

Mayor: Cynthia L. Saucerman
Vice Mayor: John F. Dunbar
Council: William "Bill" Dutton
Steven C. Rosa
Lewis G. Chilton



A g e n d a
T o w n C o u n c i l
S e p t e m b e r 2 , 2 0 0 8
5 : 0 0 p m C l o s e d S e s s i o n
5 : 4 5 p m R i b b o n C u t t i n g f o r
T o w n H a l l R a m p
6 : 0 0 p m R e g u l a r O p e n S e s s i o n
Town Hall Council Chambers
6550 Yount Street, Yountville, California 94599

Special Assistance for the Disabled

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Town Hall (707) 944-8851. Notification 24 hours before the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting [18 CFR 35.102-35.104 ADA Title II]. Assistive listening devices are available upon request.

***** Please turn off pagers and/or cell phones while in the Council Chambers. *****

The Mission of the Yountville Town Council is to direct the growth and welfare of the community while fostering open communication and involvement.

Submission and Availability of Information: The Town encourages submission of written comments relevant to Council agenda items at least one day before the meeting where the item will be discussed. The submission of written comments allows the Council more time to consider the matter and, in situations of significant public interest, may enable the Council to consider a greater amount of input than if comments are presented orally at the meeting. Written comments submitted after Agenda Packets have been distributed to Council and at least one day prior to a meeting will be delivered to each Council Member before the meeting and will be made available for the public at Town Hall.

Closed Session: The Town Council will convene in Open Session at the stated time, but will then adjourn to any Closed Sessions listed on the agenda. The Council will reconvene in Open Session at 6:00 p.m. If necessary, the Council may reconvene in Closed Session to continue discussion of listed items following the completion of other business.

Public Testimony: Pursuant to Government Code Section 54954.3, the public may address the Council on each agenda item during the Council's consideration of that item. Each speaker may state his or her name for the record before testifying. Depending on the number of speakers or the interest in the item, the Council may at its discretion, limit the period of comment for each speaker to five minutes or less. The Council may also restrict, at its discretion, the time allotted for each speaker if the speaker's public comments become irrelevant to the agenda item or if the comments become repetitious.

Appeals: A person who is dissatisfied with a decision of the Town Council may have the right to a review of the decision by a Court. California Code of Civil Procedure Section 1094.5 and 1094.6 generally limits the time within which a decision of the Town Council may be judicially challenged. If a person challenges a decision in Court, he or she may be limited to raising only those issues raised at the Public Meeting described in this notice, or in written correspondence delivered to the Town Council at, or before, the Public Meeting.

Agendas and Staff Reports Available at www.townofyountville.com

1. CALL TO ORDER – 5:00 P.M.

2. CLOSED SESSION

A. Conference With Legal Counsel - Existing Litigation Pursuant to Subdivision 54956.9

Name of Case: Town of Yountville and Yountville Town Council v. John Tuteur and Renate Halliday – Superior Court Case No. 26-43730

B. Conference With Legal Counsel - Existing Litigation Pursuant to Subdivision 54956.9

Name of Case: Solano County Water Agency et. al. vs. State of California Department of Water Resources, Superior Court of California, County of Sacramento Case No. 2008-00016338

C. Public Employee Performance Evaluation – Pursuant to Subdivision 54957.6
Title: Town Manager

3. CONVENE REGULAR COUNCIL MEETING – 6:00 P.M.

4. PLEDGE OF ALLEGIANCE

5. ROLL CALL

6. CLOSED SESSION REPORT

7. ADOPTION OF THE AGENDA

**8. Public Comment on Matters Not Listed on the Agenda
(Five-minute limitation per speaker)**

Pursuant to Government Code section 54954.3 (the Brown Act), this is the time allotted for the public to address the Council on subjects relevant to the Town that are not on the agenda. Please be aware that the Council cannot take action on items that are not on the agenda. The Council may; however, briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, request staff to report back on the matter, or request staff to place the matter on a future agenda.

9. APPROVAL OF CONSENT CALENDAR

Consent Calendar items are routine and the associated staff recommendation for each item is approval by a single motion. Any interested party or member of the Town Council may request removal of an item from the Consent Calendar for purposes of considering alternative action, extended discussion, or public comment. Consent Calendar items removed from the agenda are considered next in the order of the agenda.

