

Mayor: Cynthia L. Saucerman  
Vice Mayor: John F. Dunbar  
Council: William "Bill" Dutton  
Steven C. Rosa  
Lewis G. Chilton



---

**A g e n d a**  
**T o w n C o u n c i l**  
**S e p t e m b e r 1 6 , 2 0 0 8**  
**5 : 0 0 p m C l o s e d S e s s i o n**  
**6 : 0 0 p m R e g u l a r O p e n S e s s i o n**  
Town Hall Council Chambers  
6550 Yount Street, Yountville, California 94599

**Special Assistance for the Disabled**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Town Hall (707) 944-8851. Notification 24 hours before the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting [18 CFR 35.102-35.104 ADA Title II]. Assistive listening devices are available upon request.

\*\*\*\*\* Please turn off pagers and/or cell phones while in the Council Chambers. \*\*\*\*\*

**The Mission of the Yountville Town Council is to direct the growth and welfare of the community while fostering open communication and involvement.**

**Submission and Availability of Information:** The Town encourages submission of written comments relevant to Council agenda items at least one day before the meeting where the item will be discussed. The submission of written comments allows the Council more time to consider the matter and, in situations of significant public interest, may enable the Council to consider a greater amount of input than if comments are presented orally at the meeting. Written comments submitted after Agenda Packets have been distributed to Council and at least one day prior to a meeting will be delivered to each Council Member before the meeting and will be made available for the public at Town Hall.

**Closed Session:** The Town Council will convene in Open Session at the stated time, but will then adjourn to any Closed Sessions listed on the agenda. The Council will reconvene in Open Session at 6:00 p.m. If necessary, the Council may reconvene in Closed Session to continue discussion of listed items following the completion of other business.

**Public Testimony:** Pursuant to Government Code Section 54954.3, the public may address the Council on each agenda item during the Council's consideration of that item. Each speaker may state his or her name for the record before testifying. Depending on the number of speakers or the interest in the item, the Council may at its discretion, limit the period of comment for each speaker to five minutes or less. The Council may also restrict, at its discretion, the time allotted for each speaker if the speaker's public comments become irrelevant to the agenda item or if the comments become repetitious.

**Appeals:** A person who is dissatisfied with a decision of the Town Council may have the right to a review of the decision by a Court. California Code of Civil Procedure Section 1094.5 and 1094.6 generally limits the time within which a decision of the Town Council may be judicially challenged. If a person challenges a decision in Court, he or she may be limited to raising only those issues raised at the Public Meeting described in this notice, or in written correspondence delivered to the Town Council at, or before, the Public Meeting.

**Agendas and Staff Reports Available at [www.townofyountville.com](http://www.townofyountville.com)**

---

---

**1. CALL TO ORDER – 5:00 P.M.**

---

---

**2. CLOSED SESSION**

- A. Conference With Legal Counsel - Existing Litigation Pursuant to Subdivision 54956.9  
Name of Case: Town of Yountville and Yountville Town Council v. John Tuteur and Renate Halliday – Superior Court Case No. 26-43730
- B. Public Employment – Pursuant to Subdivision 54957.6  
Title: Finance Director
- C. Public Employee Performance Evaluation – Pursuant to Subdivision 54957.6  
Title: Town Manager

---

---

**3. CONVENE REGULAR COUNCIL MEETING – 6:00 P.M.**

---

---

**4. PLEDGE OF ALLEGIANCE**

---

---

**5. ROLL CALL**

---

---

**6. CLOSED SESSION REPORT**

---

---

**7. ADOPTION OF THE AGENDA**

---

---

**8. Public Comment on Matters Not Listed on the Agenda  
(Five-minute limitation per speaker)**

Pursuant to Government Code section 54954.3 (the Brown Act), this is the time allotted for the public to address the Council on subjects relevant to the Town that are not on the agenda. Please be aware that the Council cannot take action on items that are not on the agenda. The Council may; however, briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, request staff to report back on the matter, or request staff to place the matter on a future agenda.

---

---

**9. APPROVAL OF CONSENT CALENDAR**

Consent Calendar items are routine and the associated staff recommendation for each item is approval by a single motion. Any interested party or member of the Town Council may request removal of an item from the Consent Calendar for purposes of considering alternative action, extended discussion, or public comment. Consent Calendar items removed from the agenda are considered next in the order of the agenda.

**A. Approval of Warrants**

- Accounts payable check numbers \$229,696.65
- Total payroll and benefits \$125,952.49
- Total payments for period \$355,649.04

Recommendation: Receive and File.

B. *Biennial 2008 Conflict of Interest Code Review for the Town of Yountville*

Notification to the Town Council that the Town's Conflict of Interest Code will be amended to reflect non-substantive changes.

Recommendation: Receive and File.

---

---

**10. PRESENTATIONS – NONE**

---

---

**11. PUBLIC HEARINGS – NONE**

---

---

**12. CONCEPT PLAN REVIEW – SORRENTO PROJECT – 6488 WASHINGTON STREET (APN 036-082-027)**

Presentation of a proposed mixed use development consisting of a new building that includes approximately 3121 sq ft of first floor commercial space divided into three tenant spaces with an exterior rear courtyard and approximately 1890 sq ft of second floor space divided into three residential apartments. Proposed commercial uses include a wine shop with wine tasting and a coffee shop. A 15 space parking lot is located at the rear of the parcel.

Recommendation: Receive applicant's presentation and provide comments.

---

---

**13. GENERAL PLAN UPDATE – WORK PROGRAM DISCUSSION**

Initial discussion to define the scope of work and work program for the comprehensive update to the General Plan.

Recommendation: Receive staff report and discuss options for update scope.

---

---

**14. SPECIAL EVENT INFORMATIONAL REPORT**

Informational report regarding potential amendments to Municipal Code Section 8.24 Special Events including, but not limited to, sound amplification, film permits, block parties, temporary banner guidelines, applications and potential fees.

Recommendation: Receive staff report and provide direction to staff.

---

---

**15. EMPLOYEE CLASSIFICATION PLAN, POSITION DESCRIPTIONS AND POSITION RECLASSIFICATIONS**

A. *Consider Adoption of Resolution Number 2719-08* Approving and implementing Employee Classification Plan.

Recommendation: Adopt Resolution.

B. *Consider Adoption of Resolution Number 2720-08*

- Approving reclassification of the Administrative Services Supervisor position including new position description and salary range;
- Approving reclassification of the Office Assistant III position to an Administrative Account Clerk including new salary range; and
- Approving new position description for Finance Director and establishing salary range.

Recommendation: Adopt Resolution.

---

---

**16. STAFF INFORMATIONAL REPORTS**

- A. Community Services Department Monthly Program Update

---

---

**17. COUNCIL REPORTS AND COMMENTS**

Report of Council Member Meeting Attendance:

- A. Napa County Flood Control & Water Conservation District  
(Saucerman/Dunbar)
- B. Upper Valley Waste Management Authority (Dutton)
- C. Napa County Mosquito Abatement District (Rosa)
- D. Other Reports and Comments

Recommendation: Receive and File.

---

---

**18. FUTURE AGENDA ITEMS**

- A. Community Center and Library Project Monthly Status Report
- B. Hydrology Study Report
- C. Professional Services Contract for Housing Element
- D. Potential Appointments to the Transportation Advisory Committee and the Zoning and Design Review Board

---

---

**19. ADJOURNMENT**

Adjourn to Regular Town Council Meeting, Tuesday, October 7, 2008.