$1.2 million Wastewater Treatment Plant Title 22 Upgrade. The shortfall of \$630,000 (one half the cost) was transferred from the Wastewater Capital Fund (64), and represents the Town's share of \$315,000 and one-half is the Veteran's Home share of \$315,000 to be repaid over the next eight years.

This fund will need to establish a new rate structure to fund the future capital infrastructure replacement and improvements that are necessary to comply with state regulatory permit conditions. The Town is obligated to make these improvements within the five year period of our NPDES permit.

The fund also receives a portion of allocated sewer connection impact fees.

PRIOR YEAR – GOALS ACHIEVED

1. Completed Wastewater Treatment Plant Title 22 Upgrades WW27
2. Plant equipment replacement (Plant Water/Final Tank Pumps) WW08

CURRENT YEAR – 2010/11 GOALS & OBJECTIVES

1. Replace fuel tank at Joint Treatment Plant.

MAJOR HIGHLIGHT FOR FISCAL YEAR 2010/11

1. Replace fuel tank at Joint Treatment Plant for emergency generator used to power Wastewater Treatment Plant in case of power failure.

MAJOR BUDGET CHANGES

Fund resources have been fully expended to do required plant upgrades and \$630,000 has been transferred from the Wastewater Capital Fund (64) to cover the deficit.

The Town has completed significant upgrades and modernization to the WWTP to strive for 100% recycling of unrestricted Title 22 water. To fully realize this goal and to maintain compliance with Regional Water Quality Control Board (RWQCB) regulatory conditions in the Town's operating permit, the recycled water program will need to be expanded with larger pipes, bigger pumps, and SCADA technology. To meet RWQCB conditions, additional funding will be required for design and construction. The current rate to both regular customers and recycled water customers is insufficient to cover this state permit regulatory condition.

Of significant concern, the Town must meet specific requirements of our NPDES permit conditions in the next 5 years, which will deplete the existing balance within the next four to five years.

Town of Yountville
JOINT TREATMENT CAPITAL RECOVERY FUND
Fund 63 - Department 4518

DETAIL FOR EXPENSE ACCOUNTS

	Capital Recovery Contributions:		
3690	Veteran's Home		\$37,000
3900	Interfund Transfer from Town Wastewater Operating Fund (62-9500-7900)		37,000

Town of Yountville
JOINT TREATMENT CAPITAL RECOVERY FUND
Fund 63 (4518) * Capital Improvement

FUND STATEMENT	2007/08 ACTUAL	2008/09 ACTUAL	2009/10		2010/11 ADOPTED
			ESTIMATED	BUDGETED	
■ BEGINNING FUND BALANCE	\$ 488,030	\$ 515,345	\$ 578,587	\$ 578,587	\$ (624,413)
REVENUES					
3642 Sale Reclaimed Water	19,765	24,757	-	20,000	-
Total Revenues	\$ 19,765	\$ 24,757	\$ -	\$ 20,000	\$ -
EXPENDITURES					
0916 WW08 Plant Equip Replacement	33,969	-	20,000	60,000	-
0979 WW27 Title 22 Plant Upgrades	-	-	1,260,000	1,260,000	-
5999 Depreciation	86,487	48,572	-	46,000	-
Total Expenditures	\$ 120,456	\$ 48,572	\$ 1,280,000	\$ 1,366,000	\$ -
NON-OP REVENUE & TRANSFERS					
3301 Investment Earnings	23,034	13,057	3,000	12,000	-
Capital Contributions:					
3690 Capital Recovery - Veteran's Home	36,999	37,000	37,000	37,000	37,000
3690 Capital Recovery - Town	36,999	37,000	37,000	37,000	37,000
3900 From Wastewater Capital (64)	-	-	-	-	630,000
3799 Allocated Impact Fees From Sewer Connection (65)	30,974	-	-	4,200	-
Total Non Op Revenue & Transfers	\$ 128,006	\$ 87,057	\$ 77,000	\$ 90,200	\$ 704,000
■ ENDING FUND BALANCE	\$ 515,345	\$ 578,587	\$ (624,413)	\$ (677,213)	\$ 79,587
Net Change in Fund Balance	\$ 27,315	\$ 63,242	\$ (1,203,000)	\$ (1,255,800)	\$ 704,000

