

TOWN OF YOUNTVILLE
MINUTES OF REGULAR COUNCIL MEETING
February 5, 2008

1. CALL TO ORDER – 5:30 P.M.

Mayor Saucerman called the meeting to order at 5:36 p.m.

2. CLOSED SESSION

- A. Conference with Legal Counsel – Existing Litigation (Pursuant to Government Code Section 54956.9(a)):

Name of Case: Linda Pedroni and George Louie Superior Court Case Number 26-36225

3. CONVENE REGULAR COUNCIL MEETING – 6:00 P.M.

Mayor Saucerman convened the regular Council meeting at 6:13 p.m.

4. PLEDGE OF ALLEGIANCE

The pledge of allegiance was held.

5. ROLL CALL

Mayor and Town Councilmembers Present:

Mayor Cynthia L. Saucerman, Vice Mayor John F. Dunbar and Councilmembers William “Bill” Dutton, Steven C. Rosa and Lewis G. Chilton

Town Staff Present:

Steve Rogers, Town Manager; Amy L. Valukevich, Town Attorney; Bob Tiernan, Planning/Building Director; Myke Praul, Public Works Director/Town Engineer; Michelle Price, Town Clerk; Richard Stranzl, Finance Director; and Jennifer Carvalho, Recreation Supervisor

6. CLOSED SESSION REPORT

Amy Valukevich, Town Attorney, stated there is no reportable action.

7. ADOPTION OF THE AGENDA

ACTION: A Motion by Councilmember Chilton; Seconded by Councilmember Dutton to adopt the agenda was unanimously approved.

Ayes: Chilton, Dutton, Rosa, Dunbar and Saucerman

Noes: None

Absent: None

Abstain: None

**8. Public Comment on Matters Not Listed on the Agenda
(Five-minute limitation per speaker)**

No Public Comment

9. APPROVAL OF CONSENT CALENDAR

Mayor Saucerman commented she is abstaining from the approval of Consent Calendar Item 9 B and the August 7, 2008 minutes.

ACTION: A Motion by Councilmember Dutton; Seconded by Vice Mayor Dunbar to approve Consent Calendar Items 9 A was unanimously approved.

Ayes: Dutton, Dunbar, Rosa, Chilton and Saucerman

Noes: None

Absent: None

Abstain: None

ACTION: A Motion by Councilmember Dutton; Seconded by Vice Mayor Dunbar to approve Consent Calendar Items 9 B and C was approved.

Ayes: Dutton, Dunbar, Rosa and Chilton

Noes: None

Absent: None

Abstain: Saucerman

A. *Approval of Warrants* —

- Accounts payable check numbers \$309,041.31
- Total payroll and benefits \$160,769.84
- Total payments for period \$469,811.15

Recommendation: Received and Filed.

B. *Approval of Special Events Permit, Sound Amplification Permit and Use of Van de Leur Park* for the Annual Chamber of Commerce Taste of Yountville Event to be held Saturday, March 22, 2008.

Recommendation: Received and Filed.

C. *Approval of Minutes – August 7, 13, 14 and 22, 2007.*

Recommendation: Approved.

10. PRESENTATIONS

A. Mayor Saucerman to present the State of the Town Annual Review

Mayor Saucerman presented the State of the Town Annual Review.

B. GASB 45 Actuarial Valuation presentation by John Bartel – Bartel & Associates

Richard Stranzl, Finance Director, introduced the item indicating the GASB 45 is an accounting and financial reporting requirement for post employee benefits other than pensions and introduced John Bartel who will present the report.

John Bartel, Bartel & Associates Actuarial, presented report.

11. IN COUNCIL MEETING WORKSHOP – TOWN WIDE PARKING

(Continued from the January 15, 2008 Council Meeting)

Steve Rogers, Town Manager, presented staff report.

Council Comments

Councilmember Chilton commented on the following:

- Recognized there are a variety of parking issues that require different solutions.
- Would like public comment to continue beyond today.
- Parking in general is not in crisis mode and thinks creative solutions can be found.
- Does not want to duplicate Carmel parking enforcement.
- Educate people where to park and direct them to available parking.
- Old Town - Most difficult place to park because it is difficult to tell what is parking space versus what is a backyard.
- Otherwise, suggestions in Phase 1 lower grade implementation (i.e. installing T's)
- Commented colors used for parking in California do not really mean anything to people who learned to drive in other states.

Councilmember Rosa commented on the following:

- Areas in Town can be developed a little better for parking (i.e. Yountville Park at Washington Street).
- Develop area south of Veterans Park with bus turnaround.
- Turnout area at Solano and California that is fenced off could be developed into parking.
- Parking Enforcement – Sheriff Department has had excellent ideas about getting a community services officer to patrol noting this ties in to potential new Sheriff Substation.
- Shuttle Bus – Have had discussions in past of how it serves or does not serve the public.

