

TOWN OF YOUNTVILLE
MINUTES OF REGULAR COUNCIL MEETING
November 6, 2007

1. CALL TO ORDER - 5:00 P.M.

Mayor Saucerman called the Town Council meeting to order at 6:00 p.m.

2. TRANSPORTATION ADVISORY COMMITTEE (TAC) APPLICANT INTERVIEWS

Council interviewed the following applicants:

- Karl Nittka
 - Susan Cole
-
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3. CLOSED SESSION - 5:30 P.M.

Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9.
(Two Cases)

4. CONVENE REGULAR COUNCIL MEETING – 6:00 P.M.

Council convened the Regular meeting at 6:04 p.m.

5. PLEDGE OF ALLEGIANCE

Doug Koford, Napa County Sheriff, led the pledge of allegiance.

6. ROLL CALL

Mayor and Town Councilmembers Present:

Mayor Cynthia L. Saucerman, Vice Mayor John F. Dunbar and Councilmembers William “Bill” Dutton, Steven C. Rosa and Lewis G. Chilton

Town Staff Present:

Steve Rogers, Town Manager; Bob Tiernan, Planning/Building Director; Amy L. Valukevich, Town Attorney; Michelle Price, Town Clerk; Myke Praul, Public Works Director/Town Engineer; Richard Stranzl, Finance Director; and Kenneth Leary, Community Services Director

7. CLOSED SESSION REPORT

Amy Valukevich, Town Attorney, stated there is no reportable action.

8. ADOPTION OF THE AGENDA

ACTION: A Motion by Vice Mayor Dunbar; Seconded by Councilmember Rosa to adopt the agenda was unanimously approved.

Ayes: Dunbar, Rosa, Dutton, Chilton and Saucerman

Noes: None

Absent: None

Abstain: None

**9. Public Comment on Matters Not Listed on the Agenda
(Five-minute limitation per speaker)**

Sheriff Koford commented the Sheriff Department developed a commemorative coin reflecting a commitment to community and partnerships and the Department has given the coin to key people in the community who have contributed to making their communities a safer place to live. Sheriff Koford recognized the Town Council for their role in making the Town a safer place and presented each member with a commemorative coin.

Renate Halliday commented yesterday a petition containing 470 signatures was delivered to the Yountville Town Clerk to submit an initiative measure directly to the voters. The initiative would require voter approval prior to the Town of Yountville issuing revenue bonds with an aggregate amount outstanding of \$2 Million dollars or more. The initiative allows the Town to issue bonds in any amount as necessary to comply with state or federal orders or for emergencies. If a sufficient number of the signatures are verified by the Napa County Election Division, the measure qualifies for either the February 2008 or the June 2008 ballot. Proponents of the measure perceive that fiscal management was a concern of Yountville residents. Accordingly, a special election has not been requested. On behalf of the folks who signed the initiative, I urge the Yountville Council to adopt the proposal and to avoid the expense of placing it on any ballot.

Karla Reyff commented about her recent solicitation for Friends of the Library membership and noticed while going around the neighborhood that many people do not live permanently in Yountville. Ms. Reyff further commented that this raises questions as to who lives in Yountville and believes this information is important to know for setting policy for now and in the future. Ms. Reyff respectfully requests some sort of census or survey be completed either formal or informal that can be made available to Council to help with policy decisions and also made available to the public.

10. APPROVAL OF CONSENT CALENDAR

ACTION: A Motion by Councilmember Dutton; Seconded by Councilmember Chilton to approve the Consent Calendar was unanimously approved.

Ayes: Dutton, Chilton, Rosa, Dunbar and Saucerman

Noes: None

Absent: None

Abstain: None

A. *Approval of Warrants* —

- | | |
|----------------------------------|---------------------|
| • Accounts payable check numbers | \$300,179.67 |
| • Total payroll and benefits | <u>\$ 77,611.41</u> |
| • Total payments for period | \$377,791.08 |

Recommendation: Received and Filed.

B. *Adopt Resolution Number 2622-07* Approving an Agreement with Domenichelli Associates, Inc., Civil Engineering, to perform a Hydrologic Study for Hopper and Hinman Creeks for a total contract amount of \$46,676.

Recommendation: Adopted Resolution.