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Town of Yountville
WASTEWATER CAPITAL IMPROVEMENTS FUND
Fund 64 - Department 4519

DEPARTMENT SUMMARY

DEPARTMENT PURPOSE

The Wastewater Treatment Plant Capital Improvement Fund is a subsidiary fund of the Wastewater Enterprise. The Fund accounts for acquisition and depreciation of sewer improvements and equipment. Transfers from the Wastewater Operating Fund, connection fees, and interest income provide funding.

PRIOR YEAR – GOALS ACHIEVED

1. Completed North Washington Street Sewer Project

CURRENT YEAR – 2010/11 GOALS & OBJECTIVES

1. Coating of 5 sewer manholes to reduce infiltration.

MAJOR HIGHLIGHT

1. Coating of 5 sewer manholes to reduce infiltration.

MAJOR BUDGET CHANGES

Transferred \$630,000 to Joint Treatment Capital (63) to fund Wastewater Treatment Plant Upgrade Project.

Town of Yountville
WASTEWATER CAPITAL IMPROVEMENTS FUND
Fund 64 - Department 4519

DETAIL FOR EXPENSE ACCOUNTS

7900	Transfer to JTP Fund (63) – Funding for WWTP Title 22 Upgrade Project Town's Share – 50-% paid in full	\$315,000	\$630,000
	Advance Veteran's Home 50% cost of WWTP Upgrades - To be repaid over an 8 year period starting in 2010/11	\$315,000	

Town of Yountville
WASTEWATER UTILITY CAPITAL IMPROVEMENTS FUND
Fund 64 (4519) * Capital Improvement

Project Number	FUND STATEMENT	2007/08 ACTUAL	2008/09 ACTUAL	2009/10		2010/11 ADOPTED
				ESTIMATED	BUDGETED	
	■ BEGINNING FUND BALANCE	\$ 1,165,592	\$ 1,320,857	\$ 1,397,781	\$ 1,397,781	\$ 1,368,100
	REVENUES					
3640	Debt Service - Principal	105,615	13,337	-	16,800	-
3999	Contra - Interfund Loan		(13,337)	-	(16,800)	-
3641	Debt Service - Interest	14,625	8,975	-	17,000	-
	Total Revenues	\$ 120,240	\$ 8,975	\$ -	\$ 17,000	\$ -
	EXPENDITURES					
WW-0001	Replace Fuel Tank at JTP	-	-	-	-	65,000
0860 WW01	Main Replacement Program	-	-	126,000	126,000	-
WW-2011	0938 WW24 Inflow & Infiltration Reduction Program	41,738	-	26,446	25,000	40,000
5999	Depreciation	87,444	48,766	49,000	49,000	-
	Total Expenditures	\$ 129,182	\$ 48,766	\$ 201,446	\$ 200,000	\$ 105,000
	NON-OP REVENUE & TRANSFERS					
3301	Investment Earnings	52,709	64,389	20,000	20,000	20,000
3900	Transfer in WW Operating (62)	50,000	50,004	50,000	50,000	50,000
7900	Transfer to JTP (63) WWTP 50% (Advance Veteran's Home Share)	-	-	-	-	(630,000)
3799	Allocated Impact Fees: Sewer Connection (65)	61,498	2,322	101,765	4,200	-
	Total Non Op Revenue & Transfers	\$ 164,207	\$ 116,715	\$ 171,765	\$ 74,200	\$ (560,000)
	■ ENDING FUND BALANCE	\$ 1,320,857	\$ 1,397,781	\$ 1,368,100	\$ 1,288,981	\$ 703,100
	<i>Net Change in Fund Balance</i>	155,265	76,924	(29,681)	(108,800)	(665,000)

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Town of Yountville
SEWER CONNECTION IMPACT FEE FUND
Fund 65

DEPARTMENT SUMMARY

DEPARTMENT PURPOSE

The Sewer Connection Impact Fee Fund was established in June 2005, in accordance with the provisions of Ordinance No. 362-05 and Municipal Code Section 3.40, to account for impact fees collected for existing and planned sewer system facilities, projects and infrastructure.

