

Mayor: Cynthia L. Saucerman
Vice Mayor: John F. Dunbar
Council: William "Bill" Dutton
Steven C. Rosa
Lewis G. Chilton



A g e n d a
T o w n C o u n c i l
M a y 2 0 , 2 0 0 8
5 : 1 5 p m C l o s e d S e s s i o n
T o w n H a l l C o u n c i l C h a m b e r s
6 5 5 0 Y o u n t S t r e e t , Y o u n t v i l l e , C a l i f o r n i a 9 4 5 9 9
6 : 1 5 p m R e g u l a r O p e n S e s s i o n
C O M M U N I T Y H A L L
6 5 1 6 Y o u n t S t r e e t , Y o u n t v i l l e C a l i f o r n i a 9 4 5 9 9

Special Assistance for the Disabled

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Town Hall (707) 944-8851. Notification 24 hours before the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting [18 CFR 35.102-35.104 ADA Title II]. Assistive listening devices are available upon request.

***** Please turn off pagers and/or cell phones while in the Council Chambers. *****

The Mission of the Yountville Town Council is *to direct the growth and welfare of the community while fostering open communication and involvement.*

Submission and Availability of Information: The Town encourages submission of written comments relevant to Council agenda items at least one day before the meeting where the item will be discussed. The submission of written comments allows the Council more time to consider the matter and, in situations of significant public interest, may enable the Council to consider a greater amount of input than if comments are presented orally at the meeting. Written comments submitted to Town Hall at least one day prior to a meeting will be delivered to each Council Member before the meeting. Before the meeting, the public may review available information at Town Hall.

Closed Session: The Town Council will convene in Open Session at the stated time, but will then adjourn to any Closed Sessions listed on the agenda. The Council will reconvene in Open Session at 6:00 p.m. If necessary, the Council may reconvene in Closed Session to continue discussion of listed items following the completion of other business.

Public Testimony: Pursuant to Government Code Section 54954.3, the public may address the Council on each agenda item during the Council's consideration of that item. Each speaker may state his or her name for the record before testifying. Depending on the number of speakers or the interest in the item, the Council may at its discretion, limit the period of comment for each speaker to five minutes or less. The Council may also restrict, at its discretion, the time allotted for each speaker if the speaker's public comments become irrelevant to the agenda item or if the comments become repetitious.

Appeals: A person who is dissatisfied with a decision of the Town Council may have the right to a review of the decision by a Court. California Code of Civil Procedure Section 1094.5 and 1094.6 generally limits the time within which a decision of the Town Council may be judicially challenged. If a person challenges a decision in Court, he or she may be limited to raising only those issues raised at the Public Meeting described in this notice, or in written correspondence delivered to the Town Council at, or before, the Public Meeting.

Agendas and Staff Reports Available at www.townofyountville.com

1. CALL TO ORDER – 5:15 P.M.

2. CLOSED SESSION

Conference with Legal Counsel – Anticipated Litigation

Significant Exposure to Litigation pursuant to subdivision (b) of Section 54956.9
(Two Cases)

3. CONVENE REGULAR COUNCIL MEETING – 6:15 P.M.

4. PLEDGE OF ALLEGIANCE

5. ROLL CALL

6. CLOSED SESSION REPORT

7. ADOPTION OF THE AGENDA

**8. Public Comment on Matters Not Listed on the Agenda
(Five-minute limitation per speaker)**

Pursuant to Government Code section 54954.3 (the Brown Act), this is the time allotted for the public to address the Council on subjects relevant to the Town that are not on the agenda. Please be aware that the Council cannot take action on items that are not on the agenda. The Council may; however, briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, request staff to report back on the matter, or request staff to place the matter on a future agenda.

9. APPROVAL OF CONSENT CALENDAR

Consent Calendar items are routine and the associated staff recommendation for each item is approval by a single motion. Any interested party or member of the Town Council may request removal of an item from the Consent Calendar for purposes of considering alternative action, extended discussion, or public comment. Consent Calendar items removed from the agenda are considered next in the order of the agenda.

A. Approval of Warrants

- | | |
|----------------------------------|---------------------|
| • Accounts payable check numbers | \$219,616.05 |
| • Total payroll and benefits | <u>\$105,260.06</u> |
| • Total payments for period | \$324,876.11 |

Recommendation: Receive and File.

B. Monthly Financial Report - April 2008

Recommendation: Approve.

C. Adopt Resolution Number 2671-08 Authorizing the release of a Request for Proposal for Professional Services to Provide Information Technology Management Services.

Recommendation: Adopt Resolution.

D. **Adopt Resolution Number 2672-08** Approving Professional Services Agreement with Napa Valley TV (Public Access Cable Television) to provide cablecasting services for Town Council meetings.

Recommendation: Adopt Resolution.

E. **Adopt Resolution Number 2673-08** Approving a Professional Services Agreement with Terry E. Krieg, CPA to provide Auditing Services.

Recommendation: Adopt Resolution.

F. **Napa County Transportation & Planning Agency (NCTPA) – Bicycle Advisory Committee**

Recommend Brad Dropping to serve as the Yountville representative to the NCTPA Bicycle Advisory Committee.

Recommendation: Approve.

G. **Approve Response to the Napa County Grand Jury Report for 2007-2008** Regarding the renovation of farmworker housing centers by the Napa Valley Housing Authority.

Recommendation: Approve.

10. ESTABLISH LONG-TERM DEBT POLICY

A. **Consider Adoption of Resolution Number 2674-08** Establishing a Long-Term Debt Policy.

Recommendation: Adopt Resolution.

11. STATUS REPORT REGARDING TOWN-WIDE UTILITY UNDERGROUNDING PROGRAM

Recommendation: Receive Staff Report and Provide Direction to Staff.

12. TOWN CENTER MASTER PLAN (COMMUNITY CENTER) PROJECT (CF-04)

A. Review Bids and Alternatives.

B. Determine Project Scope and Construction Budget.

C. **Adopt Resolution Number 2675-08** Awarding the Bid and Bid Alternatives and Construction Contract to the lowest responsible bidder for the Construction of the Town Center Master Plan (Community Center Project (CF-04) in an amount to be determined by the Town Council.

Recommendation: Adopt Resolution.

13. ESTABLISH YOUNTVILLE PARKING AUTHORITY

A. **Consider Adoption of Resolution Number 2676-08** Activating the Yountville Parking Authority designating the Town Council as the Parking Authority and approving the Conflict of Interest Code.

Recommendation: Adopt Resolution.

B. Schedule Yountville Parking Authority Organizational Meeting for June 3, 2008.

Recommendation: Approve.

14. COUNCIL REPORTS AND COMMENTS

Report of Council Member Meeting Attendance:

- A. Napa County Flood Control & Water Conservation District
(Saucerman/Dunbar)
- B. Napa Valley Housing Authority (Dunbar/Rosa)
- C. Other Reports and Comments

Recommendation: Receive and File.

15. STAFF INFORMATIONAL REPORTS

- A. Community Service Department Monthly Program Update
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16. FUTURE AGENDA ITEMS

- A. Town Council Budget Study Session May 21, 2008
 - B. Yountville Chamber of Commerce Contract Renewal to provide Promotional Services
 - C. Non-Profit Agencies Presentations for Funding Requests Fiscal Year 2008-2008
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17. ADJOURNMENT

Adjourn to Special Town Council Budget Work Session Meeting, Tuesday, May 21, 2008 at 12:00 noon.