

TOWN OF YOUNTVILLE
MINUTES OF SPECIAL COUNCIL MEETING
January 20, 2009

1. CALL TO ORDER – 4:15 P.M.

Mayor Saucerman called the special meeting to order at 4:15 p.m.

2. PARKS AND COMMUNITY SERVICES COMMISSION APPLICANT INTERVIEWS – 4:15 P.M.

Town Council conducted Applicant Interviews for the Parks and Community Services Commission, as follows:

- John Paul McCann
 - Karl Nittka
 - Robert Moschin
 - Richard Steve Zanetell
 - Eric Knight
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3. RECESS TO YOUNTVILLE HOUSING AUTHORITY ANNUAL MEETING – 6:00 P.M. (SEE SEPARATE AGENDA).

See Separate Minutes of the Yountville Housing Authority.

4. RECESS TO YOUNTVILLE FINANCE AUTHORITY ANNUAL MEETING – 6:00 P.M. (SEE SEPARATE AGENDA).

See Separate Minutes of the Yountville Finance Authority.

5. RECESS TO YOUNTVILLE PARKING AUTHORITY ANNUAL MEETING – 6:00 P.M. (SEE SEPARATE AGENDA).

See Separate Minutes of the Yountville Parking Authority.

6. CONVENE REGULAR COUNCIL MEETING – 6:00 P.M.

Mayor Saucerman called the meeting to order at 6:00 p.m.

7. PLEDGE OF ALLEGIANCE

The pledge of allegiance was held.

8. ROLL CALL

Mayor and Town Councilmembers Present:

Mayor Cynthia L. Saucerman, Vice Mayor John F. Dunbar and Councilmembers William "Bill" Dutton, Lewis G. Chilton and Marjorie A. Mohler

Town Staff Present:

Steve Rogers, Town Manager; Amy Valukevich, Town Attorney; Bob Tiernan, Planning/Building Director; Michelle Dahme, Town Clerk; Myke Praul, Public Works Director/Town Engineer; Kenneth Leary, Community Services Director, and Cindee Rosenberg, Interim Finance Director

9. CLOSED SESSION REPORT - NONE

10. ADOPTION OF THE AGENDA

ACTION: A Motion by Councilmember Dutton; Seconded by Councilmember Mohler to Adopt the Agenda was unanimously approved.

Ayes: Dutton, Mohler, Chilton, Dunbar and Saucerman

Noes: None

Absent: None

Abstain: None

**11. Public Comment on Matters Not Listed on the Agenda
(Five-minute limitation per speaker)**

Arnold Bunter, Napa Beekeeper, expressed concern regarding the safety of the bee colonies along Hopper Creek Path. Mr. Bunter supports a survival plan for the bees and requested Council extend the time to remove the Heritage Oak Tree until spring in order to find a suitable location to relocate the bee colonies.

Becky Boulton, Project Manager, Napa Valley Community Housing (NVCH), provided updates on the Washington Gardens and Finnell Place Affordable Housing Projects and advised NVCH was unable to secure farmworker housing grant loan of \$1.5 Million which leaves a funding gap of \$1.5 Million. Ms. Boulton further commented the project went out to bid recently and based on market conditions they were able to secure much lower bids than expected leaving the gap for funding of \$800,000. NVCH is working with Town Staff and the County of Napa to put together a gap financing package for consideration in the next couple of weeks.

12. APPROVAL OF CONSENT CALENDAR

Councilmember Dutton requested clarification on Item 13A Warrants paid to Bradley, Curley and Asiano, Barrabee & Gale for \$24,000 in legal expenses.

Steve Rogers, Town Manager, advised the legal bill is related to the Pedroni ADA lawsuit and the Town will receive partial credit back from PARSAC.

Vice Mayor Dunbar also requested clarification on Item 13A regarding payment to BNY Trust Company for Flood Wall Certificate.

Steve Rogers, Town Manger, advised it is the Town's semi-annual lease payment made on the Flood Wall under Measure A.

ACTION: A Motion by Vice Mayor Dunbar; Seconded by Councilmember Mohler to Adopt the Consent Calendar was unanimously approved.

Ayes: Dunbar, Mohler, Dutton, Chilton and Saucerman

Noes: None

Absent: None

Abstain: None

A. *Approval of Warrants*

- Accounts payable check numbers \$ 517,570.24
- Total payroll and benefits \$ 105,747.54
- Total payments for period \$623,317.78

Recommendation: Received and Filed.

B. *Monthly Financial and Quarterly Investment Report* – December 2008

Recommendation: Received and Filed.