Councilmember Dutton commented on the following:

- Steve did excellent job outlining issues and offering remedies for improvements.
- Supports improvements for parking safety (i.e. red curbs)
- Old Town – Agrees with comments made.
- Oak Circle – Parking into residential area seems to be the greatest in this area.
- Ordinances – Update ordinances.
- Encourage change in the approach is key to making parking changes work.
- Committee – Could work well if composed right.

Vice Mayor Dunbar commented on the following:

- Recalls parking and traffic study which identifies enough spaces throughout Town, but need better signage to direct peoples to those spaces.
- Enforcement - Need to enforce parking existing conditions of use with Town businesses and make sure employees park in the appropriate locations.
- Striping commercial areas is effective to keep order to the use of the curbs.
- Shuttle – Should revisit hours of operation and the vehicle itself (i.e. make vehicle more inviting to visitors and residents and more interactive).
- Solano Avenue Area – May be prime space for bicycle rider parking to get some of the vehicles off of Washington Street with very little effort.
- Enforcement – Look into cost of all aspects.

Mayor Saucerman commented on the following:

- Agrees with most comments made by the other Councilmembers.
- Pleased about the content and the suggestions in the staff report and likes the low cost implementation option. Would like to move forward with these options sooner rather than later.
- Shuttle – A Town resource that is underutilized

Public Comment

Erik Housley, Ranch Market, commented on the following:

- Backside of Ranch Market – Trucks go through Oak Leaf Circle in order to avoid taking up parking along Washington Street and cars park right up to the edge of driveway making it impossible for a 40' truck to enter the driveway and suggested red curbing be added to assist with the problem.
- Limousine Parking – Designate locations and provide signage for limo parking and suggested utilizing Town Center site.
- Green Striping in front of Chamber has helped a lot.
- Restaurant Seating – Do not allow much of variance off of the 4 people for seating at the restaurants.
- Signage – Provide signing indicating towing and citing.

Reconvened and continued the In-Council Townwide Parking Workshop at 7:26 p.m.

Mayor Saucerman provided a recap of the Council's earlier discussion shown above.

Jan Fechter, Managing Partner, V Marketplace and Vintage Estates, thanked the Council for addressing the problem parking and commented on the following:

- Expressed concerns regarding other business employees and customers parking in the Vintage lot and shopping elsewhere.
- Shuttle – Unable to use the shuttle for the times when shops and businesses are open.
- Signage – Does not believe there is adequate signage for public parking.
- Bicyclist – Concerned about day-tripper bicyclist and groups that advertise V Marketplace as a parking lot to use to meet and leave for the day.
- Cost – She understands there is a cost associated with this process and are exuberant participants in the funding of the budget for the Town and applaud the issues being addressed.
- Parking Management – V Marketplace has 11 leased spaces with an adjacent business and those eleven spaces are taken up by neighbors and/or employees.
- Prefers not to use aggressive parking enforcement as it is a deterrent and not friendly.
- Shuttle – Encourages use of the shuttle by employees and would respectfully demand employees use it, if available.
- Enforcement – Supports enforcement and developing a potential partnership with the Town to address parking management.
- Prefers not to have barriers or kiosk, but needs help managing their own private parking to be friendly to other businesses.

Public Comment Continued Below Following Additional Council Comments

Council Comments Continued

Mayor Saucerman commented on the following:

- A solution would be good signage.
- Many of the low cost suggestions presented in the staff report are good first steps.
- Establish a trial period and if it does not work, enforcement might have to occur.

Councilmember Dutton commented on the parking study which indicated there were over 1500 parking spaces at the time and a maximum of approximately 665 parking spaces were being used. There are a lot of solutions to implement to get people to use the available parking spaces.

Councilmember Chilton commented on the following:

- Acknowledged employees go for the closest parking places.
- Shuttle – Highly skeptical of using the shuttle, but stated it is worth considering.
- Washington Street – Suggested possibly changing Washington Street to 4-hour parking and marking with chalking; however, that would seem to cause employees to spillover into neighborhoods to park.

Councilmember Rosa commented on the following:

- Parking Shuttle - This might work if more parking is established at the north and south end of Town.
- Suggested the Town consider buying the vacant lot between Ranch and the Bike Store for parking.
- Community Hall Project will add 102 parking spaces.

Councilmember Dutton commented on the following:

- Have to get the businesses involved together to participate and make a change.
- Encourage businesses to communicate before the Council imposes parking requirements.

Vice Mayor Dunbar commented on the following:

- He sees the Yountville Shuttle as a requirement to whatever master plan is developed given that there is not enough parking in the center core of Town to handle residential guests, business guests and employees. The likely solution is to utilize parking options on the north and south part of Town.
- Reiterated suggestion on Solano Avenue for day tripper bicyclists
- Parking issue will need a comprehensive plan.
- Agrees there are things that can be done to start working on the problem.