C. *Adopt Resolution Number 2623-07* Authorizing the filing of a Notice of Completion and accepting the work for the Mulberry Street Sewer Main Extension (WW-35) performed by D&D Pipelines, Inc. for a total contract amount of \$54,389.

Recommendation: Adopted Resolution.

D. *Adopt Resolution Number 2624-07* Authorizing the filing of a Notice of Completion and accepting the work for the Green Waste Facility, a portion of the NPDES Stormwater Management Project, for the Town's Corporation Yard (SD-16) performed by Ameca General Engineering for a total contract amount of \$48,765.98.

Recommendation: Adopted Resolution.

E. *Adopt Resolution Number 2625-07* Approving a Funding Agreement with the Napa County Transportation & Planning Agency for the purpose of completing a Countywide Class 1 Bicycle Path Feasibility Study and approving Budget Adjustment Number 2007-08-A08 for a total contract amount of \$20,000.

Recommendation: Adopted Resolution.

F. Approval of Minutes – October 16, 2007

Recommendation: Approved.

11. PRESENTATIONS

A. Sheriff Department Public Safety Quarterly Report.

Pete Berg, Sergeant Napa County Sheriff, presented report.

B. Fire Department Public Safety Quarterly Report.

Mike Parkes, Battalion Chief, presented report.

C. Napa County/City Library Commission Report – Karla Reyff, Yountville Representative

Karla Reyff, Yountville Representative, presented Annual Library Report.

12. PUBLIC HEARING – PROPOSED AMENDMENT TO THE YOUNTVILLE MUNICIPAL CODE TITLE 15 TO ADOPT THE 2007 CALIFORNIA BUILDING CODE STANDARDS

Introduction and First Reading of Ordinance Number 372-07 Repealing Chapters 15.04 through 15.43 of Title 15 of the Yountville Municipal Code and Adoption of the 2007 California Building Code Standards Title 24, Parts 1-12 with amendments. Recommendation: Introduced Ordinance.

Bob Tiernan, Planning Director, presented staff report and commented on the following:

- Defensible space and multiple-family sprinkler requirement are new additions and discussion regarding single-family fire sprinklers will be heard at a future meeting.
- Distributed updated ordinance to Town Council which included non-substantive amendments adding a Recital Number 4 declaring adoption of the code inside government authority and additional sections for general provisions of Chapter 15.00 and Permits and Fees Chapter 15.02.

Gabrielle Avina, Fire Marshal, CalFire, provided brief report.

Public Hearing Held – No Public Comment

ACTION: A Motion by Vice Mayor Dunbar; seconded by Councilmember Dutton to Introduce Ordinance Number 372-07 Repealing Chapters 15.04 through 15.43 of Title 15 of the Yountville Municipal Code and Adoption of the 2007 California Building Standards Code, Title 24, Parts 1 – 12, as amended and to waive the balance of the reading was unanimously approved.

Ayes: Dunbar, Dutton, Rosa, Chilton and Saucerman

Noes: None

Absent: None

Abstain: None

13. PUBLIC HEARING - PROPOSED AMENDMENT TO THE YOUNTVILLE MUNICIPAL CODE TITLE 3; CHAPTER 3.40 – DEVELOPMENT IMPACT FEES

Introduction and First Reading of Ordinance Number 373 -07 Amending Municipal Code Section 3.40.070(B)(1) providing the schedule of Water Connection Fees for Fire Service Connections.

Recommendation: Introduced Ordinance.

Amy Valukevich, Town Attorney, presented staff report.

Public Hearing Held – None Public Comment

ACTION: A Motion by Councilmember Chilton; seconded by Councilmember Dutton to Introduce Ordinance Number 373-07 Amending Municipal Code Section 3.40.070(B)(1) Providing the Schedule of Water Connection Fees for Fire Service Connections and to waive the balance of the reading was unanimously approved.

Ayes: Chilton, Dutton, Rosa, Dunbar and Saucerman

Noes: None

Absent: None

Abstain: None

14. CONSIDER APPOINTMENTS TO THE TRANSPORTATION ADVISORY COMMITTEE TO FILL TWO POSITIONS WITH NEW TERMS OF OFFICE EXPIRING OCTOBER, 2010.

Michelle Price, Town Clerk, presented staff report.

ACTION: A Motion by Councilmember Rosa; seconded by Councilmember Dutton to waive protocols for the ballot process and appoint Karl Nittka and Susan Cole to serve on the Transportation Advisory Committee with terms of office expiring October, 2010 was unanimously approved.

