

## Planning and Building Department

6550 Yount Street, Yountville, CA 94599

Telephone: (707) 944-8851 Fax: (707) 944-9619

# Cannabis Delivery Permit Application

Chapter 9.30 of Title 9 of the Yountville Municipal Code regulates all cannabis activity within the Town of Yountville, including delivery.

Delivery is defined as the delivery, transfer, or transport, or arranging for the delivery, transfer or transport, or the use of any technology platform to arrange for or facilitate the commercial delivery, transfer or transport of marijuana, marijuana edibles, or any marijuana products to or from any location within the Town of Yountville. Each permit issued shall be valid for one year from the date of issuance.

### Business Information

Business Name (including any dba)

Business Owners (Please list the full names of all business owners. Please include attachment if you need more space for additional owners):

#### Business Owner 1

Full Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

#### Business Owner 2

Full Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Business Owner Representative Name (must be an Owner listed above):

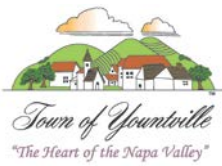
Business Address from which deliveries will depart (*street, city, state, zip*):

Business Mailing Address (*street, city, state, zip*):

Primary Business Phone Number

Alternate Phone Number

Business Email Address (including direct email of Business Owner Representative identified above):



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### Personnel/Employee Information

*For additional personnel/employees, please complete and print out additional application pages and include them in your application packet.*

#### Employee 1

Full Name:	Contact Phone Number:	Contact Email Address:
Vehicle Make:	Vehicle Model:	Vehicle Year:
Vehicle Color:	License Plate Number:	

#### Employee 2

Full Name:	Contact Phone Number:	Contact Email Address:
Vehicle Make:	Vehicle Model:	Vehicle Year:
Vehicle Color:	License Plate Number:	

#### Employee 3

Full Name:	Contact Phone Number:	Contact Email Address:
Vehicle Make:	Vehicle Model:	Vehicle Year:
Vehicle Color:	License Plate Number:	

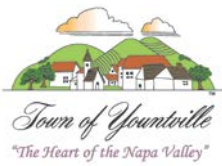
### Cannabis Delivery Permit Processing Fee

Once completed, this form and the application fee must be returned (either by mail or hand-delivered) to the Town of Yountville for processing.  
Please make checks out to: **Town of Yountville.**

#### Fee Calculation:

- ☐ **Application Fee: \$500**

# Cannabis Delivery Permit Application



**Please attach the following materials to this application:**

☐ **Narrative Statement:**

Attach a narrative statement describing the proposed cannabis delivery business, its proposed planned methods and hours of operation, its intended sources of product, its intended measures to be taken to reduce any adverse impacts to the community receiving deliveries, intended measures to be taken to ensure that services are provided only to appropriate and legal customers, and a security plan for delivery vehicles, personnel, employees and customers.

☐ **State Application and License:**

Attach complete and correct copies of the application(s) made to and the authorized license(s) issued by the State of California (including all supporting documentation).

☐ **Proposed Delivery Availability Schedules:**

Attach a list titled "Proposed Delivery Availability Schedules," specifying the days and times delivery service will be available within the Town of Yountville. No deliveries are permitted to occur other than between the hours of 9:00 AM and 9:00 PM.

☐ **Town of Yountville Business License:**

Attach a copy of an authorized Town of Yountville Business License or completed Town of Yountville Business License Application and application fee.

☐ **Proof of Comprehensive Automobile Liability Insurance:**

Attach documentation showing proof of coverage of all proposed delivery vehicles for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars (\$1,000,000), or any other greater amount required by the State of California at the time this application is submitted. Insurance must be maintained throughout the course of business operations within the Town of Yountville.

☐ **Proof of Commercial General Liability Insurance:**

Attach documentation showing proof of a commercial general liability insurance policy with limits of not less than One Million Dollars (\$1,000,000), or any other greater amount required by the State of California at the time this application is submitted, that provides coverage in the event of any personal injury or third-party liability claims that arise out of the operation of the proposed business, including but not limited to delivery within the Town of Yountville, and which names the Town of Yountville (and its employees, agents, officers, and volunteers) as additional insured. Insurance must be maintained throughout the course of business operations within the Town of Yountville.

