

TOWN OF YOUNTVILLE  
MINUTES OF REGULAR COUNCIL MEETING  
October 21, 2008

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**1. CALL TO ORDER – 5:00 P.M.**

Mayor Saucerman called the meeting to order at 5:00 pm

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**2. COUNCIL TO RECESS TO YOUNTVILLE COMMUNITY HALL AT 6516 YOUNT STREET FOR COMMUNITY CENTER/LIBRARY PROJECT SITE VISIT**

Mayor and Council recessed to Community Hall for the Community Center/Library Project site visit.

**Town Council Members Excused:** Councilmember Rosa excused for Site Visit Only.

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**3. CONVENE REGULAR COUNCIL MEETING – 6:00 P.M.**

Mayor Saucerman convened the regular Council meeting at 6:00 p.m.

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**4. PLEDGE OF ALLEGIANCE**

Mike Parks, Battalion Chief, Cal Fire, led the pledge of allegiance.

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**5. ROLL CALL**

**Mayor and Town Councilmembers Present:**

Mayor Cynthia L. Saucerman, Vice Mayor John F. Dunbar and Councilmembers William “Bill” Dutton, Steven C. Rosa and Lewis G. Chilton

**Town Staff Present:**

Steve Rogers, Town Manager; Amy Valukevich, Town Attorney; Bob Tiernan, Planning/Building Director; Myke Praul, Public Works Director/Town Engineer; Michelle Price, Town Clerk; Kenneth Leary, Community Services Director; and Don Moore, Wastewater Treatment Plant Supervisor

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**6. ADOPTION OF THE AGENDA**

**ACTION:** A Motion by Councilmember Rosa; Seconded by Councilmember Dutton to adopt the agenda as amended to reflect Consent Calendar numbering as Item 8 (rather than Item 9) was unanimously approved.

**Ayes:** Rosa, Dutton, Chilton, Dunbar and Saucerman

**Noes:** None

**Absent:** None

**Abstain:** None

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**7. Public Comment on Matters Not Listed on the Agenda  
(Five-minute limitation per speaker)**

None

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**8. APPROVAL OF CONSENT CALENDAR**

Councilmember Dutton requested Item 8 B be held for discussion.

Vice Mayor Dunbar requested Items 8 E and 8 G (Minutes of May 20, 2008) be held for clarification.

Mayor Saucerman requested Item 8 G (Minutes for October 7, 2008) be held for clarification.

**ACTION: A Motion by Councilmember Dutton; Seconded by Councilmember Chilton to approve the Consent Calendar Items 8 A, C, D and F was unanimously approved.**

**Ayes: Dutton, Chilton, Rosa, Dunbar and Saucerman**

**Noes: None**

**Absent: None**

**Abstain: None**

Item 8 B - Held for Discussion

Councilmember Dutton requested clarification on the dollar amounts reflected in Item B, the Monthly Treasurer's Report Line Item 64 (Wastewater Capital Improvements).

**ACTION: Following Council Discussion Item 8 B was continued to the next Council meeting pending clarification from the Town Manager.**

Item 8 E - Held for Discussion

Vice Mayor Dunbar requested Item 8 E be held for clarification to determine what the process would be for timing and re-bid should the item be approved which would reject the bids.

Myke Praul, Public Works Director, responded and indicated staff believes a better price could be obtained if we combine the bid with another Capital Improvement Project which would then be within budget.

**ACTION: A Motion by Councilmember Dutton; Seconded by Councilmember Chilton to approve Consent Calendar Item 8 E was unanimously approved.**

**Ayes: Dunbar, Chilton, Dutton, Rosa and Saucerman**

**Noes: None**

**Absent: None**

**Abstain: None**

Item 8 G (May 20, 2008 Minutes) – Held for Clarification

Vice Mayor Dunbar requested Item 8 E (May 20, 2008 Minutes) reflect that the Council Meeting was held at Community Hall, 6516 Yount Street.

Item 8 G (October 7, 2008 Minutes) – Held for Clarification

Mayor Saucerman advised she had recused herself from Item 11 due to a Conflict of Interest and would like the minutes to reflect that she was recused (rather than voting).

**ACTION: A Motion by Vice Mayor Dunbar; Seconded by Councilmember Dutton to approve Consent Calendar Item 8 G was unanimously approved, as amended.**

**Ayes: Dunbar, Chilton, Dutton, Rosa and Saucerman**

**Noes: None**

**Absent: None**

**Abstain: None**

**A. *Approval of Warrants***

- Accounts payable check numbers \$266,103.17
- Total payroll and benefits \$ 83,209.67
- Total payments for period \$349,312.84

Recommendation: Received and Filed.

**B. *Monthly Financial Report* – August 2008**

Recommendation: Continued to November 4, 2008.

**C. *Second Reading and Adoption of Ordinance Number 376-08* Amending Section 3.32 of the Municipal Code pertaining to bonds for Public Works Projects.**

Recommendation: Adopted Ordinance.

**D. *Adopt Resolution Number 2724-08* Authorizing the filing of a Notice of Completion and accepting the work for the Accessibility Improvements located at California Drive at Highway 29 (SP-09) performed by FBD Vanguard Construction for a total contract amount of \$17,539.**

Recommendation: Adopted Resolution.

E. ***Adopt Resolution Number 2725-08*** Authorizing the rejection of all Construction Bids for the Bike Lane Improvements on California Drive and Solano Avenue CIP (ST-12).

