

Mayor: Cynthia L. Saucerman
Vice Mayor: John F. Dunbar
Council: William "Bill" Dutton
Steven C. Rosa
Lewis G. Chilton



A g e n d a
T o w n C o u n c i l
6 : 0 0 p m R e g u l a r O p e n S e s s i o n
M a r c h 1 8 , 2 0 0 8
Town Hall Council Chambers
6550 Yount Street, Yountville, California 94599

Special Assistance for the Disabled

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Town Hall (707) 944-8851. Notification 24 hours before the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting [18 CFR 35.102-35.104 ADA Title II]. Assistive listening devices are available upon request.

**** Please turn off pagers and/or cell phones while in the Council Chambers. ****

The Mission of the Yountville Town Council is to direct the growth and welfare of the community while fostering open communication and involvement.

Submission and Availability of Information: The Town encourages submission of written comments relevant to Council agenda items at least one day before the meeting where the item will be discussed. The submission of written comments allows the Council more time to consider the matter and, in situations of significant public interest, may enable the Council to consider a greater amount of input than if comments are presented orally at the meeting. Written comments submitted to Town Hall at least one day prior to a meeting will be delivered to each Council Member before the meeting. Before the meeting, the public may review available information at Town Hall.

Closed Session: The Town Council will convene in Open Session at the stated time, but will then adjourn to any Closed Sessions listed on the agenda. The Council will reconvene in Open Session at 6:00 p.m. If necessary, the Council may reconvene in Closed Session to continue discussion of listed items following the completion of other business.

Public Testimony: Pursuant to Government Code Section 54954.3, the public may address the Council on each agenda item during the Council's consideration of that item. Each speaker may state his or her name for the record before testifying. Depending on the number of speakers or the interest in the item, the Council may at its discretion, limit the period of comment for each speaker to five minutes or less. The Council may also restrict, at its discretion, the time allotted for each speaker if the speaker's public comments become irrelevant to the agenda item or if the comments become repetitious.

Appeals: A person who is dissatisfied with a decision of the Town Council may have the right to a review of the decision by a Court. California Code of Civil Procedure Section 1094.5 and 1094.6 generally limits the time within which a decision of the Town Council may be judicially challenged. If a person challenges a decision in Court, he or she may be limited to raising only those issues raised at the Public Meeting described in this notice, or in written correspondence delivered to the Town Council at, or before, the Public Meeting.

[Agendas and Staff Reports Available at www.townofyountville.com](http://www.townofyountville.com)

**Town of Yountville
Town Council Agenda Items
March 18, 2008**

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1. CALL TO ORDER – 6:00 P.M.

2. CLOSED SESSION – NONE

3. CONVENE REGULAR COUNCIL MEETING – 6:00 P.M.

4. PLEDGE OF ALLEGIANCE

5. ROLL CALL

6. CLOSED SESSION REPORT - NONE

7. ADOPTION OF THE AGENDA

**8. Public Comment on Matters Not Listed on the Agenda
(Five-minute limitation per speaker)**

Pursuant to Government Code section 54954.3 (the Brown Act), this is the time allotted for the public to address the Council on subjects relevant to the Town that are not on the agenda. Please be aware that the Council cannot take action on items that are not on the agenda. The Council may; however, briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, request staff to report back on the matter, or request staff to place the matter on a future agenda.

9. APPROVAL OF CONSENT CALENDAR

Consent Calendar items are routine and the associated staff recommendation for each item is approval by a single motion. Any interested party or member of the Town Council may request removal of an item from the Consent Calendar for purposes of considering alternative action, extended discussion, or public comment. Consent Calendar items removed from the agenda are considered next in the order of the agenda.

A. *Approval of Warrants* —

- | | |
|----------------------------------|---------------------|
| • Accounts payable check numbers | \$300,431.78 |
| • Total payroll and benefits | <u>\$105,683.55</u> |
| • Total payments for period | \$406,115.33 |

Recommendation: Receive and File.

B. *Monthly Financial Report* – February 2008

Recommendation: Receive and File.

C. *Adopt Resolution Number 2648-08* Approving an Agreement with Pyro Spectacular for the 4th of July Fireworks Display.

Recommendation: Adopt Resolution.

D. *Adopt Resolution Number 2649-08* Approving Budget Adjustment Number 2007-08-A15 in the amount of \$14,000 for the WWTP Enterprise Fund to Remove Liquid Sludge from the Plant's Digester to Facilitate Repair of a Failed Sludge Transfer Pipe.

Recommendation: Adopt Resolution.

E. *Adopt Resolution Number 2650-08* Approving Purchase Order with JBI Water & Wastewater Equipment, Inc. for \$61,610.37 to Supply a WesTech Shaftless Grit Screw for the Wastewater Treatment Plant Part of CIP WW-08.

Recommendation: Adopt Resolution.

F. *Proclamation Declaring the Month of April as Child Abuse Prevention Awareness Month.*

Recommendation: Approve.

G. *Approval of Minutes – March 4, 2008.*

Recommendation: Approve.

10. PRESENTATIONS

A. KNN Community Center Financing Update – Presentation Only

11. PUBLIC HEARING – USE PERMIT EXTENSION REQUEST – FORMER PJ STEAK RESTAURANT – 6725 WASHINGTON STREET (APN 036-440-001)

Consider Adoption of Resolution Number 2651-08 Approving a request to extend the Use Permit expiration deadline for a restaurant use located at 6725 Washington Street.

Recommendation: Adopt Resolution.

12. IN-COUNCIL MEETING WORKSHOP - TOWNWIDE BEAUTIFICATION

Recommendation: Receive Staff Report and Provide Direction to Staff.

13. TOWN CENTER PROJECT

Consider Adoption of Resolution Number 2652-08 Approving General Conditions for the Town Center Construction Project (CF-04).

Recommendation: Adopt Resolution.

14. TOWN HALL SPACE NEEDS ANALYSIS AND SEISMIC RETROFIT DESIGN

Consider Adoption of Resolution Number 2653-08 Authorizing the Release of a Request for Proposal (RFP) for Consultant Services to provide a Town Hall Space Needs Analysis and Seismic Retrofit Design identified in the Town Capital Improvement Program under Special Project Fund (CF-02).

Recommendation: Adopt Resolution.

15. COUNCIL REPORTS AND COMMENTS

Report of Council Member Meeting Attendance:

A. Napa County Flood Control & Water Conservation District
(Saucerman/Dunbar)

B. Napa County Mosquito Abatement District (Rosa)

C. Upper Valley Waste Management Authority (Dutton)

D. Other Reports and Comments

Recommendation: Receive and File.

16. STAFF INFORMATIONAL REPORTS

- A. Report by the Director of the Community Services Department regarding upcoming events.
- B. Report and discussion regarding opportunity to acquire two existing palm trees and transplant them to a site selected by the Town.
- C. Notice of Intent to Sell submitted for an affordable housing unit located at 6710 Yount Street.
- D. Establish Dates for Budget Study Session.
- E. Community Center Open House to be held at Community Hall, 6516 Yount Street Wednesday, March 19, 2008 from 6:00 p.m. to 8:00 p.m.

17. FUTURE AGENDA ITEMS

- A. Comprehensive Annual Financial Report (CAFR) by Terry Krieg – CPA, Town Auditor
- B. East Side Pedestrian Path (ST-13)
- C. Burgundy House – Landscape and Lighting

18. ADJOURNMENT

Adjourn to the next Regular Town Council Meeting, Tuesday, April 1, 2008.