C. *Call Special Meeting for Town Council Strategic Planning Workshop for half day on Thursday, January 29, 2009 and full day Friday, January 30, 2009.*

Recommendation: Approved.

D. *Adopt Resolution Number 2747-09* Approving Request for Proposal and Authorizing the Solicitation of Bids for the Town's Financial System Software and Support.

Recommendation: Adopted Resolution.

E. *Adopt Resolution Number 2748-09* Amending the Priority of Street Resurfacing and Authorize Solicitation of Bids for the 2009 Street Resurfacing Program (ST-01).

Recommendation: Adopted Resolution.

13. PRESENTATIONS

A. CAL Fire Public Safety Quarterly Report

Mike Parkes, Battalion Chief, CALFire, presented report.

B. Sheriff Department Public Safety Quarterly Report

Keith Behlmer, Sergeant, Napa County Sheriff, presented report.

C. Mid-Year Capital Improvement Program (CIP) Review

Paul Klassen, Assistant Town Engineer, presented review.

14. SALE OF NORTH BAY AQUEDUCT WATER AND PROPOSED INVESTMENT POLICY FOR PROCEEDS

B. ***Consider Adoption of Resolution Number 2745-09*** Approving the allocation of proceeds of the above sale and establishing Drought Water Reserve Bank Fund and Use Policy for the Fund.

(Continued from the January 6, 2009 Council Meeting)

Recommendation: Adopt Resolution.

Steve Rogers, Town Manager, introduced item.

Staff advised Table 6 referenced in the new attachment should not be used.

Public Comment – None

Town Manager Rogers clarified amendments to the Resolution and Policy to remove the word “fund”, in the Policy under Condition 1 to add language “Bank...for the purchase of future water supply...” and to reflect the adoption date of January 20, 2009 (rather than January 6, 2009).

ACTION: A Motion by Councilmember Mohler; Seconded by Councilmember Chilton to Adopt Resolution Number 2745-09 Allocating \$3,300,000 in Proceeds from the Sale of the Town’s State Water Project-North Bay Aqueduct and Establishing a Drought Water Reserve Bank of \$2,000,000 and Policy for use, as amended above, was approved.

Ayes: Mohler, Chilton and Saucerman

Noes: Dunbar and Dutton

Absent: None

Abstain: None

Recused: None

15. CONSIDER REQUEST FROM THE CHAMBER OF COMMERCE TO EXTEND LIGHTING TIME PERIOD FOR THE FESTIVAL OF LIGHTS IN THE PUBLIC RIGHT-OF-WAY THROUGH THE END OF FEBRUARY.

Recommendation: Approved Request.

Mayor Saucerman recused herself due to a conflict of interest resulting from her position as Executive Director of the Chamber of Commerce and left Council Chambers.

Vice Mayor Dunbar chaired the item.

Vice Mayor Dunbar read letters submitted from Arik Housley, Ranch Market, and Jan Fechter, V-Marketplace, in support of proposed request for extension of the Festival of Lights lighting.

Public Comment Held – Testimony Presented

Jody Leal spoke in support of the request and asked that the wreaths and anything else Christmas related be disconnected.

ACTION: A Motion by Councilmember Mohler; Seconded by Councilmember Chilton to approve the request and to direct staff to require approximately 75% of the existing lighting both public and private be maintained and if not, the Town has the right to terminate the extension, was unanimously approved.

Ayes: Mohler, Chilton, Dutton and Dunbar

Noes: None

Absent: None

Abstain: None

Recused: Saucerman

16. MID-YEAR REVENUE & EXPENDITURE ANALYSIS

Mayor Saucerman returned to the Council Chambers for the remainder of the meeting.

Cindee Rosenberg, Interim Finance Director, presented staff report.

Public Comment - None

17. COUNCIL DISCUSSION REGARDING DEFINITION OF “RESIDENT SERVING USES”.

Recommendation: Received Staff Report and Deferred Specific Direction.

Bob Tiernan, Planning Director, presented staff report.

Mayor Saucerman read letter submitted by Margaret Jefferson in opposition of adding a wine tasting room.

Public Comment

The following individuals provided Public Comment:

- Tim Bringman
- Jody Leal
- Stephen Henderson

ACTION: Following discussion, Council deferred action on “Resident Serving Uses” in order to address during the upcoming General Plan Update. In the interim the topic could be discussed at the Council Retreat being held January 29 and 30, 2009 and would consider holding a Town Hall Meeting to discuss the options.