A. Approval of Warrants

- | | |
|----------------------------------|----------------------|
| • Accounts payable check numbers | \$1,084,233.58 |
| • Total payroll and benefits | <u>\$ 202,603.75</u> |
| • Total payments for period | \$1,286,837.33 |

Recommendation: Receive and File.

B. *Monthly Financial Report* – July 2008

Recommendation: Approve.

C. *Adopt Resolution Number 2712-08* Awarding Professional Services Agreement to Lescure Technology Services to provide Information Technology Services in an amount not to exceed \$40,000.

Recommendation: Adopt Resolution.

D. *Adopt Resolution Number 2713-08* Awarding Professional Services Agreement to Architectural Resources Group (ARG) to provide space needs analysis and seismic retrofit services in an amount not to exceed \$95,000.

Recommendation: Adopt Resolution.

E. *Adopt Resolution Number 2714-08* Authorizing the filing of a Notice of Completion and accepting the work for the Slurry Seal and Pavement Resurfacing Program (2008) (ST-14) performed by Bond Blacktop for a total contract amount of \$59,290.76.

Recommendation: Adopt Resolution.

F. *Adopt Resolution Number 2715-08* Authorizing the filing of a Notice of Completion and accepting the work for the Eastside Pedestrian Path Improvements Phase I (ST-13) performed by Nor-Cal Concrete for a total contract amount of \$40,041.50

Recommendation: Adopt Resolution.

G. *Adopt Resolution Number 2719-08* Approving a Professional Services Agreement with MatriScope Engineering Laboratories, Inc. to perform Special Inspection Services for the Community Center and Library Project.

Recommendation: Adopt Resolution.

H. *Yountville Days*

Approval of Event Permits and street closures for the Annual Yountville Days Parade and Festival October 3-5, 2008

Recommendation: Approve.

I. *Approval of Minutes* – May 6, 2008

Recommendation: Approve.

10. PRESENTATIONS – NONE

11. PUBLIC HEARING – USE PERMIT REQUEST TO CONVERT EXISTING SINGLE-FAMILY RESIDENCE INTO A DUPLEX – 6859 JEFFERSON STREET (APN 036-026-004)

Consider Adoption of Resolution Number 2716-08 Approving Use Permit request to convert an existing single-family residence into a duplex involving partial demolition and new construction of an attached two-story residence at the rear of the existing dwelling and construct associated covered parking and storage.

Recommendation: Adopt Resolution.

12. PUBLIC HEARING – MASTER DEVELOPMENT PLAN AND USE PERMIT AMENDMENTS AND DESIGN REVIEW – GIRARD WINERY – 6795 WASHINGTON STREET, BUILDING E (APN 036-032-007)

Consider Adoption of Resolution Number 2717-08 Approving a request by Girard Winery for Master Development Plan and Use Permit Amendments and Design Review to extend the existing exterior patio on the east side, provide tables and seats and reconfigure the front area landscaping by the addition of a walkway and benches.

Recommendation: Adopt Resolution.

13. STREET LIGHT REPLACEMENT PROGRAM WORKSHOP UPDATE

Consider comments provided during the Zoning & Design Review Board Street Light Replacement Program Workshop held August 12, 2008.

Recommendation: Receive Staff Report and Provide Direction to Staff.

14. TOWN COUNCIL VISION STATEMENT AND GUIDING PRINCIPLES

Consider Adoption of Resolution Number 2718-08 Amending the Town Council Vision Statement and Guiding Principles.

Recommendation: Adopt Resolution.

15. STAFF INFORMATIONAL REPORTS

- A. Community Center and Library Project Status Report
 - B. Yountville Shuttle Update
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16. COUNCIL REPORTS AND COMMENTS

Report of Council Member Meeting Attendance:

- A. Napa County Flood Control & Water Conservation District (Saucerman/Dunbar)
- B. Napa County Transportation & Planning Agency (NCTPA) (Saucerman/Rosa & Chilton)
- C. Upper Valley Waste Management Authority (Dutton)
- D. Napa County Mosquito Abatement District (Rosa)
- E. Napa River Watershed Information Center (WICC) (Rosa)
- F. Other Reports and Comments

Recommendation: Receive and File.

17. FUTURE AGENDA ITEMS

- A. Consider Establishing Film Permit and Special Event Fees
 - B. General Plan Work Program Overview
 - C. Climate Protection/Global Warming Update
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18. ADJOURNMENT

Adjourn to Regular Town Council Meeting, Tuesday, September 16, 2008.