



Mayor: Cynthia L. Saucerman  
Vice Mayor: John F. Dunbar  
Council: William "Bill" Dutton  
Lewis G. Chilton  
Marjorie "Margie" A. Mohler

---

# Agenda

## Town Council

### January 20, 2009

### Special Meeting

### 4:15 p.m. Parks and Community Services Commission Interviews

### 6:00 pm Regular Open Session

Town Hall Council Chambers  
6550 Yount Street, Yountville, California 94599

#### Special Assistance for the Disabled

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Town Hall (707) 944-8851. Notification 24 hours before the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting [18 CFR 35.102-35.104 ADA Title II]. Assistive listening devices are available upon request.

\*\*\*\* Please turn off pagers and/or cell phones while in the Council Chambers. \*\*\*\*

**Town Council Vision Statement:** "To provide leadership, inspire community spirit, maintain fiscal health and offer a high level of service to the residents, businesses and visitors in Yountville."

**Submission and Availability of Information:** The Town encourages submission of written comments relevant to Council agenda items at least one day before the meeting where the item will be discussed. The submission of written comments allows the Council more time to consider the matter and, in situations of significant public interest, may enable the Council to consider a greater amount of input than if comments are presented orally at the meeting. Written comments submitted after Agenda Packets have been distributed to Council and at least one day prior to a meeting will be delivered to each Council Member before the meeting and will be made available for the public at Town Hall.

**Closed Session:** The Town Council will convene in Open Session at the stated time, but will then adjourn to any Closed Sessions listed on the agenda. The Council will reconvene in Open Session at 6:00 p.m. If necessary, the Council may reconvene in Closed Session to continue discussion of listed items following the completion of other business.

**Public Testimony:** Pursuant to Government Code Section 54954.3, the public may address the Council on each agenda item during the Council's consideration of that item. Each speaker may state his or her name for the record before testifying. Depending on the number of speakers or the interest in the item, the Council may at its discretion, limit the period of comment for each speaker to five minutes or less. The Council may also restrict, at its discretion, the time allotted for each speaker if the speaker's public comments become irrelevant to the agenda item or if the comments become repetitious.

**Appeals:** A person who is dissatisfied with a decision of the Town Council may have the right to a review of the decision by a Court. California Code of Civil Procedure Section 1094.5 and 1094.6 generally limits the time within which a decision of the Town Council may be judicially challenged. If a person challenges a decision in Court, he or she may be limited to raising only those issues raised at the Public Meeting described in this notice, or in written correspondence delivered to the Town Council at, or before, the Public Meeting.

**Agendas and Staff Reports Available at [www.townofyountville.com](http://www.townofyountville.com)**

---

---

1. **CALL TO ORDER – 4:15 P.M.**

---

---

2. **PARKS AND COMMUNITY SERVICES COMMISSION APPLICANT INTERVIEWS – 4:15 P.M.**

---

---

3. **RECESS TO YOUNTVILLE HOUSING AUTHORITY ANNUAL MEETING – 6:00 P.M. (SEE SEPARATE AGENDA).**

---

---

4. **RECESS TO YOUNTVILLE FINANCE AUTHORITY ANNUAL MEETING – 6:00 P.M. (SEE SEPARATE AGENDA).**

---

---

5. **RECESS TO YOUNTVILLE PARKING AUTHORITY ANNUAL MEETING – 6:00 P.M. (SEE SEPARATE AGENDA).**

---

---

6. **CLOSED SESSION - NONE**

---

---

7. **CONVENE REGULAR COUNCIL MEETING – 6:00 P.M.**

---

---

8. **PLEDGE OF ALLEGIANCE**

---

---

9. **ROLL CALL**

---

---

10. **CLOSED SESSION REPORT - NONE**

---

---

11. **ADOPTION OF THE AGENDA**

---

---

12. **Public Comment on Matters Not Listed on the Agenda (Five-minute limitation per speaker)**

Pursuant to Government Code section 54954.3 (the Brown Act), this is the time allotted for the public to address the Council on subjects relevant to the Town that are not on the agenda. Please be aware that the Council cannot take action on items that are not on the agenda. The Council may; however, briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, request staff to report back on the matter, or request staff to place the matter on a future agenda.