Recommendation: Adopted Resolution.

F. ***Adopt Resolution Number 2726-08*** Approving Identity Theft Protection Program in Compliance with the Fair and Accurate Credit Transaction (FACT) Act of 2003.

Recommendation: Adopted Resolution.

G. ***Approval of Minutes*** – May 20, 2008 and October 7, 2008.

Recommendation: Approved, as amended.

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**9. PRESENTATIONS**

A. Mayor and Council Recognition of Service to Outgoing Transportation Advisory Committee Member Gene Halliday.

Mayor Saucerman thanked Gene Halliday for his years of service on the Transportation Advisory Committee (TAC) recognizing he was instrumental in bringing the Countywide Feasibility Study forward.

Councilmembers Dutton recognized Gene Halliday for his service on the Transportation Advisory Committee.

Councilmember Rosa recognized Gene Halliday for his contributions representing the Town on the Napa County Transportation & Planning Agencies Transportation Advisory Committee.

Myke Praul, Public Works Director, commented Gene Halliday was a wealth of knowledge while serving on TAC and was also very involved with regional committees and brought that information and knowledge to TAC which was very much appreciated.

B. Presentation and Discussion of the Draft Hydrologic Study Report for Hopper and Hinman Creeks prepared by Domenichelli & Associates Civil Engineering.

Myke Praul, Public Works Director, introduced item.

Sarah Rogers and Joe Domenichelli, of Domenichelli & Associates Civil Engineering provided report.

*Public Comment – None*

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**10. PUBLIC HEARINGS – NONE**

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**11. HOUSING ELEMENT UPDATE – PROFESSIONAL SERVICES AGREEMENT**

***Adopt Resolution Number 2727-08*** Approving a Professional Services Agreement with Pacific Municipal Consultants (PMC) to prepare the 2009 update to the Housing Element of the General Plan.

Recommendation: Adopted Resolution, as amended.

Bob Tiernan, Planning Director, presented staff report.

*Public Comment – None*

**ACTION: A motion by Vice Mayor Dunbar; seconded by Councilmember Rosa to Adopt Resolution Number 2727-08 Approving a Professional Services Agreement with Pacific Municipal Consultants (PMC) to prepare the 2009 update to the Housing Element of the General Plan, amending the previously adopted CIP Budget to reflect a final cost of \$34,980, was unanimously approved.**

**Ayes: Dunbar, Rosa, Dutton, Chilton and Saucerman**

**Noes: None**

**Absent: None**

**Abstain: None**

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**12. STATUS REPORT ON THE NPDES PERMIT, NAPA COUNTY STORM WATER POLLUTION PREVENTION PROGRAM**

Recommendation: Received and Filed.

Don Moore, Wastewater Treatment Plant Supervisor, presented status report.

Myke Praul, Public Works Director, provided closing comments.

*Public Comment – None*

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**13. STAFF INFORMATIONAL REPORTS**

A. Community Services Department Monthly Program Update

Kenneth Leary, Community Services Director, presented update.

B. Yountville Days Informational Report

Kenneth Leary, Community Services Director, presented report and

Pat Alexander

Pete Berg

Susan Heims

Karl Nittka

Steve White

Barbara Dulinsky

Stephen Henderson

Cynthia Saucerman

Vice Mayor Dunbar commented that he would like to include the Grand Opening of the Community Center with Yountville Days next year.

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**14. COUNCIL REPORTS AND COMMENTS**

Report of Council Member Meeting Attendance:

Agendas and Minutes related to Council Member Meeting Attendance are maintained separately by the various meeting bodies.

- A. Napa County Flood Control & Water Conservation District  
(Saucerman/Dunbar)

No Meeting

- B. Napa County Mosquito Abatement District (Rosa)

Councilmember Rosa reported on recent District meeting.

- C. NCTPA/NVTA (Saucerman/Rosa & Chilton)

Mayor Saucerman reported on recent Agency Goal Setting/Team Building meeting.

- D. Upper Valley Waste Management Authority (Dutton)

Councilmember Dutton reported on recent Authority meeting

- E. Napa County League of Governments (NGLOG)

Vice Mayor Dunbar reported on recent NCLOG meeting.

Councilmember Chilton commented the Yountville Post Office does not provide recycling bins and suggested the Town Manager contact the Post Office.

- F. Other Reports and Comments

Vice Mayor Dunbar commented on the following:

- Recommended Council address Councilmember Rosa's replacement on the Community Center subcommittee.
- Would like Council feedback on the topic of a resident survey generated from Council Goal Setting held in the spring.

Recommendation: Received and Filed.

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**15. FUTURE AGENDA ITEMS**

- A. Fire and Sheriff Quarterly Informational Reports  
B. Yountville Community Pool Informational Report  
C. Consider Establishing Parks and Recreation Commission  
D. Council Strategic Goals Status Report

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**16. CLOSED SESSION**

Public Employee Performance Evaluation – Pursuant to Subdivision 54957.6  
Title: Town Manager

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**17. CLOSED SESSION REPORT**

Closed Session Report will be held at the November 4, 2008 Town Council meeting.

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**18. ADJOURNMENT**

Adjourned to Regular Town Council Meeting, Tuesday, November 4, 2008.

ATTEST:

/s/ Michelle Price, Town Clerk

Approved by Town Council:

November 4, 2008