Ayes: Rosa, Dutton, Chilton, Dunbar and Saucerman

Noes: None

Absent: None

Abstain: None

15. COUNCIL REPORTS AND COMMENTS

Report of Council Member Meeting Attendance:

- A. Napa County Flood Control and Water Conservation District
(Saucerman/Dunbar)

Mayor Saucerman reported the District met today with members of the South Napa Area Coalition (SNAC), a group concerned about flood project improvements, and also approved other administrative items.

B. Napa County Transportation & Planning Agency (NCTPA) (Saucerman/Rosa & Chilton)

Councilmember Rosa reported on the following:

- Town of Yountville may be impacted by Caltrans' repaving project on Highway 29 from Madison to Dwyer Lane north starting in 2008.
- Requested pothole repairs be done on southbound on-ramp to Highway 29.
- Discussion of NCTPA going independent from the County to represent all entities on an equal basis.
- Jamieson Canyon Environmental Study is moving forward.

Vice Mayor Dunbar questioned the status of the flashing yellow light.

Councilmember Rosa responded he thought Caltrans had agreed to put up signs and flashing lights at the northbound lanes south of the overpass and that it was moving forward. However, nothing has come to fruition and Caltrans indicated that the existing signs and flashing lights meet Caltrans' standards. Councilmember Rosa indicated there is a new Regional Manager and the circumstances surrounding the request for signage and flashing lights had to be re-explained and this topic is now going to be revisited.

C. Napa County Mosquito Abatement District (Rosa)

Councilmember Rosa stated the meeting is being held next week.

D. Napa River Watershed Information Center (WICC) (Rosa)

Councilmember Rosa stated there is no meeting in October.

E. Upper Valley Waste Management Authority (Dutton)

Councilmember Dutton stated there is no meeting in October.

F. Other Reports and Comments

Councilmember Chilton commented that the last two Saturday mornings his wife and Jennifer Carvalho have organized a free Soccer Clinic for ages 2 through 6 and eleven families with 16 children attended. The Soccer Clinic will continue until people stop attending and the Clinic will take place this Saturday at 9:30 a.m. in the field behind YES.

Councilmember Rosa attended a fundraising event held at Community Hall for Jason Erickson and stated it was well attended.

Vice Mayor Dunbar credited the Community Services Staff and Community for the successful Halloween Haunted House.

Mayor Saucerman echoed the Vice Mayor's comments and thanked the Community Services staff and Public Works staff for helping to set up the Halloween Haunted House.

Mayor Saucerman also commented on the open space planted areas, especially the south entrance of Town which all look good and are part of the Townwide beautification plan. Mayor Saucerman thanked Public Works staff for those improvements.

Councilmember Dutton commented the lighting at the point is still a problem.

Steve Rogers, Town Manager, commented staff is developing two different concept plans to consider at the next meeting to address the lighting concerns.

Councilmember Chilton commented the Town met with residents to discuss the renovation of the tot lot on Larkspur and thanked Town Manager Steve Rogers, Public Works Director Myke Praul and Community Services Director Ken Leary for hosting that discussion noting it was nice to have the neighbors attend, as well as Vice Mayor Dunbar.

Mayor Saucerman commented on the following:

- Reminded everyone that Veterans Day is this weekend and the Veterans Home will have a number of activities throughout the weekend.
- The Chamber is sponsoring the Third Annual Celebrity Chef Luncheon where restaurant gourmet style food will be served to the residents at the Veterans Home.

Recommendation: Received and Filed.

16. STAFF REPORTS

Steve Rogers, Town Manager, reported on Media Release regarding Water Main Flushing that will take place at midnight Tuesday, November 13th, along Washington Street, Yountville Crossroads and Yount Street.

17. FUTURE AGENDA ITEMS

- A. Comprehensive Annual Financial Report (CAFR) for 2006/2007.
- B. Solicit Bids for Title 22.

Director Tiernan commented he will bring back the public park next to Community Hall at the southwest corner of the Bardessono Project for discussion and direction.

18. ADJOURNMENT

Adjourned to the Next Regular Town Council Meeting November 20, 2007.

ATTEST:

/s/ Michelle Price, Town Clerk

Approved by Town Council:

November 20, 2007