18. CONSIDER APPOINTMENTS TO THE PARKS AND COMMUNITY SERVICES COMMISSION CONSISTING OF FOUR (4) MEMBERS AND ONE (1) HIGH SCHOOL NON-VOTING MEMBER.

Michelle Dahme, Town Clerk, presented staff report.

ACTION: A Motion by Councilmember Mohler; Seconded by Councilmember Chilton to appoint Robert J. Moschin, Richard Steve Zanetell, Eric Knight, A. Zoe Degala Harris and High School Non-Voting Member Kathleen Madden was unanimously approved.

Ayes: Mohler, Chilton, Dutton, Dunbar and Saucerman
Noes: None
Absent: None
Abstain: None
Recused: None

**19. TOWN COUNCIL BOARDS, COMMITTEES AND COMMISSIONS ANNUAL REVIEW AND APPOINTMENTS
(Continued from January 6, 2009 Council Meeting)**

Michelle Dahme, Town Clerk, presented staff report.

Napa County Transportation & Planning Agency (NCTPA) - Member

ACTION: A Motion by Councilmember Mohler; Seconded by Councilmember Dutton to appoint Councilmember Chilton as the Member representative to the Napa County Transportation & Planning Agency was unanimously approved.

Ayes: Mohler, Dutton, Chilton, Dunbar and Saucerman
Noes: None
Absent: None
Abstain: None

Napa County Transportation & Planning Agency (NCTPA) - Alternate Member

ACTION: A Motion by Councilmember Dutton; Seconded by Councilmember Chilton to appoint Vice Mayor Dunbar as the Alternate Member representative to the Napa County Transportation & Planning Agency was unanimously approved.

Ayes: Dutton, Chilton, Mohler, Dunbar and Saucerman
Noes: None
Absent: None
Abstain: None

Napa River Watershed Conservancy - Member

ACTION: A Motion by Vice Mayor Dunbar; Seconded by Councilmember Dutton to appoint Councilmember Mohler as the Member representative to the Napa River Watershed Conservancy was unanimously approved.

Ayes: Dunbar, Dutton, Chilton, Mohler and Saucerman
Noes: None
Absent: None
Abstain: None

20. STAFF INFORMATIONAL REPORTS

- A. Community Center/Library Project Update (**Continued from January 6, 2009 Council Meeting**)
- B. Community Services Program Update
- C. Washington Gardens and Finnell Place Affordable Housing Project Updates

21. COUNCIL REPORTS AND COMMENTS

Report of Council Member Meeting Attendance:

Agendas and Minutes related to Council Member Meeting Attendance are maintained separately by the various meeting bodies.

- A. Napa County Flood Control & Water Conservation District
(Saucerman/Dunbar)

Mayor Saucerman reported on District meeting.

- B. NCTPA/NVTA (Saucerman/Chilton)

Councilmember Chilton reported on Agency meeting and advised NCTPA has hired a New Executive Director, Paul Price.

C. NCLOG (All)

Vice Mayor Dunbar reported on the Napa County League of Government meeting.

D. Other Reports and Comments

Mayor Saucerman report on the Napa County City Selection Committee meeting.

Vice Mayor Dunbar reported on the following:

- He and Councilmember Dutton attended the 2nd Annual Graduation of the Veterans Home Pathway Home War Zone Trauma Group.
- Will be attending League of California Cities meeting in Petaluma with State of California Controller John Chiang.
- Asked whether or not there has been coordination with the Hopper Creek Tree Ad Hoc Committee especially in response to bee keeper public comment.

Councilmember Dutton commented on the following:

- Upper Valley Waste Management Authority did not meet.
- Pathway Home Graduation – In the future, the Town should consider providing a momento from the Town (i.e. may Town baseball cap).
- Attended the Allied Council Meeting.

Recommendation: Received and Filed.

22. FUTURE AGENDA ITEMS

- A. Resolution Approving Mid-Year Final Budget Adjustments
- B. Capitalization and Depreciation Policy
- C. Special Event Program Review

23. ADJOURNMENT

Adjourned to the Special Meetings of the Town Council Strategic Planning Workshops, Thursday, January 29, 2009 at 1:00 p.m. located at the Yountville Library, 6550 Yount Street, Friday, January 30, 2009 at 8:30 a.m. located at Groezinger Mansion Meeting Room North, 6539 Washington Street, Yountville and the Regular Town Council Meeting, Tuesday, February 3, 2009.

ATTEST:

/s/ Michelle Dahme, Town Clerk

Approved by Town Council:

March 3, 2009