Sewer Connection Impact Fees are imposed on new residential and commercial development, conversions, and expansions as provided in Municipal Code Section 3.40.

The Town is nearing build out of the community. As such, impact fees will not be a significant revenue source going forward to assist in funding the construction and maintenance of the Town's wastewater (sewer) system.

PRIOR YEAR – GOALS ACHIEVED

Impact Fees received and allocated.

CURRENT YEAR – 2010/11 GOALS & OBJECTIVES

Allocate Impact Fees.

MAJOR HIGHLIGHT FOR FISCAL YEAR 2010/11

Impact fees received will be allocated to current or future year's construction projects.

MAJOR BUDGET CHANGES

Less impact fee revenue will be generated this year than last year due to fewer projects where impact fees are assessed.

Town of Yountville SEWER CONNECTION IMPACT FEE FUND Fund 65			
DETAIL FOR EXPENSE ACCOUNTS			
3701	Impact Fees: Estimated fees to be received		
3799	Allocated Impact Fees & Interest: To Sewer Capital Fund (64) – 77% To Joint Capital Fund (63) – 23%		

Sewer Connection Fee		Effective July 1, 2008
Fee Structure	New Construction And Conversions	Expansion
Single Family Dwelling, per unit	\$6,024	\$3.01 per sq. ft.
Multi-family Dwelling, per unit	\$4,217	\$2.10 per sq. ft.
Hotel/Motel/Inn, per room	\$4,217	\$4,217
Restaurant	\$6,024 plus \$860 per seat	\$860 per seat
Commercial	\$6,024 plus \$3.59 per sq. ft. over 1,700 sq. ft.	\$3.59 per sq. ft.
Schools and Institutional, per person	\$422	\$422
Sewer Connection Fees are adjusted annually by the change in the ENR US 20 Cities Index, effective in July; in 2008 the rate of change was 3.1%.		

Town of Yountville
SEWER CONNECTION IMPACT FEE FUND
Fund 65

FUND STATEMENT	2007/08 ACTUAL	2008/09 ACTUAL	2009/10 ESTIMATED	BUDGETED	2010/11 ADOPTED
■ BEGINNING FUND BALANCE	\$ -	\$ -	\$ 430	\$ 430	\$ -
REVENUES					
3701 Impact Fees	92,255	2,541	101,335	90,000	-
Total Revenues	\$ 92,255	\$ 2,541	\$ 101,335	\$ 90,000	\$ -
NON-OP REVENUE & TRANSFERS					
3301 Investment Earnings	217	211	-	-	-
3799 Allocated Impact Fees	(92,472)		(101,765)	(90,000)	-
To WW JTP Capital (63)	-	-	-	-	-
TO WW Capital (64)	-	(2,322)	-	-	-
Total Non Op Revenue/Transfers	\$ (92,255)	\$ (2,111)	\$ (101,765)	\$ (90,000)	\$ -
■ ENDING FUND BALANCE	\$ -	\$ 430	\$ -	\$ 430	\$ -
<i>Net Change in Fund Balance</i>	-	430	(430)	-	-
IMPACT FEE STATUS					
Fees Received to-date	1,324,000	1,231,745	1,229,204	1,229,204	1,127,869
Fees Received	92,255	2,541	101,335	90,000	-
Fees Remaining to be Received	1,231,745	1,229,204	1,127,869	1,139,204	1,127,869
Fees Received - Cumulative	92,255	2,541	103,876		103,876
<i>As Percent of Original Fee Estimate</i>	7%	0.2%	8.4%		8%
Notes: Initial Fee estimate \$ <u>1,324,000</u> from study					