---

---

13. **APPROVAL OF CONSENT CALENDAR**

Consent Calendar items are routine and the associated staff recommendation for each item is approval by a single motion. Any interested party or member of the Town Council may request removal of an item from the Consent Calendar for purposes of considering alternative action, extended discussion, or public comment. Consent Calendar items removed from the agenda are considered next in the order of the agenda.

**A. *Approval of Warrants***

- Accounts payable check numbers \$ 517,570.24
- Total payroll and benefits \$ 105,747.54
- Total payments for period \$623,317.278

Recommendation: Receive and File.

**B. *Monthly Financial and Quarterly Investment Report*** – December 2008

Recommendation: Receive and File.

**C. *Call Special Meeting for Town Council Strategic Planning Workshop for half day on Thursday, January 29, 2009 and full day Friday, January 30, 2009.***

Recommendation: Approve.

**D. *Adopt Resolution Number 2747-09*** Approving Request for Proposal and Authorizing the Solicitation of Bids for the Town's Financial System Software and Support.

Recommendation: Adopt Resolution.

**E. *Adopt Resolution Number 2748-09*** Amending the Priority of Street Resurfacing and Authorize Solicitation of Bids for the 2009 Street Resurfacing Program (ST-01).

Recommendation: Adopt Resolution.

---

**14. PRESENTATIONS**

- A. CAL Fire Public Safety Quarterly Report
- B. Sheriff Department Public Safety Quarterly Report
- C. Mid-Year Capital Improvement Program (CIP) Review

---

**15. SALE OF NORTH BAY AQUEDUCT WATER AND PROPOSED INVESTMENT POLICY FOR PROCEEDS**

- B. *Consider Adoption of Resolution Number 2745-09* Approving the allocation of proceeds of the above sale and establishing Drought Water Reserve Bank Fund and Use Policy for the Fund.

**(Continued from the January 6, 2009 Council Meeting)**

Recommendation: Adopt Resolution.

---

**16. CONSIDER REQUEST FROM THE CHAMBER OF COMMERCE TO EXTEND LIGHTING TIME PERIOD FOR THE FESTIVAL OF LIGHTS IN THE PUBLIC RIGHT-OF-WAY THROUGH THE END OF FEBRUARY.**

Recommendation: Approve Request.

---

**17. MID-YEAR REVENUE & EXPENDITURE ANALYSIS**

---

**18. COUNCIL DISCUSSION REGARDING DEFINITION OF "RESIDENT SERVING USES".**

Recommendation: Receive Staff Report and Provide Direction

---

**19. CONSIDER APPOINTMENTS TO THE PARKS AND COMMUNITY SERVICES COMMISSION CONSISTING OF FOUR (4) MEMBERS AND ONE (1) HIGH SCHOOL NON-VOTING MEMBER.**

**20. TOWN COUNCIL BOARDS, COMMITTEES AND COMMISSIONS ANNUAL REVIEW AND APPOINTMENTS**  
**(Continued from January 6, 2009 Council Meeting)**

---

**21. STAFF INFORMATIONAL REPORTS**

- A. Community Center/Library Project Update **(Continued from January 6, 2009 Council Meeting)**
  - B. Community Services Program Update
  - C. Washington Gardens and Finnell Place Affordable Housing Project Updates
- 

**22. COUNCIL REPORTS AND COMMENTS**

Report of Council Member Meeting Attendance:

- A. Napa County Flood Control & Water Conservation District  
(Saucerman/Dunbar)
- B. NCTPA/NVTA (Saucerman/Chilton)
- C. NCLOG (All)
- D. Other Reports and Comments

Recommendation: Receive and File.

---

**23. FUTURE AGENDA ITEMS**

- A. Resolution Approving Mid-Year Final Budget Adjustments
  - B. Capitalization and Depreciation Policy
  - C. Special Event Program Review
- 

**24. ADJOURNMENT**

Adjourn to the Special Meetings of the Town Council Strategic Planning Workshops, Thursday, January 29, 2009 at 1:00 p.m. located at the Yountville Library, 6550 Yount Street, Friday, January 30, 2009 at 8:30 a.m. located at Groezinger Mansion Meeting Room North, 6539 Washington Street, Yountville and the Regular Town Council Meeting, Tuesday, February 3, 2009.