**Signer hereby certifies, under penalty of perjury, that the information in this application is true and correct and that no person listed in this application package, as applicant, owners, director, officer, board member, employee, or contractor of the applicant, has been convicted of a felony. Signature below further indicates the applicant understands that if any information provided on this form is misrepresented, false, or materially inaccurate, it may be grounds for denial of this permit application in the sole discretion of the Town of Yountville. Signer also certifies that he/she has read and understands the requirements of the Town of Yountville described and set forth in Chapter 9.30 of Title 9 of the Yountville Municipal Code Cannabis Cultivation, Dispensaries, and Delivery.**

\_\_\_\_\_  
BUSINESS OWNER REPRESENTATIVE SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BUSINESS OWNER REPRESENTATIVE NAME (PRINT)



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## **Cannabis Delivery Permit**

### **Authorization to Release Information** **Required for All Business Owners**

I hereby authorize the obtaining of information about me by the Town of Yountville at any time during the cannabis delivery service application and evaluation process and throughout the permit's effective period, if issued. To this end, I hereby authorize, without reservation, any law enforcement agency, state or federal agency, or other public agency, to furnish any and all background information requested by the Town of Yountville to the fullest extent of applicable law. As an applicant for a Cannabis Delivery Town Manager Permit within the Town of Yountville, I hereby authorize the release of any and all information concerning my criminal background, work records, education records, medical records, and information of a confidential or privileged nature to the Napa County Sheriff's Department and its agents.

I hereby release the Town of Yountville, its employees, agents, officers, and volunteers from any liability or damage which may result from furnishing the information requested.

\_\_\_\_\_  
BUSINESS OWNER SIGNATURE

\_\_\_\_\_  
DATE

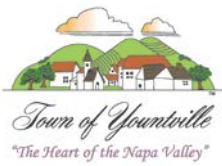
\_\_\_\_\_  
BUSINESS OWNER NAME (PRINT)

\_\_\_\_\_  
BUSINESS OWNER SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BUSINESS OWNER NAME (PRINT)

*For additional business owners, please complete and print out additional Authorization to Release Information pages and include them in your application packet.*



## **Cannabis Delivery Permit**

### **Operating Requirements**

Permitted cannabis delivery services shall comply with the following requirements, as well as with all applicable requirements, rules, regulation and laws of any other agency having jurisdiction, including but not limited to the County of Napa and the State of California. To the extent of any conflict among the jurisdictions, the most restrictive requirement shall apply to the extent allowed by law.

- I. All vehicles used for delivery shall be maintained and operated in a manner and in a condition required by law and applicable regulations.
- II. Persons involved in making deliveries must have a Town-issued permit in their possession and on display.
- III. Delivery vehicles may not advertise any activity related to Cannabis or advertise the name of the Dispensary.
- IV. Deliveries shall be directly to the residence, business address, or lodging unit of the recipient, at the express request of the recipient. Unsolicited deliveries and deliveries to any other locations are prohibited.
- V. Deliveries may occur only between the hours of 9:00 a.m. and 9:00 p.m.
- VI. Each permit issued under these regulations shall be valid for one year from the date of issuance.
- VII. No deliveries shall be made on the premises of the Veterans Home of California.
- VIII. The business must at all times operate in full compliance with all local, county, state and national laws, rules, codes and regulations. Any failure to do so, of whatever magnitude or materiality, can result in the immediate suspension and/or termination of any license(s) issued by the Town of Yountville, without prior notice or hearing.
- IX. Only the Business Owners and Personnel/Employees identified in this application are allowed to make deliveries or otherwise do business in the Town of Yountville.

**Signer must be the Business Owner Representative and hereby certifies that he/she has read and understands the operating requirements of cannabis delivery within the Town of Yountville described and set forth above.**

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*BUSINESS OWNER REPRESENTATIVE SIGNATURE*

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*DATE*

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*BUSINESS OWNER REPRESENTATIVE NAME (PRINT)*