Public Comment

Donna Heine commented she is interested in knowing what types of agreements are in place for construction workers throughout Town.

Town Manager Rogers responded that as long as there are no restrictions on any public streets anyone can use the parking, but if we have parking limitations (i.e. four-hour locations) then they can be enforced. In addition, staff is including conditions of approval in many of the development agreements and permits.

Town Manager Rogers asked Council if they would like to establish a two-member parking liaison parking team to work with staff to work through comments and implement Phase 1 parking improvements.

Mayor Saucerman commented that she and Councilmember Lewis would be happy to help with parking implementation and Jan Fechter volunteered to serve as a member-at-large, if the Council is interested.

12. STATUS REPORT AND DISCUSSION OF THE STATE WATER PROJECT-NORTH BAY AQUEDUCT WATER ENTITLEMENTS FOR WATER YEAR 2008.

Recommendation: Received Staff Report and Provided Direction to Staff.

Myke Praul, Public Works Director, presented staff report and made correction to page 1 in the third paragraph to reflect 80% Napa; and 20% American Canyon.

Director Praul further reported the City of Napa and City of American Canyon have expressed an interest in purchasing 660-acre feet of carryover water with the City of Napa purchasing 80% and the City of American Canyon purchasing 20% for a total sales price of \$132,000.

Town Manager Rogers clarified that Council action would be to authorize the sale and if it is consistent with existing review of the agreements that this water qualifies, so we do not need new agreements, you provide direction to the Town Manager to do so and if not a b. component would be to bring back the appropriate agreements for Council consideration and subject to review by the Town Attorney.

ACTION: Council unanimously agreed to direct Town staff to sell the 660-acre feet of carryover water to the Cities of Napa and American and return to Council for final approval of the amended agreement unless unnecessary.

13. COUNCIL REPORTS AND COMMENTS

Report of Council Member Meeting Attendance:

A. Napa County Flood Control & Water Conservation District
(Saucerman/Dunbar)

No Meeting

B. Napa River Watershed Information Center (WICC) (Rosa)

Councilmember Rosa reported he attended the WICC meeting where they received a presentation from a representative from the Department of Fish & Game regarding the recent oil spill in San Francisco Bay.

C. North Bay Division Meeting

Councilmember Chilton reported he attended the North Bay Division Meeting and received a presentation regarding the state budget issues which do not look good.

D. Other Reports and Comments

Councilmember Rosa reported he attended the recent Napa County Transportation & Planning Agency (NCTPA) meeting and commented on the following:

- Discussed signage on Highway 29 northbound and Caltrans is still not certain about proceeding with signage.
- Will not receive the \$400,000.00 one-time deal as the State decided to keep those funds (Proposition 1B).

Richard Stranzl, Finance Director, clarified he recently received State Guidelines encouraging cities to get their applications in to receive funding this year and that next year there may be a problem with funds.

Mayor Saucerman also attended the NCTPA meeting and added to Councilmember Rosa's report to include the following:

- Caltrans discussed safety issues between California Drive and Madison and repaving.
- Still working on the Environmental Impact Report for Jameson Canyon and the intersection at Highway 12 and Airport Boulevard.

Councilmember Dutton reported he recently attended the Upper Valley Waste Management Authority meeting and commented on the following:

- Considered mid-year budget review and the Authority is in excellent shape.
- Will be voting on final contract for construction demolition and recycling movement at Clover Flats.
- Will be discussing the possibility of every other week picking up recycling in the green can (alternate recycling with green waste) at Rancho de Napa.

Councilmember Dutton reported he recently attended the Allied Council meeting and the Council had elections and Tom Montague was selected as chair.

Vice Mayor Dunbar commented on the following:

- He also attended the North Bay Division meeting and the Town will host the next meeting in April.
- Commended the Mayor on the State of the Town address and looks forward to updates.

Recommendation: Received and Filed.

14. STAFF INFORMATIONAL REPORTS

A. Status Report regarding entrance to Town Hall.

Bob Tiernan, Planning Director, presented staff report.

ACTION: Council unanimously agreed to direct staff to proceed with the first three alternatives, as listed in the staff report.

B. Status Report regarding Town acceptance of credit cards.

Richard Stranzl, Finance Director, presented staff report.

15. FUTURE AGENDA ITEMS

- A. Town Beautification
- B. Town wide Forestation Plan
- C. Community Services Department Annual Program Review

16. ADJOURNMENT

Adjourned at to the Next Regular Town Council Meeting Tuesday, February 19, 2008.

ATTEST:

/s/ Michelle Price, Town Clerk

Approved by Town Council:

April 1, 2008